



APPLICATION FOR ENROLLMENT AS AN ENGINEER INTERN

- This application is for individuals who have passed the FE exam and graduated with an EAC/ABET-accredited degree or have met the NCEES Education Standard and are wishing to be enrolled as an Engineer Intern in Nebraska.
- **Do not substitute a resume** or other synopsis for any part of this application form.
- **Make checks payable to** the Nebraska Board of Engineers and Architects or NBEA.
- **Filing Fees** are non-refundable once deposited by the Nebraska Board.
- **In the event that your check is returned** unpaid for insufficient or uncollectable funds, we may re-present your check electronically. In the ordinary course of business, your check will not be provided to you with your statement.

SECTION I: GENERAL INFORMATION

1. _____
Full Legal Name (including full middle name) *Maiden Name (if applicable)*

2. _____
Full Social Security Number (Required for debt reimbursement)

3. Mailing Address:

Firm Name (if applicable)

Street Address

City, State, Zip Code

Email Address

Telephone ext _____

Alternate Telephone ext _____

Fax

SECTION II: FUNDAMENTALS OF ENGINEERING EXAM

- **If you passed the FE exam in another state**, you must have your exam verification forwarded to the Nebraska Board directly through your "My NCEES" account or using the verification form at the end of this application.
- **If you have applied for Engineer Intern Enrollment within the last ten years**, you do not need to resubmit this verification.
- **Some jurisdictions may require a fee for this service and processing times may vary. You will need to contact the verifying jurisdiction to confirm whether a fee is required and instructions for submitting the request.**

I passed the FE Exam in:

State

Date passed



SECTION III: EDUCATION

- Enter the name and location of the college or university, date of graduation, and type of degree received. Do not anticipate dates of graduation.
- A copy of your official transcripts or other documents issued directly by the granting institution of higher education, or its authorized agent verifying your graduation from an EAC/ABET-accredited engineering program is required to be sent directly to the Board. Electronic transcripts may be sent to the above email.
- If you have become licensed as an Engineer Intern within the last ten years, you do not need to have your transcripts re-submitted unless you are wanting to use a graduate degree toward your experience requirement.
- Applicants with non-EAC/ABET-accredited degrees must have their education evaluated by NCEES Credentials Evaluations to determine if it meets the NCEES Education Standard. Please visit <http://ncees.org/credentials-evaluations/> for more information. The evaluation must be transmitted directly to the Nebraska Board from NCEES.

Name of Institution, Location (City, State, Country)	Date Graduated		Degree Received (BS, MS, etc.)	Major
	Mo./Yr.			

SECTION IV: REFERENCES

- List the names and contact information of three people unrelated to you who can attest to your good reputation and ethical character.
- Current members of the Nebraska Board will not be accepted as a reference.
- If you are applying for enrollment as an Engineer Intern and approval at the same time, only the PE Exam application references need to be submitted.
- All references must complete the "Character Reference" form and submit it directly to the Nebraska Board.

1. _____
Name

Phone

Email

3. _____
Name

Phone

Email

2. _____
Name

Phone

Email

SECTION V: AFFIDAVIT

1. Do you have qualifying educational debt?* Yes No

* Graduates from an EAC/ABET-accredited engineering program in Nebraska with qualifying educational debt may be eligible for a \$50 reimbursement. Qualifying educational debt is government or commercial loans obtained by a student for post-secondary education tuition, other educational expenses, and reasonable living expenses, as determined by the Board. Applicants must have passed the FE exam on their first attempt no later than nine months after graduation. Official verification of graduation must be received by the Board within one year of graduation.

For the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, I attest as follows:

- I am a citizen of the United States, **OR**
- I am a qualified alien under the federal Immigration and Nationality Act, my immigration status and alien number are _____, and I have enclosed a copy of my USCIS documentation.

I hereby attest that my response and the information provided on this form and any related application for public benefits are true, complete, and accurate and I understand that this information may be used to verify my lawful presence in the United States.

Signature of Applicant

Date



CHARACTER REFERENCE

- Section I is to be completed by the applicant.
- Section II is to be completed by your reference. If additional space is needed, please use the back of this form or a separate sheet of paper.
- All references must return this form directly to the Board of Engineers and Architects at the email, fax or address listed above.
- If the form is emailed or faxed, an original hard copy is **not** required.

