Delivery: 215 Centennial Mall S, Suite 400 Lincoln, NE 68508

Questions? Contact us at nbea.office@nebraska.gov or on the web at ea.nebraska.gov

Phone: 402-471-2021 Fax: 402-471-0787 Filing Fee: \$150

#### APPLICATION FOR LICENSURE OF AN ARCHITECT

- This application is for individuals licensed in another jurisdiction, or applying for reinstatement in Nebraska.
- Do not substitute a resume or other synopsis for any part of this application form.
- NCARB Record Holders: If you have requested NCARB to submit your Record to the Board, complete Section I and then proceed to Section IV. You do not need to complete Sections II or III, submit a verification form, or submit proof of graduation to the Board.
- It is the responsibility of the applicant to ensure all verifications, references, and supporting documents are completed and received by the Board.
- Make checks payable to "Nebraska Board of Engineers and Architects" or "NBEA." Application fees are nonrefundable once deposited by the Board. In the event that your check is returned unpaid for insufficient or uncollected funds, we may re-present your check electronically. In the ordinary course of business, your check will not be provided to you with your statement.

	SECTION I: GENERAL INFORMATION					
1.	Full Legal Name (including full middle name)	Maiden or former name (if applicable)				
2.	Social Security Number (last 4 digits)	—				
3.	Previously licensed in Nebraska?* □ NO □ YES,	, License Number:				
*	If you are requesting reinstatement, you must complete a Reinstatement Affi the two years immediately prior to the reapplication date. At least 16 CE ho be ethics related. A CE log is available on our website. See Chapter 9 of the	ours must address the safeguarding of life, health, and property, and one hou				
4.	Do you have an NCARB record? ☐ NO ☐ YE	ES, NCARB Record Number:				
5.	Do you hold an NCARB Certificate? ☐ NO ☐ YE	ES, NCARB Certificate Number:				
6.	Mailing Address:					
	Firm Name (if applicable)					
	Street Address					
	City, State, Zip Code	Email Address				
	Telephone ext	Alternate Telephone	ext			
	Fax					

Delivery: 215 Centennial Mall S, Suite 400 Lincoln, NE 68508

Questions? Contact us at nbea.office@nebraska.gov or on the web at ea.nebraska.gov

Phone: 402-471-2021 Fax: 402-471-0787

Filing Fee: \$150

#### **SECTION II: EDUCATION**

- · Enter the name and location of the college or university, date of graduation, and type of degree received.
- · A copy of your official transcript or other documents issued directly by the granting institution, or its authorized agent verifying your graduation from an NAAB-accredited architecture program is required to be sent directly to the Board. Electronic transcripts may be sent to the above email.
- Applicants with non-NAAB-accredited degrees must have their degrees evaluated by NCARB. Please visit www.ncarb.org for more information. The evaluation is to be submitted directly from NCARB to the Nebraska Board.
- NCARB Record holders do not need to complete this section or submit proof of graduation.

Name of Institution, Location (City, State, Country)	Date Graduated	Degree Received (BS, MS, etc.)	Major	
SECTION III: LICENSURE INFORMATION				

- · You must have your exam and current state of licensure verification(s) forwarded directly to the Nebraska Board from the issuing jurisdiction. Use the Verification of Licensure and Examination of an Architect attached to the end of this application.
- · Some jurisdictions may require a fee for this service and processing times may vary. You will need to contact the verifying jurisdiction to confirm whether a fee is required and instructions for submitting the request.

•	NCARD Record noticers do not need to c	ompiete this section of subm	iii a verijicanon je	m.		
1.	Architect (ARE) Exam					
2.	State: First License	_ Date Final Division	on Passed:			
	State:	_ Lic. #:	Date l	Issued:	Expira	ation Date:
3.	Current License (If different	from Question 2)				
	State:	_ Lic. #:	Date l	lssued:	Expir	ation Date:
		SECTION	I IV: REFE	RENCES		
1.	List the names and contact information of complete a "Character Reference" form of	and submit it directly to the B	Board.			al character. All references must
	Name			Name		
	Phone	Email		Phone		Email
	License number and state of licensure, if A	Architect		License number as	nd state of licensur	e, if Architect
3.						
	Name					
	Phone	Email				
	License number and state of licensure, if A	Architect				

03 JUN 19 Page 2 of 9

Delivery: 215 Centennial Mall S, Suite 400 Lincoln, NE 68508

Questions? Contact us at nbea.office@nebraska.gov or on the web at ea.nebraska.gov

Phone: 402-471-2021 Fax: 402-471-0787 Filing Fee: \$150

#### **SECTION V: EXPERIENCE**

- · NCARB Record Holders: Provide all work history not included in your record, with your current at a minimum.
- All other applicants: Record your complete work history, beginning after college graduation and concluding with your present employment. You must account for the entire time period from graduation until now, including periods of unemployment, volunteer work, non-engineering work, and military experience.
- Do not substitute a resume or other synopsis for this section.
- Attach additional copies of this section if needed.

