

Nebraska Board of Engineers and Architects
Board Meeting Minutes
August 14, 2015

CALL TO ORDER

The meeting was held at 215 Centennial Mall South, 5th Floor Large Conference Room, Lincoln, Nebraska. Chair Krejci called the meeting to order at 8:30 a.m. and noted the location of the Public Meeting Statutes. Notice of the meeting was published on the Board's website and in the Lincoln Journal Star in compliance with the Open Meetings Act.

Roll Call: Lori Krejci, Chair; Krista Kester, Vice-Chair; Mark Champion; Michael Conzett; Jennifer Klein, Tom Laging, Daniel Linzell. Absent: Roger Helgoth; Secretary. Helgoth arrived at 8:32 a.m. after roll call ended.

Staff Present: Steve Masters, Executive Director (ED); Sandra Weaver, Administrator (AD); Lisa Mathews, Compliance Officer (CO); Rachel Fetterman, Public Information Office (PIO); Jean Lais, Administrative Assistant (AA).

Public Present

Nicole Taylor, PE Exam Applicant

Ryan Farnum, PE Exam Applicant

William Austin, Special Assistant Attorney General

Curtis Olson, Architect, Investigator Compliance Cases 14.03 and 14.13

Public Comment

Nicole Taylor addressed the Board to request approval to sit for the PE examination. She had received a deferral letter indicating the experience requirements were not met. Ms. Taylor stated she presumed the completion of three years of engineering experience and obtaining a Master's degree concurrently met the requirements. Her conclusion was based on Rule 2.3.4 which states, "Successful completion of graduate study leading to the Masters degree in engineering, which has followed a baccalaureate degree in engineering, may be used for credit for one year's experience.

Ryan Farnum thanked the Board for the opportunity to discuss the requirements to take the PE exam. He requested his application be reconsidered for approval to take the PE examination. A total of 3.3 years of full-time work experience had been obtained since graduation with an ABET accredited degree. A Master's degree was earned concurrently. Mr. Farnum stated he believed the experience met the requirements as listed within the Engineers and Architects Regulation Act and Rules and Regulations and the credit for experience for a Master's degree in this type of situation should not be discouraged.

Agenda Items

A Consent Agenda

Meeting Minutes

June 12, 2015 meeting minutes

July 15, 2015 meeting minutes

Approval of Consent Agenda

Action Motion by Conzett, second by Klein to approve the consent agenda. Voting Yes: Conzett, Helgoth, Kester, Klein, Laging, Linzell, Champion, Krejci. Voting No: None. Absent: None.

B Old Business

Proposed rules and regulations discussion

Legislative Committee Chair Kester reviewed the August 10 draft of the proposed rules and regulations with the Board. Proposed Rule 2.3.3 addressing the length of time after an accredited degree an applicant would be eligible to take the PE exam was struck from the draft for further discussion at the September meeting.

Approval of Draft

Action Motion by Linzell, second by Conzett to approve the August 10 draft of the rules and regulations with the revisions as discussed and send it out to the major stakeholders. Voting Yes: Conzett, Helgoth, Kester, Klein, Laging, Linzell, Champion, Krejci. Voting No: None. Absent: None.

Kester will bring a proposal to the September meeting for a candidate to proof read and format language of the proposed rules.

Disclosure verification services discussion

Action Motion by Helgoth, second by Kester to drop the issue of disclosure verification services and move forward provided the tools available for applicant reviews be supported. Voting Yes: Conzett, Helgoth, Kester, Klein, Laging, Linzell, Champion, Krejci. Voting No: None. Absent: None.

