

Nebraska Board of Engineers and Architects  
**Board Meeting Minutes**  
**August 16, 2013**

**CALL THE MEETING TO ORDER**

The meeting was held at 215 Centennial Mall South, 5<sup>th</sup> Floor, Large Conference Room, Lincoln, Nebraska. Vice-Chair Klein called the meeting to order at 8:32 a.m. and noted the location of the Public Meeting Statutes. Notice of the meeting was published on the Board's website and the Lincoln Journal Star in compliance with the Open Meetings Act.

**Roll Call:** Present: Jennifer Klein, Vice-Chair; Lori Krejci, Secretary; Mark Champion; Michael Conzett; Roger Helgoth; Krista Kester. Absent: Tom Laging, Chair; Fred Choobineh.

**Staff Present:** Jon Wilbeck, Executive Director (ED); Sandra Weaver, Administrator (AD); Lisa Mathews, Compliance Officer (CO); Jean Lais, Administrative Assistant (AA); Rachel Fetterman, Public Information Officer (PIO).

**Public Comment - None**

**Appointments**

9:00 a.m. – Bob Bartle, Special Assistant Attorney General

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**Agenda Items**

**A Consent Agenda**

**Meeting Minutes**

June 13, 2013 meeting minutes approved as presented.

June 14, 2013 meeting minutes approved as presented.

**Licensure/Examination Applications**

**NCEES MLE – Engineers**

E-14805 Mohammed Hassan Abusalih, Civil; E-14812 Neil Otto Anderson, Civil; E-14802 Barry Nichols Beck, Mechanical; E-14761 Laura Michelle Blanchard, Mechanical; E-14824 Sean Michael Cary, Structural; E-14820 Jaime Andres Castaneda-Menendez, Electrical and Computer; E-14771 Andrew James Chapman, Civil; E-14809 Brian Lloyd Eisenrich, Electrical; E-14768 Jonathan Terry Forsyth, Civil; E-14799 Jeffrey S. Fulcher, Mechanical; E-14821 Gene Robert Garrett, Mechanical; E-14794 Troy Edward Gill, Civil; E-14791 Michael Jason Grochowski, Civil; E-14786 Timothy Scott Harris, Civil; E-14804 John Clinton Hines, Civil; E-14797 Leo Leonhard Holzenthal, Jr., Electrical; E-14756 Sevak Kalantarians, Electrical and Computer; E-14818 Jonathan Ray Knopp, Structural; E-14822 Michael William Laney, Civil; E-14766 Mark Dean Layfield, Electrical and Computer; E-14826 Keith Franklin Mattison, Mechanical; E-14814 Eric William Meyer, Civil; E-14793 Patrick Joseph O'Donovan, Civil; E-14806 Jitendra Motibhai Patel, Electrical; E-14815 Karl Lucas Peterman, Mechanical; E-14823 Jeffrey Allen Piehl, Electrical and Computer; E-14803 Mohamad Ramadan, Mechanical; E-14784 Scott Donald Repke, Fire Protection; E-14798 Thomas LaThair Rich, Civil; E-14769 Scott Michael Rosemann, Civil; E-14817 Gregory Gerard Schober, Mechanical; E-14790 Joseph Christian Siwek, Civil; E-14816 Kyle Thomas Smith, Electrical and Computer; E-14808 Peter Lawrence Sopher, Civil; E-14810 Darrell Edward Stein, II, Fire Protection; E-14825 Robert J. Thiel, Civil; E-14801 Martin Rodolfo Torres, Electrical; E-14787 Edgar Trujillo, Electrical; E-14819 Lungshen Tsao, Structural; E-14772 Thomas John Ver Straate, Mechanical; E-14813 Claude Elmer Wilkinson, Mechanical.

