STATE OF NEBRASKA BOARD OF ENGINEERS AND ARCHITECTS

Mail to:
Phone: 402-471-2021
Fax: 402-471-0787

PO Box 95165
Lincoln, NE 68509

Delivery:215 Centennial Mall S, Suite 400
Lincoln, NE 68508

Questions? Contact us at nbea.office@nebraska.gov or ea.nebraska.gov

COMPLAINT FORM

1. RESPONDENT (The person against whom the complaint is being made):

Name | *License Number (if known)*

Company

Address

Phone | *Fax*

Email | *Other Information*

2. COMPLAINANT (The person making the complaint):

Name

Address

Phone | *Fax*

Email | *Best time to contact you*

3. Project Address (if applicable):

Street

City | *Parcel No. (if known)*

4. Do you have design plans prepared by the Respondent? ◯ Yes ◯ No

5. Did you and the Respondent sign a written contract or letter or agreement? ◯ Yes ◯ No

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6. DESCRIBE YOUR COMPLAINT. Be specific. What happened? Who else is involved, including city or county agencies (names, address, phone numbers)? Give dates and details.

By signing below, I declare that the information contained in this complaint, including any attached pages, is true and correct to the best of my belief.

_____ _____

Signature *Date*

Mail this form and all supporting documentation to: **State of Nebraska Board of Engineers and Architects, PO Box 95165, Lincoln, NE, 68509-5165.** Include copies of ALL DOCUMENTS, including plans, letters, contracts, agreements, invoices, receipts, correspondence, photographs, etc. Do not send original documents. Attach extra pages if required – be as complete as possible.

Board Use Only: Date rec'd: _____ Complaint Number: _____