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- Revised disclosure questions for all applications**
- Action** Motion by Kester, second by Conzett to approve the disclosure questions for applications as presented and move forward. Voting Yes: Conzett, Helgoth, Kester, Klein, Laging, Linzell, Champion, Krejci. Voting No: None. Absent: None.
- New website review**
- PIO Fetterman reviewed work done on the new website with the Board. Champion and Laging will work with PIO Fetterman to finalize the website before it goes live.
- Revised Coordinating Professional Brochure**
- Language in the Coordinating Professional Brochure will be revised as discussed and brought back to the September meeting for Board approval.
-

C New Business

Governance Items

Revised Policy 03.05 – Reimbursement of Educational Debt for Architecture Graduates

With respect to § 81-3432.01, each individual who has graduated with a NAAB-accredited architectural degree from the College of Architecture at the University of Nebraska (UNL) and establishes a record through the National Council of Architectural Registration Boards (NCARB) is eligible to be reimbursed \$100 by the Board of Engineers and Architects for qualified educational debt. In order to receive reimbursement, verification of NCARB Record establishment and graduation must be received within one year of graduation. Verification of graduation may come from NCARB or officially from UNL. Payment will be by a warrant issued by the State of Nebraska.

- Action** Motion by Laging, second by Klein to approve the revision of Board Policy 03.05 concerning reimbursement of educational debt for architecture graduates. Voting Yes: Conzett, Helgoth, Kester, Klein, Laging, Linzell, Champion, Krejci. Voting No: None. Absent: None.

New Policy – Experience Requirement to Sit for the PE Examination

- Action** Motion by Kester, second by Helgoth to reject the drafted policy pertaining to the experience requirement to sit for the PE examination. Voting Yes: Conzett, Helgoth, Kester, Klein, Laging, Linzell, Champion, Krejci. Voting No: None. Absent: None.

Architecture Items

Policy updates to use and security of ARE accepted by NCARB Board of Directors

Over the past fiscal year, NCARB's Board of Directors, in conjunction with new legal counsel, underwent a thorough review and analysis of all Council policies. As a result, the NCARB Board of Directors approved updates to the *Policy for the ARE: Use and Security* at its April meeting. The policy establishes minimum expectations for Member Boards regarding their use of the ARE. Updates included minor edits to clarify the purpose of the policy as well as better describe how candidate feedback will be provided on failed administrations.

License renewal notifications issued by NCARB

A new service recently launched for NCARB-certified architects provides a reminder of upcoming license expiration dates based on information provided in their NCARB records.

Consideration of new IDP program (Experience Portfolio Documentation Method)

The NCARB Board of Directors is considering development of a new program and is seeking input from Member Boards and other related organizations. The proposed program is intended to provide a path for completing the experience requirement for those who:

- Left the profession and would like to come back
- Did not document their IDP experience with NCARB
- Did not pursue licensure in a timely fashion, e.g. Project Managers
- Can otherwise meet licensure requirements including education and examination

Member board survey - proposed IDP Experience Portfolio Documentation Program

Board member comments for the proposed IDP Experience Portfolio Documentation Program will be emailed to ED Masters. Feedback will be discussed and edited at the September Board meeting. Comments from Member Boards will be received by NCARB through September 29th. After that date, NCARB will seek additional feedback through virtual meetings offered in October.

Engineering Items

ABET visits to educational institutions

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The Board discussed having at least one Board member act as an observer to the upcoming ABET visit to the university in the Fall of 2015. The deadline to contact the Team Chair is August 31.

SELC support of ACCA recommendation (Motion 1) at NCEES Annual Meeting

Motion 1 would revise the NCEES Model Laws and Model Rules to augment the generic P.E. license with a protected S.E. title and restricted S.E. practice. This would require the engineer to obtain his/her P.E. license, then a S.E. license through the 16-hour S.E. exam. The Board rules and regulations do not require a structural engineer to obtain a P.E. license first. Currently, professional engineers may practice outside their discipline if they have the education, training and experience to do so. Nebraska voting members will vote “no” for Motion 1 at the 2015 NCEES Annual Meeting.

Other New Business

Expiration of legal contract (*Addressed after the Compliance Section*)

Special Assistant Attorney William Austin reported a number of reasons why he would not seek to sign a new contract with the Board for another year. He offered to continue providing services while the Board looked for new legal counsel.

The Board went to the Applications Section of the Agenda.

Contract selection process

Discussion of the contract selection process was deferred until after the “Extension of Contract for Legal Services” in the agenda under Financial Matters.