**NCARB Certification – Architects**

A-4359 Barry Eugene Belt; A-4363 Steven Joe Bowling, Jr., A-4366 Anthony Gray Capps; A-4362 Jennifer Ann Dotson; A-4356 Dean Michael Duplantier; A-4353 Randall L. Milbrath, A-4364 Siddharth Ashok Parekh; A-4361 Brit Kevin Probst; A-4354 Joseph Howard Zody.

**Temporary Permits**

T-501 Donald Edward Stehler, MN, Engineering; T-502 Michael A Kingsmore, AL, Engineering.

**Organizational Practice – Certificates of Authorization**

CA3001 JD Hair & Associates Inc; CA3002 Graham Water Resources; CA3003 Systra Consulting Inc; CA3004 Design Nine Inc; CA3005 Rosemann & Associates, P.C.; CA3006 Svare Engineering Group LLC; CA3007 Studio 8.18 Engineering PC; CA3008 Omniplan Inc; CA3009 Realtime Utility Engineers; CA3011 Nadaskay-Kopelson Architects PA; CA3012 GR Kennedy & Associates LLC; CA3013 Keeler-Webb Associates Inc; CA3014 Robison Engineering Inc; CA3015 Shirk & O'Donovan Consulting Engineers Incorporated; CA3016 GHD Inc; CA3017 Barry Investment Company Inc; CA3018 BGR Consulting Engineers Inc; CA3019 McCall Innovations Inc; CA3020 GLSD Architects LLC; CA3021 BT Engineer PLLC, Engineering; CA3022 Reese Engineering Inc; CA3023 KTG Group Inc; CA3024 Modular Space Corporation; CA3025 Kazmaier & Associates LLC; A3026 Qyoo Company LLC; CA3027 Rich Kotan Consulting LLC; CA3028 Complete Structural Consulting Inc; CA3029 Archistruction LLC; CA3030 Paul Werner Architects LLC; CA3031 DC Engineering PC; CA3032 The Ballard Group Inc.

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**Architect Registration Examination**

Brandon Michael Beatty, NE; William Jason DeRoin, NE; Scott Donald Shiffermiller, NE.

**Engineer Intern Enrollment**

David Michael Austin, NE; Kristle Venisse Posadas Hawkins Beaduet, NE; Adam Jerome Becker, NE; Brandon David Biba, OK; Nicholas Vaughn Burkamper, NE; Mark Thomas Dolecheck, NE; Daniel John Huntington, IL; Derek John Daniel Pate, NE; Kyle Jeffrey Robe, NE; Dustin Dale Schutz, NE; Bradley Joseph Stiles, NE; James Glen Walker, NE.

**Fundamentals of Engineering Examination**

Carlos Ricardo Alfaro, NE; Caitlin Marie Anderson, NE; David Pryor Bailey, NE; Meagan Ann Kurmel, NE; Bradley Matthew Miller, KS; Andrew Joseph Raebig, MO; Linsey Ann Rohe, IA; Jason Thomas Rueschhoff, NE; Nicholas A. Stille, NE.

**Approval of Consent Agenda**

**Action** Motion by Conzett, second by Krejci to approve the consent agenda. Voting Yes: Conzett, Helgoth, Kester, Krejci, Champion, Klein. Voting No: None. Absent: Choobineh, Laging.

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**B Financial Matters**

**A & E Cash Fund – Historical Balance Report**

**Expenditures by Fiscal Year Report**

**Revenues by Fiscal Year Report**

ED Wilbeck presented financial bar charts showing the balance of the Board’s cash fund, revenues, and expenditures from FY 2008-09 through FY 2012-13. Revenue charts included individual fee types.

**FY 2012-13 End of Year Financial Profile, June 2013**

**FY 2013-14 Financial Profile, July 2013**

**Budget Status Report, June 2013**

**Budget Status Report, July 2013**

**MTD General Ledger Detail Report, June 2013**

**MTD General Ledger Detail Report, July 2013**

**Fund Summary Report, June 2013**

**Fund Summary Report, July 2013**

ED Wilbeck reviewed June and July 2013 financial reports with the Board. The cash fund balance on June 30, 2013, increased from the ending balance of the previous fiscal year.

