Delivery: 215 Centennial Mall S, Suite 400 Lincoln, NE 68508

Questions? Contact us at nbea.office@nebraska.gov or on the web at ea.nebraska.gov

Phone: 402-471-2021 Fax: 402-471-0787 **Fee: \$100**

APPLICATION FOR INITIAL LICENSURE OF AN ARCHITECT

- This application is for individuals who have completed the ARE, finished AXP, and hold a NAAB-or CACB-accredited degree or met the NCARB Education Standard and are seeking initial licensure in Nebraska (you are neither currently licensed nor have you ever been licensed in another jurisdiction).
- · Your NCARB Record must be transmitted to the Board by NCARB in order to verify completion of the education, experience, and examination requirements.
- Do not substitute a resume or other synopsis for any part of this application form.
- It is the responsibility of the applicant to ensure all verifications, references, and supporting documents are completed and received by the Board.
- Make checks payable to "Nebraska Board of Engineers and Architects" or "NBEA." Application fees are nonrefundable once deposited by the Board. In the event that your check is returned unpaid for insufficient or uncollected funds, we may re-present your check electronically. In the ordinary course of business, your check will not be provided to you with your statement.

SI	ECTION I: GENE	RAL IN	IFORMATION	
Full Legal Name (including full middle name)		_	Maiden or former name (if applicable)	
Social Security Number (last 4 digits)		_ 3.	NCARB Record Number	
Mailing Address:				
Firm Name (if applicable)				
Street Address				
City, State, Zip Code		_	Email Address	
Telephone	ext	_	Alternate Telephone	ext
SEC ARE Exam: State	TION II: ARE AN		INFORMATION Date Final Division Passed	
AXP Date Completed:		_	Dute Final Division Lassea	

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SECTION III: EDUCATION

- Enter the name and location of the college or university, date of graduation, and type of degree received. Do not anticipate dates of graduation.
- Applicants who do not hold a degree from a NAAB- or CACB-accredited program must have their degrees evaluated by Education Evaluation Services for Architects (EESA-NCARB). Please visit www.naab.org/eesa for more information. EESA-NCARB's evaluation is to be submitted directly from NCARB to the Nebraska Board.

Name of Institution, Location (City, State, Country)	Date Graduated	Degree Received (BS, MS, etc.)	Major

SECTION IV: REFERENCES

- List the names and contact information of five people unrelated to you, who can attest to your good reputation and good ethical character. Three must be licensed architects having personal knowledge of your architectural experience.
- · All individuals used as reference must complete a "Character Reference" form and submit it directly to the Board.

1.	Name		2.	Name	
	Phone	Email		Phone	Email
	License number and state of licensure,	icense number and state of licensure, if Architect		License number and state of licensure, if Architect	
3.			4.		
	Name			Name	
	Phone	Email		Phone	Email
	License number and state of licensure, if Architect			License number and state	te of licensure, if Architect
5.					
	Name				
	Phone	Email			
	License number and state of licensure	if Architect			

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SECTION V: EXPERIENCE

- NCARB Record Holders: Provide all work history not included in your record, with your current at a minimum.
- All other applicants: Record your complete work history, beginning after college graduation and concluding with your present employment. You must account for the entire time period from graduation until now, including periods of unemployment, volunteer work, non-engineering work, and military experience.
- Do not substitute a resume or other synopsis for this section.
- Attach additional copies of this section if needed.

Employment Dates Month/Day/Year	Title of position held, name and address of employer and a brief summary of the architectural work performed. Make description brief and concise.	Name, telephone number, address, and e-mail of someone familiar with each work period, preferably the person to whom applicant reported. You may not list yourself.	
From	Architect, Smith White & Associates EXAMPLE	EXAMPLE	
10/1/2012	123 Main Street Lincoln, NE 68521	Casey Doe, Design Principal 123 Main Street	
То	Responsible for daily operations, design conceptualization, development, and	Lincoln, NE 68521	
10/15/2016	construction administration for firm that specializes in architecture, master plan- ning, and urban design for K-12, office, mixed-use, and institutional projects. Led design of 74,000 s.f. new elementary school and renovation of a 15,000 theater.	402-555-3746 cdoe@nebraska.gov	
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Phone: 402-471-2021 Fax: 402-471-0787

Fee: \$100

SECTION VI: AFFIDAVIT

	the purpose of complying with Neb. Rev. Stat. §§ 4-108 through 4-114, I attest as follows: I am a citizen of the United States, OR							
	I am a qualified alien under the federal Immigration and Nationality Act, my immigration status and alien number are							
	, and I have enclosed a copy of my	, and I have enclosed a copy of my USCIS documentation.						
	Note: Provide an explanation, and official documentation if available, for each " Licensure approval or renewal will remain pending until after rev		elow.					
1.	Have you ever been denied a license to practice architecture or engineering in this or any other jurisdiction?	□ YES	□ NO					
2.	Has a complaint ever been filed or has formal disciplinary action ever been taken against you by a regulatory body for architecture or professional engineering in this or any other jurisdiction?	□ YES	□ NO					
3.	Have you ever voluntarily surrendered your architect or professional engineer license or entered into a negotiated settlement in order to avoid disciplinary action by a professional regulatory body in this or any other jurisdiction?	□ YES	□ NO					
4.	During the past 10 years, have you been convicted of a crime, other than a minor traffic violation, in this or any other jurisdiction?	□ YES	□ NO					
5.	During the past 10 years, have you entered into a pretrial diversion program or similar pretrial procedure to avoid prosecution for a crime, other than a minor traffic violation, in this or any other jurisdiction?	□ YES	□ NO					
6.	Are there now any criminal charges, other than a minor traffic violation, pending against you in this or in any other jurisdiction?	□ YES	□ NO					
7.	During the past 10 years, has a judgment been entered against you in a civil proceeding in this or any other jurisdiction involving fraud, misrepresentation, or professional malpractice?	□ YES	□ NO					
8.	Is there any action or proceeding presently pending against you in any court or other tribunal in this or any other jurisdiction alleging that you committed fraud, misrepresentation, or professional malpractice?	□ YES	□ NO					
com	reby attest that my response and the information provided on this form and any related application plete, and accurate, and I understand that this information may be used to verify my lawful present	nce in the United	States.					
	ll not represent myself as an architect or offer to perform architectural services in the State of Nel roved and an architect license has been granted by the Board.	raska until this o	application is					
	ess my firm holds a current Certificate of Authorization, it is not authorized to offer or contract to raska until a Certificate has been granted by the Board.	perform archited	ctural services in					
I ha	ve read the Nebraska Engineers and Architects Regulation Act.							
	Signature of Applicant Date							
	short examination covering the Engineers and Architects Regulation Act must be passed before the Board will issue a lice u when the Board receives your completed application and fee.	nse. The examination	n will be sent to					

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