2015 regional and national meeting travel authorization

ED Masters, Conzett and Helgoth were approved to attend the Omaha Engineers Club in Omaha, NE on September 2, 2015.

Funding will be provided by NCEES for the following events:

- Conzett was authorized to attend the NCEES Board of Directors Meeting on August 18, 2015, in Williamsburg, VA.
- Conzett was authorized to attend the ASCE 2015 Convention on October 10-14, 2015, in New York, NY.

D Applications

Administratively Approved

NCEES MLE – Engineers

E-15686 John David Anderson, Structural; E-15717 Philip Bargas, Civil; E-15727 Robert Patrick Baughman, Electrical and Computer; E-15716 Kyle Sean Beasley, Structural; E-15688 Michael Dana Carlson, Electrical and Computer; E-15701 Charles Henry Churches, Structural; E-15696 Michael Ross Czuchna, Chemical; E-15707 David Frederick Ey, Civil; E-15709 Jerod Blake Faris, Civil; E-15689 Benjamin Gerard Foley, Civil; E-15697 Anthony Joseph Frabbiele, Mechanical; E-15677 Matthew Allen Gauntt, Civil; E-15683 Thomas Gregory Gill, Mechanical; E-15660 Bradley Ray Gleaves, Civil; E-15661 Mark Wylie Goodsell, Civil; E-15685 Karen Marie Hankinson, Civil; E-15711 Keith Aaron Hardt, Electrical; E-15659 Robert James Hatch, Electrical; E-15693 Victoria Rose Owens Herman, Architectural; E-15719 James Michael Homulak, Civil; E-15702 Shan Chiang Michael Hsu, Civil; E-15692 Elizabeth Rae Hunter, Civil; E-15729 Daniel Robert Jessberger, Electrical and Computer; E-15694 Daniel Edward Johnson, Electrical and Computer, E-15723 Andrew Hoyt Kidder, Civil; E-15699 William Michael Martin, Electrical; E-15698 Michael Daniel Matthews, Mechanical; E-15718 Lee Kevin McCarthy, Fire Protection; E-15721 Shawn Michael McFarland, Civil; E-15704 Christopher Michael Miske, Civil; E-15691 Paul Michael Morgon, Civil; E-15710 Jeffrey Keith Morgon, Electrical and Computer, E-15708 Gregory Novotny, Civil; E-15678 James Carter Nygaard, Mechanical; E-15715 Martin Felix Padula, Civil; E-15695 Dimitris Andreas Passas, Mechanical; E-15681 Paul Vincent Plotas, Civil; E-15690 Robert Beauchamp Raines, III, Environmental; E-15705 Steven Douglas Rames, Civil; E-15712 Martin Tanner Reed, Civil; E-15714 Robert Grant Russell, Civil; E-15713 John Carlo Saber, Mechanical; E-15687 Wael Ahmad Sammur, Mechanical; E-15676 Vicki Lee Schneider, Civil; E-15728 Richard Alan Shields, Electrical and Computer; E-15706 Christopher Scott Shoemaker, Electrical and Computer; E-15703 Christopher James Snider, Environmental; E-15724 Brent Michael Spangler, Electrical and Computer; E-15726 John Michael Spritzer, III, Architectural; E-15725 Christopher Michael Storm, Civil; E-15684 Mark Octavio Ventrelli, Mechanical; E-15679 Marco Antonio Villarreal, Civil; E-15657 Russell Andrew Vinson, Electrical and Computer; E-15720 Rebecca Ann Watt, Civil; E-15655 Brian Norman Wintle, Environmental; E-15722 Laura Michelle Worthen Lodes, Chemical.