**Approval of Financial Matters**

**Action** Motion by Conzett, second by Krejci to approve the financial reports. Voting Yes: Conzett, Helgoth, Kester, Krejci, Champion, Klein. Voting No: None. Absent: Choobineh, Laging.

**Other Financial Matters**

**Travel/Reimbursement Policy clarification revision**

The Board’s Travel/Reimbursement Policy was presented with a revision to clarify the request for payment of expenses per travel period must be made no later than “60 calendar days” after the final day on which expenses were incurred. A suggestion was made to also revise the language to clarify employees or board members can only be reimbursed for their own meal expenses for one-day travel expense requests, important for tax reporting purposes.

**Action** Motion by Conzett, second by Krejci to approve the deadline clarification for submitting travel expense reimbursement requests and clarification of eligible meal expenses for one-day travel in the Travel/Reimbursement Policy as discussed. Voting Yes: Conzett, Kester, Krejci, Champion, Klein. Voting No: Helgoth. Absent: Choobineh, Laging.

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**C Applications**

**Licensure/Examination**

**Applications for licensure of Engineers by Comity**

**Approved:** Derick Alan Anderson, Civil, IA; Lawrence Dean Barrett, III, Mechanical, GA; Stacy Lynn Bartley, Mechanical, MI; Greg Alan Coffman, Mechanical, MO; Gregory Steven Fowler, Civil, CA; Joshua Finley Johnson, Civil, CO; James Francis Mahoney, III, Mechanical, KS; Mark Edward Meade, Civil, KY; Erik David Minge, Civil, WI; Lee Thomas Mixon, Civil, KS; Alan Edward Money, Civil, UT; Cory Robert Myrtle, Structural, CO; Clayton Lee Neilsen, Civil, UT; Michael Paul Washburn, Civil, IA; Kyle Eric Hays, Civil, CA.

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**Applications for licensure of Engineers by Experience**

**Approved:** Leonard Mark Gardner, Civil, KS; Tanner Amirhousmand Najafi, Electrical, OR; Thomas Richard Nevins, Civil, IA; Randall Lamar Reynolds, Civil, GA; Andre Hans Schlappe, Civil, CO; Lance Patrick VanDemark, Civil, CO.

**Deferred for 6 months:** Brent Paul Ballweg – Does not have an ABET-accredited engineering degree or 15 years of licensed experience.

**Applications for licensure of Architects by Experience - None**

**Applications for licensure by Reinstatement**

**Approved:** A-2538 James Lester Allred; A-2237 Paul LaVerne Bosman; E-5281 Joseph Russell Hill; E-6907 Sergio Irineo LeGuizamon; E-6318 Judson Dean Smith.