Employment Dates Month/Day/Year	Title of position held, name and address of employer and a brief summary of the architectural work performed. Make description brief and concise.	Name, telephone number, address, and e-mail of someone familiar with each work period, preferably the person to whom applicant reported. You may not list yourself.
From  10/1/2012  To  10/15/2016  From	Architect, Smith White & Associates  123 Main Street Lincoln, NE 68521  Responsible for daily operations, design conceptualization, development, and construction administration for firm that specializes in architecture, master planning, and urban design for K-12, office, mixed-use, and institutional projects. Led design of 74,000 s.f. new elementary school and renovation of a 15,000 theater.	EXAMPLE  Casey Doe, Design Principal 123 Main Street Lincoln, NE 68521 402-555-3746 cdoe@nebraska.gov
То		
From		
То		
From		
То		
From		
То		

03 JUN 19 Page 3 of 9

Delivery: 215 Centennial Mall S, Suite 400 Lincoln, NE 68508

Questions? Contact us at nbea.office@nebraska.gov or on the web at ea.nebraska.gov

Phone: 402-471-2021 Fax: 402-471-0787

Filing Fee: \$150

## **SECTION VI: AFFIDAVIT**

For	the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, I attest as follows:		
	I am a citizen of the United States, <b>OR</b>		
	I am a qualified alien under the federal Immigration and Nationality Act, my immigration status	and alien numbe	r are
	, and I have enclosed a copy of m	ny USCIS docum	entation.
	Note: Provide an explanation, and official documentation if available, for each 'Licensure approval or renewal will remain pending until after re		pelow.
1.	Have you ever been denied a license to practice engineering or architecture in this or any other jurisdiction?	□ YES	□ NO
2.	Has a complaint ever been filed or has formal disciplinary action ever been taken against you be a regulatory body for professional engineering or architecture in this or any other jurisdiction?	y D YES	□ NO
3.	Have you ever voluntarily surrendered your professional engineer or architect license or entered into a negotiated settlement in order to avoid disciplinary action by a professional regulatory body in this or any other jurisdiction?	□ YES	□ NO
4.	During the past 10 years, have you been convicted of a crime, other than a minor traffic violation, in this or any other jurisdiction?	☐ YES	□ NO
5.	During the past 10 years, have you entered into a pretrial diversion program or similar pretrial procedure to avoid prosecution for a crime, other than a minor traffic violation, in this or any other jurisdiction?	□ YES	□ NO
6.	Are there now any criminal charges, other than a minor traffic violation, pending against you in this or in any other jurisdiction?	☐ YES	□ NO
7.	During the past 10 years, has a judgment been entered against you in a civil proceeding in this or any other jurisdiction involving fraud, misrepresentation, or professional malpractice?	☐ YES	□ NO
8.	Is there any action or proceeding presently pending against you in any court or other tribunal in this or any other jurisdiction alleging that you committed fraud, misrepresentation, or professional malpractice?	□ YES	□ NO
	ereby attest that my response and the information provided on this form and any related application plete, and accurate, and I understand that this information may be used to verify my lawful preson		
	ill not represent myself as an architect or offer to perform architectural services in the State of Ne proved and an architect license has been granted by the Board.	ebraska until this	application is
	less my firm holds a current Certificate of Authorization, it is not authorized to offer or contract to braska.	) perform archite	ctural services in
I ho	ave read the Nebraska Engineers and Architects Regulation Act.		
	Signature of Applicant Date		
	short examination covering the Engineers and Architects Regulation Act must be passed before the Board will issue a lic ou when the Board received your completed application and fee.	ense. The examination	on will be sent to

03 JUN 19 Page 4 of 9

Delivery: 215 Centennial Mall S, Suite 400 Lincoln, NE 68508

Questions? Contact us at nbea.office@nebraska.gov or on the web at ea.nebraska.gov

Phone: 402-471-2021 Fax: 402-471-0787

#### **CHARACTER REFERENCE**

• Section I is to be completed by the applicant.

Firm Name & Address (if applicable)

State of Licensure (if applicable)

Reference Signature

STATE OF NEBRASKA BOARD OF ENGINEERS AND ARCHITECTS

- Section II is to be completed by the reference. If additional space is needed, please use the back of this form or a separate sheet of paper.
- All references must return this form directly to the Board of Engineers and Architects by email, fax, or mail to the address listed above. If the form is emailed or faxed, an original hard copy is not required.

**SECTION I: TO BE COMPLETED BY APPLICANT** 

• Reference forms received from applicants will not be accepted.