NCARB Certification – Architects

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A-4587 Ronald Kent Abo; A-4584 Nanon Adair Anderson; A-4580 Phillip Scott Bolender; A-4569 Daniel Robert Boyne; A-4566 Lisa Dawn Brooksher; A-4573 Richard Patrick Burkett; A-4586 John Changqin Chen; A-4589 Timothy Otis Dalton, Jr; A-4575 Daniel Lowell Farber; A-4581 Michael Thomas Fries; A-4590 Vince Edward Haines; A-4572 Jerry Dean Locati; A-4574 Thad Nickolas Long; A-4578 Juan Gabriel Luna; A-4568 Michael Jay McLennan; A-4583 James Lester Moy; A-4579 Timothy Allen Olson; A-4588 Parker Jackson Platt; A-4577 Cesar Augusto Rodriguez; A-4582 Mark Stephen Schroeder; A-4570 Paul William Sirek; A-4565 Enrique Suarez, Jr; A-4576 Brian Scott Thomas.

Temporary Permits

T-512 Ryan D. Harting, Engineering; T-513 Amit D. Bhavsar, Engineering.

Engineer Intern Enrollment

Abigail Margaret Aligood, NE; Matthew Sverre Anderson, NE; Braulio Italo Araya, NE; James Lindsay Barbour, Jr, NE; Andrew Charles Bro, NE; Anthony Rowen Cameli, NE; Misty Dawn Chisum, NE; Austin Taylor Costello, NE; Ryan Robert Dairyple, NE; Thomas Gregory Ehlmann, NE; Weston Lynn Fanders, NE; Thomas Austin Faulconer, NE; Thomas James Forland, MO; Dustin Gary Gangelhoff, NE; Joshua Leonard Gosiak, IA; Keith James Haggerty, NE; Steven Michael Hanna, NE; Zachary Edward Mahon, NE; James Bryant May, NE; Kevin Lee Mayer, NE; Adam Michael Metzger, MO; Reynold David Meyer, II, NE; Ethan Duane Miller, NE; Michael Joseph Nordell, KS; Connor Jacob Olberding, NE; David LeRoy Perry, NE; Ilya Aleksandrovich Poluektov, NE; Chad William Price, NE; Billy Axel Rodriguez, Jr, NE; Rachel Anne Schulz, NE; Michael Patrick Steffensmeier, NE; Nathanael Joseph Toenies, NE; Sarah Shannon Toy, NE; Daniel James Vroom, NE; Shawn Matthew Westervelt, NE; Kelly Sinclair Wright, NE; Michael Jordan Zabawa, NE.

Architect Registration Examination/Re-approvals

Joshua Klooster, MO; Alexa Muhs Metcalf, NE; Stephanie Lee Morales, NE.

Organizational Practice – Certificates of Authorization

CA3402 Parker Tulsa LLC; CA3403 Linwood Engineering Associates PC; CA3404 GFAC Engineering Inc; CA3405 JGT Architecture; CA3406 LJA Engineering Inc; CA3407 Behrent Engineering Company; CA3408 CM Engineering Inc; A3409 Highland Associates Ltd Architecture Engineering Interior Design; CA3410 Borthwick Engineering & Construction LLC; CA3411 Chambliss Design Associates Inc; CA3412 HR Green Development LLC; CA3413 Structures Inc; CA3414 Mid-South Steam Boiler & Engineering Co Inc; CA3415 United Consulting Group LTD; CA3416 BSE Structural Engineering LLC; CA3417 Veolia Water Technologies Inc; CA3418 DG Group Architecture PLLC; CA3419 W-T Mechanical/Electrical Engineering LLC; CA3420 Manley Brothers LLC; CA3421 Big Creek Design Group Inc; CA3422 Penta Engineering Company LLC; CA3423 Quality Bridge Services LLC; CA3424 Rogue Architecture Inc; CA3425 Willdan Energy Solutions Inc; CA3426 Hicks Engineering PC; CA3427 PPS Group LLC; CA3428 Johnson & Pace Incorporated; CA3429 ALTEC Environmental Consulting LLC; CA3430 ZZ Consulting Inc; CA3431 Crane Engineering Inc; CA3432 Blumentals/Architecture Inc; CA3433 Anderson Hallas Architects.

Licensure/Examination

Special Cases - Applications to take the PE Exam

Since Ryan Farnum and Nicole Taylor were in attendance of the meeting, the Board handled their applications at the beginning of the Licensure/Examination section of the agenda.