**Applications to take the PPE Exam**

**Approved:** Jichong An, Civil, NE; Steven William Arens, Structural VL, NE; David Michael Austin, Civil, NE; David Wayne Beck, Control Systems, NE; Adam Jerome Becker, Structural VL, NE; Brandon David Biba, Civil, OK; Brandon William Buckman, Civil, NE; Kristopher Scott Burnham, Fire Protection, NE; Ryan Christopher Carlson, Electrical & Computer, MO; Michael Anton Braatz Classen, Environmental, NE; Joshua Martin Eiden, Electrical & Computer, NE; Michael Joseph Fagan, Electrical & Computer, NE; Charles Joseph Foxhoven, Civil, NE; Aaron Daniel Geary, Civil, NE; Frederich Eric Granzow, Fire Protection, NE; Eliya Ezzat Asham Henin, Structural VL, NE; Brian Wayne Hitz, Civil, NE; Daniel John Huntington, Structural VL, IL; Mackenzie Ashton Jaeger, Structural VL, NE; Evan Ray Kilgore, Electrical & Computer, OH; Ryan Jon Larsen, Civil, NE; Joseph Alex Lavender, Civil, KS; Daniel David LeMaistre, Environmental, NE; Melissa Renee Letak, Civil, NE; Lisa Estelle Lyons, Electrical & Computer, NE; Jeremy James May, Structural VL, NE; Isaac Ivan Nicholas Mortensen, Agricultural, NE; Emily Ann Palik, Structural VL, NE; Sean Alexander Parks, Civil, NE; Derek John Daniel Pate, Civil, NE; Andrew William Pawloski, Civil, NE; David Alan Peterson, Electrical & Computer, NE; Benjamin Jacob Ries, Electrical & Computer, NE; Andrew Quinn Rieschick, Civil, NE; Kyle Jeffrey Robe, Civil, NE; Andrew Patrick Roche, Electrical & Computer, NE; Joshua Joel Sauer, Electrical & Computer, NE; Jennifer Dawn Schmidt, Civil, NE; Jacob Noel Schmitz, Civil, NE; Dustin Dale Schutz, Electrical & Computer, NE; Joseph Andrew Selzle, Civil, NE; Jonathan Edward Shipman, Electrical & Computer, NE; Eric Reed Skibbe, Civil, KS; Jon Erik Uzman, Structural VL, NE; Amanda Marie Underwood, Electrical & Computer, NE; Dustin Andrew Van Cleve, Mechanical, NE; James Glen Walker, Electrical & Computer, NE; Paul Michael Warner, Structural VL, CO; William Carl Wegner, Civil, NE; Lance Roy Worth, Mechanical, NE; Mary Rose Wurst, Electrical & Computer, NE.

**Approved** (pending receipt of verification of FE passage): Nicholas Douglas Bouche, Electrical & Computer, NE.

**Approved** (pending receipt of last reference): Luke Andrew Summers, Civil, NE.

**Special Cases – Applications to take the PPE Exam**

**Approved:** Lawrence Thomas Butler, Sr., Civil, NE; Maryanne Lavon Jacobs, Civil, NE. (If either examinee fails exam, will be requested to appear before Board.)

**Special Cases – Applications for licensure of Engineers by Comity**

**Defer 3 months maximum, request ECEI evaluation from applicant:** Ahmet Colakoglu, Structural; VA.

**Special Cases – Applications for licensure of Engineers by Experience**

**Denied:** Alexis John Lionakis, Electrical & Computer, MT – Does not have an ABET-accredited engineering degree, does not meet the NCEES Education Standard, or have 15 years of licensed experience.

**Approval of Licensure/Examination Applications**

**Action** Motion by Kester, second by Krejci to approve, defer, or deny licensure and examination application requests as discussed. Voting Yes: Conzett, Helgoth, Kester, Krejci, Champion, Klein. Voting No: None. Absent: Choobineh, Laging.

**Other Requests**

**Request for approval of Emeritus Status**

**Action** Motion by Krejci, second by Conzett to approve Stephen F. Pegler for Professional Engineer Emeritus status of nonrenewable license E-4176 as requested. Voting Yes: Conzett, Helgoth, Kester, Krejci, Champion, Klein. Voting No: None. Absent: Choobineh, Laging.

**Licensing Information**

Comparison of ABET-EAC Accredited Programs and NCEES Education Standard provided.

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**D Compliance**

**Logs**

Current complaints

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History of closed complaints

**Executive Session – Commenced at 9:38 a.m.**

**Action** Motion by Helgoth, second by Krejci to enter into executive session for discussion of pending and new compliance cases and an evaluation of a Board contract not a matter of public information to prevent needless injury to the reputation of those involved. The limitation for going into executive session was restated by Vice-Chair Klein. Voting Yes: Conzett, Helgoth, Kester, Krejci, Champion, Klein. Voting No: None. Absent: Choobineh, Laging.

**Pending Cases**

**11.04 – Summary & Documentation**

Reviewed in executive session. Investigation to be continued.