# 1. Applicant Name (First, MI, Last) Date 3. Phone Number Email Application for: ☐ Engineer Intern Enrollment ☐ Architect License 6. Name of Reference: \_ 7. Relationship to Reference: \_\_ **SECTION II: TO BE COMPLETED BY REFERENCE** Is the information in Section I correct as stated? ☐ YES ☐ NO If NO, please explain: \_ How long have you known the applicant? \_ Explain how the applicant is of good reputation and demonstrates good ethical character: Reference Name (Please Print) Title or Position

03 JUN 19 Page 5 of 9

Date

Year Licensed (if applicable)

License No. (if applicable)

Phone: 402-471-2021 Fax: 402-471-0787

Questions? Contact us at nbea.office@nebraska.gov or on the web at ea.nebraska.gov

#### **CHARACTER REFERENCE**

• Section I is to be completed by the applicant.

State of Licensure (if applicable)

Reference Signature

STATE OF NEBRASKA BOARD OF ENGINEERS AND ARCHITECTS

- · Section II is to be completed by the reference. If additional space is needed, please use the back of this form or a separate sheet of paper.
- All references must return this form directly to the Board of Engineers and Architects by email, fax, or mail to the address listed above. If the form is emailed or faxed, an original hard copy is not required.

**SECTION I: TO BE COMPLETED BY APPLICANT** 

• Reference forms received from applicants will not be accepted.

# 1. Applicant Name (First, MI, Last) Date 3. Phone Number Email Application for: ☐ Engineer Intern Enrollment ☐ Architect License 6. Name of Reference: \_ 7. Relationship to Reference: \_\_ **SECTION II: TO BE COMPLETED BY REFERENCE** Is the information in Section I correct as stated? ☐ YES ☐ NO If NO, please explain: \_ How long have you known the applicant? \_ Explain how the applicant is of good reputation and demonstrates good ethical character: Reference Name (Please Print) Title or Position Firm Name & Address (if applicable)

03 JUN 19 Page 6 of 9

Date

Year Licensed (if applicable)

License No. (if applicable)

Delivery: 215 Centennial Mall S, Suite 400 Lincoln, NE 68508

Questions? Contact us at nbea.office@nebraska.gov or on the web at ea.nebraska.gov

Phone: 402-471-2021 Fax: 402-471-0787

#### **CHARACTER REFERENCE**

• Section I is to be completed by the applicant.

Reference Signature

STATE OF NEBRASKA BOARD OF ENGINEERS AND ARCHITECTS

- Section II is to be completed by the reference. If additional space is needed, please use the back of this form or a separate sheet of paper.
- All references must return this form directly to the Board of Engineers and Architects by email, fax, or mail to the address listed above. If the form is emailed or faxed, an original hard copy is not required.
- Reference forms received from applicants will not be accepted.

# **SECTION I: TO BE COMPLETED BY APPLICANT** 1. Applicant Name (First, MI, Last) Date 3. Phone Number Email Application for: ☐ Engineer Intern Enrollment ☐ Architect License 6. Name of Reference: \_ Relationship to Reference: \_\_ **SECTION II: TO BE COMPLETED BY REFERENCE** Is the information in Section I correct as stated? ☐ YES ☐ NO If NO, please explain: \_ How long have you known the applicant? \_ Explain how the applicant is of good reputation and demonstrates good ethical character: Reference Name (Please Print) Title or Position Firm Name & Address (if applicable) State of Licensure (if applicable) License No. (if applicable) Year Licensed (if applicable)

03 JUN 19 Page 7 of 9

Date

Delivery: 215 Centennial Mall S, Suite 400 Lincoln, NE 68508 Phone: 402-471-2021

Fax: 402-471-0787

Questions? Contact us at nbea.office@nebraska.gov or on the web at ea.nebraska.gov

# STATE OF NEBRASKA BOARD OF ENGINEERS AND ARCHITECTS

## **VERIFICATION OF LICENSURE OR EXAMINATION OF AN ARCHITECT**

- Section I is to be completed by the applicant.
- Section II is to be completed by the verifying jurisdiction
- Some jurisdictions charge may require a fee for this service and processing times may vary. You will need to contact the verifying jurisdiction to confirm whether a fee is required and instructions for submitting a request.
- NCARB Record Holders do not need to complete this form or submit this form to the Nebraska Board.