Approved: Ryan Gerald Farnum, NE, Civil; Nicole Dalal Taylor, NE, Civil; Jacob Andrew Wagner, NE, Mechanical.

Action Motion by Kester, second by Klein to approve Ryan Farnum to sit for the PE Examination. Voting Yes: Conzett, Kester, Klein, Laging, Linzell, Champion, Krejci. Voting No: Helgoth. Absent: None.

Action Motion by Kester, second by Klein to approve Nicole Taylor to sit for the PE Examination. Voting Yes: Conzett, Kester, Klein, Laging, Linzell, Champion, Krejci. Voting No: Helgoth. Absent: None.

Action Motion by Kester, second by Klein to approve Jacob Wagner to sit for the PE Examination. Voting Yes: Conzett, Kester, Klein, Laging, Linzell, Champion, Krejci. Voting No: Helgoth. Absent: None.
The Board went to the Compliance section of the agenda before finishing applications because of scheduled appointments.

Applications for licensure of Engineers by Comity

Approved: Alex Emil Barker, Civil, IL; Judd David Claussen, Civil, KS; Lucas Michael Darnell, Civil, MT; Bryce Joseph Dickmeyer, Mechanical, MO; Jonathan Edward Fant, Electrical, AK; Donald Gene Krueger, Mechanical, CO; Benjamin Mitchell Nemece, Civil, WY; David Todd Nicholson, Civil, TX; Nicholas Adam Pickering, Mechanical, WY; Andrew William Reid, Civil, KS; Kevin Francis Sholly, Electrical, MO; Tyler Warren Swaney,

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Electrical and Computer, CO; David Reid Thornton, Mechanical, NJ; Lauren Virginia Van Andel, Civil, TX; Shawn Herbert Veltman, Environmental, VA.

Applications for licensure of Engineers by Experience

Approved: John Haram Matuska, Civil, MI.

Applications for licensure of Architects by Experience - None

Applications for licensure by Reinstatement

Approved: E-8822 Steve Eugene Berry; E-10809 Gary Lee Zahalka; A-1564 Dennis LeRoy Batty; A-3621 James Gilbert Johnson.

Applications to take the PE Exam

Approved: Matthew Sverre Anderson, NE, Mechanical; Mantu Chandra Baishya, NE, Structural VL; Michael David Bash, NE, Civil; Jacob David Behrends, NE, Civil; Donnie LeRoy Butler, Jr, NE, Civil; Ellen Elise Camara, IA, Chemical; Misty Dawn Chisum, NE, Civil; Ross Jeffrey Cullin, NE, Civil; Ryan Robert Dairymple, NE, Mechanical; Joseph Arthur Dethiefs, NE, Civil; Benjamin James Dickey, KS, Civil; Alexander Lee Evans, NE, Civil; Robert William Farris, NE, Environmental; Dustin Gary Gangelhoff, NE, Chemical; Stephen David Gates, NE, Electrical & Computer; Nikolas Edward Glennie, NE, Civil; Michael Paul Golka, NE, Civil; Joshua Leonard Gosiak, IA, Civil; Nicholas Paul Grindrod, NE, Civil; Benjamin Wayne Grone, NE, Civil; Keith James Haggerty, NE, Electrical & Computer; Brent Matthew Hall, NE, Civil; Klaidas Gelumbauskas Hall, IA, Civil; Shane Joseph Hanson, NE, Civil; Mathew Karl Hawley, NE, Civil; Kellen Robert Heideman, NE, Civil; Eric Norman Klein, NE, Civil; Brian William Kochanowicz, NE, Mechanical; Justin Paul Korver, NE, Control Systems; Andrew Ashton Koster, NE, Civil; Anthony Michael Lampert, NE, Civil; Tevi Kafui Lawson, NE, Civil; Luke Isaac Lehman, IA, Electrical & Computer; Nicole Elizabeth Lenczowski, NE, Environmental; Steven Michael Lukasiewicz, NE, Electrical & Computer; Nicholas Donald Mandel, NE, Mechanical; James Bryant May, NE, Mechanical; Kevin Lee Mayer, NE, Civil; Reynold David Meyer, II, NE, Civil; Timothy Richard Morrison, NE, Structural VL; Matthew James Nelson, NE, Civil; Andrew Christopher Nelson, NE, Civil; Jason Paul Ottens, KS, Electrical & Computer; David LeRoy Perry, NE, Mechanical; Jacob Jordan Petersen, NE, Civil; Charles Lee Pritchard, NE, Mechanical; Charles Maxwell Quigley, NE, Civil; Billy Axel Rodriguez, Jr, NE, Civil; Eric Ryan Rushenberg, NE, Electrical & Computer; Justin Dean Sattler, NE, Nuclear; Garret Raymond Schram, NE, Civil; Cary William Schroeder, NE, Structural VL; Timothy James Schulte, NE, Mechanical; Jason Duane Schuster, NE, Mechanical; Kristine Marie Seier, NE, Environmental; Megan Brenna Jo Seymour, NE, Environmental; Brittni Alice Sue Stephens-Yates, IA, Civil; Bradley Joseph Stiles, NE, Mechanical; Nathanael Joseph Toenies, NE, Civil; Michael Jonathan True, NE, Civil; David Theodaar Weseman, NE, Civil; Kelly Sinclair Wright, NE, Mechanical; Jacob Francis Zimmerer, NE, Civil.