**13.01 – Summary & Documentation**

Reviewed in executive session. Investigation to be continued.

**13.02 – Summary & Documentation**

Reviewed in executive session.

**New Cases**

**13.04 – Summary & Documentation**

Reviewed in executive session.

**13.05 – Summary & Documentation**

Reviewed in executive session.

**13.06 – Summary & Documentation**

Reviewed in executive session.

**13.07 – Summary & Documentation**

Reviewed in executive session.

**Executive Session – Concluded at 1:07 a.m.**

**Action** Motion by Krejci, second by Conzett to close executive session for discussion of pending and new compliance cases and an evaluation of a Board contract not a matter of public information to prevent needless injury to the reputation of those involved. Voting Yes: Conzett, Helgoth, Kester, Krejci, Champion, Klein. Voting No: None. Absent: Choobineh, Laging.

**Approval of Compliance Case Disposition**

**Action** Motion by Kester, second by Champion to accept Chander P. Nangia's voluntary surrender of his Nebraska license, E-4454, in Compliance Case 13.02. Voting Yes: Conzett, Helgoth, Kester, Krejci, Champion, Klein. Voting No: None. Absent: Choobineh, Laging.

**Action** Motion by Krejci, second by Helgoth to dismiss Compliance Case 13.04 without prejudice and send a letter of caution to the respondent. Voting Yes: Conzett, Helgoth, Kester, Krejci, Champion, Klein. Voting No: None. Absent: Choobineh, Laging.

**Action** Motion by Kester, second by Conzett to dismiss Compliance Case 13.05 with prejudice. Voting Yes: Conzett, Helgoth, Kester, Krejci, Champion, Klein. Voting No: None. Absent: Choobineh, Laging.

**Action** Motion by Krejci, second by Helgoth to resolve Compliance Case 13.06 if the respondent submits a license reinstatement application with the \$150 fee, pays \$360 for license renewal fees in arrears and \$200 for investigative expenses, totaling \$710. The imposition will not constitute a disciplinary action by the Board. Voting Yes: Conzett, Helgoth, Kester, Krejci, Champion, Klein. Voting No: None. Absent: Choobineh, Laging.

**Action** Motion by Kester, second by Krejci to dismiss Compliance Case 13.07 without prejudice and accept the respondent's proposed remediation in addition to imposition of \$200 for investigative expenses. The imposition will not constitute a disciplinary action by the Board. Voting Yes: Conzett, Helgoth, Kester, Krejci, Champion, Klein. Voting No: None. Absent: Choobineh, Laging.

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**E Committee Reports**

**Board committee appointments and assignments**

Committee appointments and assignments were reassigned at the May 10, 2013 meeting for 2013-2014 as previously assigned in 2012.

**Executive Committee Report - None**

**Education and Communication Committee Report**

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**E&C Committee Meeting Minutes**

On July 12, 2013, the Education and Communication Committee discussed support plans via conference call for the UN-L *Building the 22<sup>nd</sup> Century Conference* to be held October 14-16, 2013, in Omaha, Nebraska. The Board will set up a simple display near the main registration desk and staff will be available to answer questions from licensees and students. Continuing education certificates produced by the college will be distributed at the end of the conference to assist university staff. PIO Fetterman prepared an email to licensees and students in Nebraska and surrounding states informing them of the conference. Other topics discussed at the meeting were software engineering, the new licensee ceremony, and student outreach.

An updated activity report for the Board's Facebook account was presented by PIO Fetterman.

A Web Usage Report from August 1, 2012 to August 1, 2013, was presented by PIO Fetterman. The report included the number of visits, the demographics of users, how users found the Board's website and what technology was used.

A list of articles were reviewed and discussed for inclusion in the Fall 2013 newsletter. A suggestion was made to do a possibly recurring article on one or two firms pushing licensure for their professionals.