SECTION I: APPLICANT INFORMAT	SECTION I: APPLICANT INFORMATION						
NAME LAST 4 DIGITS OF 3						PF SSN	
ADDRESS (STREET, CITY, STATE, ZIP)							
SECTION II: VERIFICATION OF LICE	NSURE OR EXAMIN	ATION					
FROM (STATE BOARD NAME)	FROM (STATE BOARD NAME)  DATE						
ADDRESS					FILE NO.		
THE PERSON IDENTIFIED IN SECTION I     IS OR WAS REGISTERED AS:	Certificate or License	Number	Date	Issued	V	alid Until	
☐ ARCHITECT							
☐ INTERN ARCHITECT							
2. EDUCATION AND EXPERIENCE			<u>'</u>		•		
A. COLLEGE / UNIVERSITY: DEGREE: MONTH / YEAR					GRADUATED:		
B. IDP / AXP REQUIREMENT COMPLETED?: YES	□ NO			MONTH / YEAR	COMPLETED:		
C. OTHER:							
3. DENIAL, INVESTIGATIONS, AND/OR COMPLAINTS:							
A. Has the above-named individual ever been denied regist	tration in your state? (if YES, please	e give details in REM	ARKS below or or	n reverse)	YES	□ №	
B. Has a complaint been filed or has formal disciplinary acti     REMARKS below or on reverse)	on ever been taken against the abo	ove-named individual	? (If YES, please	give details in	☐ YES	□ NO	
4. REMARKS:							
5. VERIFIED BY:							
BY			BOARD SEAL				
TITLE	DATE		1				

03 JUN 19 Page 8 of 9

STATE OF NEBRASKA BOARD OF ENGINEERS AND ARCHITECTS

Questions? Contact us at nbea.office@nebraska.gov or on the web at ea.nebraska.gov

**REPORT OF ARCHITECTURAL EXAMINATION** 

	(AMINATION SYLLABUS 954–1975)	Hours	Grade Minimum	Date Passed
A.	Education & Experience	N/A		
В.	Personal Audience	N/A		
C.	History & Theory of Architecture	3		
D.	Site Planning	5		
E.	Architectural Design	12		
F.	Building Construction	3		
G.	Structural Design	5		
Н.	Professional Administration	3		
l.	Building Equipment	5		

EQUIVALENCY EXAM. (JUNE 1973–JUNE 1976)		HOURS	GRADE MINIMUM	DATE PASSED
I.	Architectural Theory	2		
II.	Construction Theory & Practice	8		
III.	Architectural Design / Site Planning	10		

	IALIFYING TEST INE 1977–JUNE 1982)	HOURS	GRADE	DATE PASSED
A.	Architectural History	2		
B.	Structural Technology	3		
C.	Materials & Methods of Construction	2		
D.	Environmental Control Systems	2		
E.1	Principles of Site Planning & Arch. Design (1977-78, multiple choice)	1		
E.2	Principles of Site Planning & Arch. Design (1977-78, design problems)	11		

PROF. EXAM SECTION A (6/1979-6/1982)	HOURS	GRADE	DATE PASSED
Design/Site Test	12		

PROF. EXAM. (DEC 1973-DEC 1978) SECTION B (1979-1982)	HOURS	GRADE	DATE PASSED
Part I Environmental Analysis			
Part II Architectural Planning			
Part III Design and Technology			
Part IV Construction			

	CHITECTURAL REGISTRATION AM (ARE): 1983–1987	GRADE	DATE PASSED
A.	Pre-Design		
B.	Site Design		
C.	Building Design		
D.	Structural Technology - General		
E.	Structural Technology - Lateral Forces		
F.	Structural Technology - Long Span		
G.	Mechanical / Plumbing / Electrical / Life Safety Systems		
H.	Materials & Methods		
I.	Construction Documents & Services		

ARCHITECTURAL REGISTRATION EXAM (ARE): 1988–1996		GRADE	DATE PASSED
A.	Pre-Design		
В.	Site Design (Written)		
В.	Site Design (Graphic)		
C.	Building Design		
D/F	Structural - General and Long Span		
E.	Structural - Lateral Forces		
G.	Mechanical / Plumbing / Electrical / Acoustical Systems		
H.	Materials & Methods		
I.	Construction Documents		

Phone: 402-471-2021

Fax: 402-471-0787

ARCHITECTURAL REGISTRATION EXAM (ARE): 1997–2009	GRADE	DATE PASSED
PD: Pre-Design		
SP: Site Planning		
BP: Building Planning		
BT: Building Technology		
GS: General Structures		
LF: Lateral Forces		
ME: Mechanical & Electrical Systems		
MM: Building Design / Materials & Methods		
CD: Construction Documents & Services		

ARCHITECTURAL REGISTRATION EXAM (ARE 4.0): 2008–2018	GRADE	DATE PASSED
PPP: Programming, Planning & Practice		
SPD: Site Planning & Design		
BD: Building Design & Construction Systems		
SD: Schematic Design		
SS: Structural Systems		
BS: Building Systems		
CDS: Construction Documents & Services		

ARCHITECTURAL REGISTRATION EXAM (ARE 5.0): 2016-	GRADE	DATE PASSED
PCM: Practice Management		
PJM: Project Management		
PA: Programming & Analysis		
PPD: Project Planning & Design		
PDD: Project Development & Documentation		
CE: Construction & Evaluation		

03 JUN 19 Page 9 of 9