Special Cases – Applications for licensure of Engineers by Comity

Approved: Jacob Owen Thompson, Environmental, MN.

Special Cases – Applications for licensure of Engineers by NCEES MLE

Approved: Travis Lee Cline, AK, Civil; James Edward Cooper, Jr, VA, Environmental.

Special Cases – Applications for licensure of Engineers by Reinstatement

Approved: E-6751 Richard Butler Klein.

Special Cases – Application for licensure of Architects by NCARB Certification

Approved: Jay Boynton

Special Cases – Applications for Engineer Intern Enrollment and to take the PE Exam

Approved for Engineer Intern Enrollment and to take the PE exam:

Approved: Bhavesh Kaushikkumar Modi, KS, Control Systems; Seyed Ehsan Mosavi Rizi, NE, Civil.

Special Cases - Applications to take the PE Exam

Approved: Hal Reece Hockersmith, NE, Electrical & Computer, Scott Alan Thorson, NE, Mechanical.

Special Cases – Engineering Discipline Request

Approved to have another discipline: Eric Daniel Fossum – NE, Civil.

Special Cases – Request for Reinstatement of Emeritus Status

Approved: Jim Allen Jefferies – Reinstatement of Emeritus Status for E-3784 with payment of fees in arrears.

Action

Motion by Kester, second by Champion to approve applications as recommended by staff, except for the applications voted on separately at the beginning of the Licensure/Examination section, and approve the

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addition of a second discipline for Eric Fossum's license. Voting Yes: Conzett, Kester, Klein, Laging, Champion, Krejci. Voting No: None. Absent: Helgoth, Linzell.

Licensing Information

Comparison of ABET-EAC Accredited Programs and NCEES Education Standard provided.

E Compliance

Logs

Open cases and history of closed cases provided to Board.

Executive Session – Commenced at 11:12 a.m.

Motion by Kester, second by Klein to go into closed session for compliance case discussion not a matter of public information to prevent needless injury to the reputation of those involved. The limitation for going into executive session was restated by Chair Krejci. Voting Yes: Conzett, Helgoth, Kester, Klein, Laging, Linzell, Champion, Krejci. Voting No: None. Absent: None.

Cases

14.03 – Summary & Documentation

Reviewed in Executive Session.

14.13 – Summary & Documentation

Reviewed in Executive Session.

14.09 – Summary & Documentation

Reviewed in Executive Session.

15.04 – Summary & Documentation

Reviewed in Executive Session.

15.10 – Summary & Documentation

Reviewed in Executive Session. Send cease and desist or file formal complaint

15.12 – Summary & Documentation

Reviewed in Executive Session.