**Enforcement Committee Report**

**Enforcement Committee Meeting Minutes**

The Enforcement Committee met on July 19, 2013, in Lincoln. Committee Chair Krejci reported CO Mathews will attempt to contact organizations that may not be in compliance with Neb. Rev. Stat. § 81-3436 to make inquiries, inform them of the Act's provisions regarding certificates of authorization and request those needing a certificate to apply. After Board discussion, the four-step compliance process for coordinating professionals will not be implemented. Enforcement procedure language published on the Board's website has been reviewed and edited. The number of licensees reported by organizations practicing in Nebraska as of July 16 was reviewed at the Committee meeting and will continue to be monitored. Safety issues for tower cranes were also discussed.

**2014 NCEES Zone Meeting Planning Committee Report**

**Logo submission for Zone Meeting**

A tentative logo for the 2014 NCEES Zone meeting was reviewed by the Board. After discussion, the Board requested an alternative logo be created.

**Legislative Committee Report**

**Interim Study Activity Report** – *Not provided.*

**Certificate of Authorization licensee in responsible charge question**

The Board discussed whether to allow an organization to have more than one professional engineer in responsible charge for a profession on its certificate of authorization. A suggested revision of Neb. Rev. Stat. § 81-3436 would change language to "at least one" allowing more than one professional in charge. The organization would be responsible to report any changes in professionals. The Board agreed to allow more than one professional in charge for engineering or architecture on a certificate of authorization.

**Statute (E&A Act) revision draft**

Legislative Committee Chair Kester reported the final rewrite of the Engineers and Architects Regulation Act, Neb. Rev. Stat. §§ 81-3401 to 81-3455 was finished. The accepted version can be taken to the senator's office. ED Wilbeck will draft letters to interested parties to start getting word out about possible law changes to solicit feedback.

**Action** Motion by Helgoth, second by Krejci to approve the Board's Legislative Committee's statute revision draft to begin the process for introduction in the 2014 Legislative Session. Voting Yes: Conzett, Helgoth, Kester, Krejci, Champion, Klein. Voting No: None. Absent: Choobineh, Laging.

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**F Old Business**

**Engineering Items**

**Discussion of FE exam signups at UN-L and UNO**

Deferred to next meeting.

**Other Items**

**Proposal to change NCEES bylaws regarding emeritus members**

As discussed by the Board of Engineers and Architects at its regular meeting in June 2013, a change to the NCEES Bylaws Section 3.022 will be proposed for discussion by members of the Central Zone at the NCEES Annual Meeting in San Antonio, TX. The change would add emeritus member term limits on NCEES Committees. ED Wilbeck will

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make revisions to the drafted proposal memorandum as discussed.

**Discussion of response to communication from Fire Marshal**

The Board was asked to continue consideration of an appropriate response. ED Wilbeck noted he would discuss the issue with the Oklahoma State Board of Licensure at the NCEES Annual Meeting.

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**G New Business**

**Engineering Items**

**Summary of motions and action items for 2013 NCEES Annual Meeting**

A summary of motions for the 2013 NCEES Annual Meeting to be held August 21-24, 2013, in San Antonio, TX, was reviewed by the Board. Kester will act as the Nebraska voting delegate. The Board discussed two issues not on the Annual Meeting Consent Agenda. Model Law will be supported. Some items on the consent agenda will be pulled because of opposition. Kester questioned whether "certification may be submitted" in MBA Motion 4, (4 & 6) should be changed to "certification shall be submitted."

**Letter from David Widmer, candidate for NCEES President-Elect**

David Widmer, P.L.S., provided a letter and support documentation for his candidacy for NCEES President-Elect. Skip Harcleorode, PE, will be the opposing candidate. Both will have an opportunity to speak before first election. A vote will be taken at the 2013 NCEES Annual Meeting since there was a tie vote for President-Elect in Cape May at the Northeast Zone meeting in May.