SECTION I: TO BE COMPLETED BY APPLICANT

1. _____
Name (First, M.I., Last) Date

2. _____
Phone Number Email

3. Application for: Engineer Intern Architect License

4. Name of Reference: _____

5. Relationship to reference: _____

SECTION II: TO BE COMPLETED BY REFERENCE

1. Is the information in Section I correct as stated? Yes No

If No, please explain: _____

2. How long have you known the applicant? _____

3. Explain how the applicant demonstrates good reputation and good ethical character: _____

Reference Name: _____

Address: _____

Signature: _____ Date: _____



CHARACTER REFERENCE

- Section I is to be completed by the applicant.
- Section II is to be completed by your reference. If additional space is needed, please use the back of this form or a separate sheet of paper.
- All references must return this form directly to the Board of Engineers and Architects at the email, fax or address listed above.
- If the form is emailed or faxed, an original hard copy is **not** required.

SECTION I: TO BE COMPLETED BY APPLICANT

1. _____
Name (First, M.I., Last) Date

2. _____
Phone Number Email

3. Application for: Engineer Intern Architect License

4. Name of Reference: _____

5. Relationship to reference: _____

SECTION II: TO BE COMPLETED BY REFERENCE

1. Is the information in Section I correct as stated? Yes No

If No, please explain: _____

2. How long have you known the applicant? _____

3. Explain how the applicant demonstrates good reputation and good ethical character: _____

Reference Name: _____

Address: _____

Signature: _____ Date: _____



CHARACTER REFERENCE

- Section I is to be completed by the applicant.
- Section II is to be completed by your reference. If additional space is needed, please use the back of this form or a separate sheet of paper.
- All references must return this form directly to the Board of Engineers and Architects at the email, fax or address listed above.
- If the form is emailed or faxed, an original hard copy is **not** required.

SECTION I: TO BE COMPLETED BY APPLICANT

1. _____
Name (First, M.I., Last) Date

2. _____
Phone Number Email

3. Application for: Engineer Intern Architect License

4. Name of Reference: _____

5. Relationship to reference: _____

SECTION II: TO BE COMPLETED BY REFERENCE

1. Is the information in Section I correct as stated? Yes No

If No, please explain: _____

2. How long have you known the applicant? _____

3. Explain how the applicant demonstrates good reputation and good ethical character: _____

Reference Name: _____

Address: _____

Signature: _____ Date: _____



VERIFICATION OF LICENSURE AND EXAMINATION OF AN ENGINEER

- Section I is to be completed by the applicant.
- Forward this form to the appropriate state board who will complete and return directly to the Nebraska Board.
- Some jurisdictions charge a verification fee and processing times may vary. You will need to contact the verifying jurisdiction to confirm whether a fee is required and instructions for submitting a request.

FROM (STATE BOARD NAME)		DATE	
ADDRESS		FILE NO.	
SECTION I: APPLICANT INFORMATION			
NAME		LAST 4 DIGITS OF SSN	
ADDRESS (STREET, CITY, STATE, ZIP)			
SECTION II: VERIFICATION OF LICENSURE OR EXAMINATION			
1. THE ABOVE-NAMED PERSON IS OR WAS REGISTERED AS:			
<input type="checkbox"/> ENGINEER INTERN (EI)	Certificate or License Number	Date Issued	Valid Until
<input type="checkbox"/> PROFESSIONAL ENGINEER (PE)			
2. BASIS OF REGISTRATION			
A. <input type="checkbox"/> WRITTEN EXAMINATION			
F.E.	Hours	Results	NCEES Exam? (Yes / No)
P.E.			Exam Date
B. <input type="checkbox"/> ENGINEER INTERN ACCEPTED FROM:			
C. <input type="checkbox"/> PROFESSIONAL ENGINEER ACCEPTED FROM:			
D. <input type="checkbox"/> OTHER:			
3. P.E. EXAMINATION OPTION (REQUIRED FOR NEBRASKA LICENSURE)			
A. EXAM DISCIPLINE:			
4. DENIAL, INVESTIGATIONS AND/OR COMPLAINTS:			
A. Has the above-named individual ever been denied registration in your state? (if yes, please give details on reverse side.)			<input type="checkbox"/> Yes <input type="checkbox"/> No
B. Has a complaint been filed or has formal disciplinary action ever been taken against the above-named individual? (if yes, please give details in REMARKS or on reverse)			<input type="checkbox"/> Yes <input type="checkbox"/> No
5. REMARKS:			
6. VERIFIED BY:			
BY		BOARD SEAL	
TITLE		DATE	