15.13 – Summary & Documentation

Reviewed in Executive Session.

Linzell left the meeting at 12:50 p.m. Helgoth departed the meeting at 1:20 pm

Executive Session – Concluded at 1:21 p.m.

Motion by Laging, second by Conzett to close executive session for discussion of compliance cases not a matter of public information to prevent needless injury to the reputation of those involved. Voting Yes: Conzett, Kester, Klein, Laging, Champion, Krejci. Voting No: None. Absent: Helgoth, Linzell.

Complaint Review - None

Approval of Compliance Disposition

- Action** Motion by Klein, second by Laging to invite the respondent in Compliance Cases 14.03 and 14.13 to appear before the Board to discuss information and move forward in an informal process. Voting Yes: Conzett, Kester, Klein, Laging, Champion, Krejci. Voting No: None. Absent: Helgoth, Linzell.
- Action** Motion by Klein, second by Kester to send a letter informing the respondent in in Compliance Case 14.09 of the statute and how to proceed with prototypical projects. Voting Yes: Conzett, Kester, Klein, Laging, Champion, Krejci. Voting No: None. Absent: Helgoth, Linzell.
- Action** Motion by Kester, second by Conzett to refer Compliance Case 15.04 to Special Assistant Attorney General Austin to draft and deliver a letter to the respondent to cease and desist to offer to practice or practice engineering, make adjustments to marketing materials including the website, and respond with an acknowledgment within 30 days. Voting Yes: Conzett, Kester, Klein, Laging, Champion, Krejci. Voting No: None. Absent: Helgoth, Linzell.
- Action** Motion by Kester, second by Conzett to authorize Special Assistant Attorney General Austin to file a formal complaint with respect to charges in Compliance Case 15.04 if an appropriate response is not received in 30 days. Voting Yes: Conzett, Kester, Klein, Laging, Champion, Krejci. Voting No: None. Absent: Helgoth, Linzell.
- Action** Motion by Laging, second by Kester to write a formal letter to ask the respondent in Compliance Case 15.10 to provide information and to identify the remediation architect. This is not to be considered a discipline

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action. Voting Yes: Conzett, Kester, Klein, Laging, Champion, Krejci. Voting No: None. Absent: Helgoth, Linzell.

Approval of Complaint Panel Disposition

Action Motion by Laging, second by Kester to accept certificate of authorization fees in arrears for Compliance Case 15.12. Voting Yes: Conzett, Kester, Klein, Laging, Champion, Krejci. Voting No: None. Absent: Helgoth, Linzell.

Compliance Case 15.13 was deferred to the next meeting pending legal research.

The Board went to the Licensure/Examination section to finish the applications review.

F Financial Matters

Reports

FY 2014-15 Financial Profile, June 2015 (End of Year)

FY 2015-16 Financial Profile, July 2015

Budget Status Report, June 2015

Budget Status Report, July 2015

MTD General Ledger Detail Report, June 2015

MTD General Ledger Detail Report, July 2015

Fund Summary Report, June 2015

Fund Summary Report, July 2015

ED Masters reviewed the financial reports for June and July 2015 with the Board.

Approval of Financial Reports

Action Motion by Laging, second by Klein to approve the financial reports as presented. Voting Yes: Conzett, Kester, Klein, Laging, Champion, Krejci. Voting No: None. Absent: Helgoth, Linzell.

Proposed Contract for Continuing Education Event

Deborah H. Long

The proposed contract with Deborah Long would provide an Ethics Seminar for architects and professional engineers in Omaha on November 13, 2015. The Board would pay a flat fee of \$3,300 for time spent in travel, preparation and presentation for the Seminar. Reasonable and necessary travel, lodging, and meal expenses will be billed to the Board at Long's cost.

Action Motion by Kester, second by Klein to approve Chair Krejci to execute the contract as presented with Deborah H. Long. Voting Yes: Conzett, Kester, Klein, Laging, Champion, Krejci. Voting No: None. Absent: Helgoth, Linzell.