**IDFPR support letter for John Dillaplain, candidate for NCEES Treasurer**

The Illinois State Board of Professional Engineers provided a letter and supporting documentation for John Dillaplain, PE, for his candidacy for NCEES Treasurer. A vote will be taken at the 2013 NCEES Annual Meeting.

The Nebraska vote for NCEES office candidates will be discussed again at the NCEES Annual Meeting by attending Board members.

**NPSE Position Statement**

A position statement concerning the licensure of returning veterans adopted by the National Society of Professional Engineers (NSPE) Board of Directors at its annual meeting in Minneapolis. The policies outlined are considered to be in concert with, and supportive of, the federal government undertaking to assure gainful employment of returning veterans who wish to enter the private nonmilitary workforce, and also those who wish to continue military service and to either obtain or maintain previously acquired licensure as professional engineers. A list of policies was recommended by NSPE for adoption by state boards of licensure. After review, it was questioned whether the policy on portability might be an issue in our law.

**Architecture Items**

**Mutual Recognition Agreement between NCARB and CALA**

During the NCARB Annual Meeting, member boards passed Resolution 2013-06: Inter-Recognition Agreement with Canada – Update and Conforming Changes to Certification Guidelines. The Board received a letter from NCARB President Blake Dunn with a Letter of Undertaking in respect of the Mutual Recognition Agreement between NCARB and the Canadian Architectural Licensing Authorities (CALA). For purposes of the agreement, home country means either the United States or Canada. All licenses granted under the existing agreement will remain valid as long as the architect continues to meet the registration renewal requirements of each board or licensing authority. In order for the new agreement to become active, a signature must be achieved by more than one half of the Member Boards by December 31. If an architect obtains an NCARB certificate, the Canadian license would be honored.

**Action** Motion by Kester, second by Krejci to have acting Chair Klein, sign and execute the Letter of Undertaking in respect of the Mutual Recognition Agreement between NCARB and CALA. Voting Yes: Conzett, Helgoth, Kester, Krejci, Champion, Klein. Voting No: None. Absent: Choobineh, Laging.

**NCARB website resources**

A new resource has been added to the Members Only section of the NCARB website. An "update on Legislation" has been added and numerous pieces from their research library are published in a new folder under Resources for MBES and MBMS" in the Registration Board section.

**NCARB Nebraska Board visit**

NCARB offered to visit the Nebraska Board of Engineers and Architects at its regular meeting on January 17, 2014.

**Other Items**

**2013 regional and national meeting travel authorization**

**2014 regional and national meeting travel authorization**

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Documents listing 2013 and 2014 regional and national meeting authorization to date were presented to the Board. Kester and Konzett were authorized to attend a NCEES Definition of Engineering Task Force meeting in Scottsdale, AZ, December 13-14, 2013.

Helgoth was authorized to attend a NCEES Committee on Education Meeting in Phoenix, AZ, in the first week of December.

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**H General Information**

**Public meeting notice publication**

A public notice request was sent to the Lincoln Journal Star for the June 14, 2013 meeting.

**Board meetings and schedule**

A schedule of upcoming meetings was provided for review.

**Roster of Board members**

A current roster was provided. Contact information for Konzett was updated.

**Licensing and Certification Trends**

**Trends in Licensure**

**Trends in Renewals**

**Trends in Certificates of Authorization**

Database reports were updated to reflect licensure trends, renewal statistics, and active certificates of authorization.

**Nebraska Exam Results**

**April 2013 STR16 exam and component results summary**

The April 2013 Structural Exam Component Summary (Vertical and Structural) were provided by NCEES and reviewed by the Board. A total of 14 examinees took the Vertical component and 10 examinees took the Lateral component of the Structural sixteen hour exam.

**ARE Pass Rates by division**

A summary of 2008-2012 ARE pass rates by division for all candidates was provided by NCARB.

**Other information**

Current Board policies provided for review.

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**Adjournment**

The meeting was adjourned at 2:46 p.m.

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Lori Krejci, Secretary