Extension of Contract for Legal Services

William F. Austin, Attorney at Law

A proposed agreement was created to extend the original contract with William F. Austin, Attorney at Law, on a month-by-month basis through September 30, 2016. The Board will pay compensation in accordance with the terms of the October 17, 2014 agreement. Austin will continue to be subject to the supervision and direction of the Attorney General and work day to day with the Board's Compliance Officer and Executive Director.

Action Motion by Kester, second by Conzett to approve Chair Krejci to execute the contract extension as presented for William F. Austin. Voting Yes: Conzett, Kester, Klein, Laging, Champion, Krejci. Voting No: None. Absent: Helgoth, Linzell.

ED Masters noted the Attorney General would require an updated resume when reviewing a candidate for Special Assistant Attorney General. The Board discussed using the Contract Ad Hoc Committee formed in 2014 to work with a possible candidate. Committee members are Kester, Champion, Helgoth and ED Masters.

Action Motion by Kester, second by Klein to authorize the Contract Ad Hoc Committee to develop dialogue with candidate Craig Martin and get updated resume information for a possible contract. Voting Yes: Conzett, Kester, Klein, Champion, Krejci. Voting No: Laging. Absent: Helgoth, Linzell.

Other Financial Matters

Review of fees

The Board reviewed the fee schedule as of August 14, 2015. No fee changes were made.

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G Committee Reports

2015-16 Board committee assignments and charges

Committee assignments and charges were provided.

Executive Committee Report – *No report at this time.*

Education and Communication Committee Report

Committee Chair Helgoth reported on plans for the 2015 continuing education seminar. Deborah Long will provide an outline of her program. ED Masters will review the handouts for the Ethics Seminar and bring back any issues to the Board. Minutes for the July 7, 2015 Committee meeting were provided.

A Facebook Activity Report tracking activity on the Board's website from June 4, 2015 to August 5, 2015, was presented for review.

Enforcement Committee Report

Committee Chair Klein reported the chart for the NBEA Complaint/Enforcement process will be looked at again for possible revisions and will be brought back to the next meeting. Minutes from the July 9, 2015 Committee meeting were provided.

Legislative Committee Report

Committee Chair Kester gave a brief summary of work on the rules. On behalf of the Board, Conzett thanked Kester for all her work in drafting the proposed rules and regulations.

The 2015 Nebraska Unicameral Legislature adjourned sine die on May 29th, 2015. A two-year \$8.7 billion budget reflecting a modest 3.5% average increase in spending successfully passed. Rich Lombardi will keep the Board informed of several interim studies of interest.

Strategic Plan

2015-16 Strategic Plan draft review

Review and approval of the 2015-16 Strategic Plan was deferred to next meeting.

H General Information

Public meeting notice publication

An ad for the August 14, 2015 meeting was publicized in the Lincoln Journal Star.

Board meetings and schedule

A schedule of upcoming meetings and events was provided for review. The next Board meeting is scheduled at 8 a.m. on September 18, 2015.

Roster of Board members

A current roster of the Board was provided.

Travel Reimbursement Policy

The travel reimbursement policy was provided.

Licensing and Certification Trends

Trends in Licensure

Trends in Renewals

Trends in Certificates of Authorization

Database reports reflecting licensure trends, renewal statistics, and active certificates of authorization were provided for Board review.

Examination Information/Results

ARE Monthly Pass/Fail Report – May 2015

Eighteen examinees sat for various sections of the ARE in May 2015. Fifteen exams were passed.

ARE Candidates with Open Eligibilities – July 1, 2015

One hundred sixteen Nebraska ARE candidates have open exam eligibilities as of July 1, 2015.

NBEA CBT FE Exam Registration Numbers and Pass Rate History Reports

One hundred sixteen Nebraska examinees have sat for the FE exam since January 2015 with an overall pass rate of 76.7%.

Other information

Approved Board policies were provided for review

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Adjournment

The meeting adjourned at 2:30 p.m.



Roger M. Helgoth, Secretary