

Nebraska Board of Engineers and Architects
Board Meeting Agenda – January 24, 2025, 8:45 a.m.

Lincoln Community Foundation, 215 Centennial Mall South, 5th Floor Conference Room, Lincoln, NE 68508

CALL TO ORDER

Open Meeting and Public Agenda Information

The January 24, 2025, Nebraska Board of Engineers and Architects (NBEA) meeting was held at the Lincoln Community Foundation, 215 Centennial Mall South, Fifth Floor Conference Room, Lincoln, Nebraska, 68508. Chair Suelter called the meeting to order at 8:45 a.m. and noted the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star in compliance with the Open Meetings Act.

Roll Call: Present: Jason Suelter, Chair; Brian Kelly, Vice-Chair; Bruce Dvorak, Secretary; Jim Brisnehan; Brett Foley; Dan Thiele; Absent: Jan Bostelman; Lenora Nelson.

Staff Present: Jon Wilbeck, Executive Director (ED); Amy Habe, Compliance Officer (CO); Jean Lais, Administrative Programs Officer (APO); Allyson Bennett, Public Information Officer (PIO); Lilliana Irvine, Compliance Assistant (CA); Cole Gressley, Administrative Programs Officer (APO)

Public Comment

Gregory Newport – Gregory Newport Architect LLC – Spoke regarding the organization’s certificate of authorization application.

Tim Gay – Catalyst Public Affairs – Gave a recap of the legislative session to date during the *Legislative Committee* update under *Meeting Reports*.

A. CONSENT AGENDA

[December 6, 2024, Meeting Minutes](#)

[NCARB *Fast Facts* – November 2024](#)

[NCARB *Fast Facts* – December 2024](#)

Motion by Thiele, second by Brisnehan, to approve the consent agenda. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Kelly, Suelter; Voting No: None; Absent: Bostelman, Nelson

B. MEETING REPORTS

NBEA Subcommittee Reports

A copy of the FY2024-25 committee appointments and charges was provided.

[Legislative Committee](#)

A list of the 2025-26 legislative committee chairs was provided, along with a list of introduced bills of potential interest to the Board, including: **LB29** – Creates a review process for agency rules and regulations; **LB38** – Revisions to the Geologists Regulation Act; **LB190** – Adds a provision for the Legislative Performance Audit Committee to conduct performance audits on state agencies; **LB221** – Provides a provision for filling unfilled gubernatorial appointments; **LB261** – 2025-27 Biennium Budget; **LB264** – Transfer, elimination, and change from various funds, including transfer of \$400,000 from the Engineers and Architects Cash Fund to the General Fund; **LB317** – Merges the Department of Natural Resources and the Department of Environment and Energy to create the Department of Water, Energy, and Environment; **LB346** – Termination of boards, commissions, and committees, NBEA not affected by bill; **LB472** – Adopts the Regulatory Management Act; **LB611** – Adopts updates to building and energy codes; **LB634** – Adopts the Legislative Sunset Review and eliminate the Legislature's Planning Committee; **LB664** – Changes the Administrative Procedures Act regarding public comments, submissions on proposed rules and regulations, and changes permissible venue for civil actions challenging rules and regulations; and **LB696** – Revisions to the Professional Landscape Architects Act.

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Governor's FY2025-27 Executive Budget Summary

LB261 was introduced with the Governor's 2025-27 biennium budget recommendations. The only increases recommended were for staff Payroll, Salaries, Labor (PSL) for staff, and insurance. No increases were included for travel expenses, board member per diem, funds related to the database conversion, or general operating costs.

As noted above, LB264 proposes a transfer of \$400,000 from the Engineers and Architects Regulation Fund to the state General Fund.

C. OLD BUSINESS

Rules Promulgation Discussion and Adoption

Based on the comments received, ED Wilbeck provided the following proposed revisions. As a result, the current rules promulgation is being terminated and will be restarted with a new hearing scheduled.

Rule 1.18.4 – The rule is being revised to include organization disclosures in the actions that can be reviewed at the staff level. Revised language: “...disclosure statements provided by applicants and organizations during any application process...However, the Board must review disclosures which an applicant or organization which have not already been disclosed...”

Rule 4.1.5 – Add the requirement that the international licensee must be on the International Professional Engineer Registry in order to qualify for licensure.

Rule 4.1.2.4 – Revision to add “of ABET” after Engineering Technology Accreditation Committee.

Rule 5.3.3 – Insert “of discovering a suspected violation” after “90 days”.

Rule 9.3.1 – Add AIA-approved providers to the list of web-based providers courses that may constitute all of the biennial education requirements.

Rule 9.3.6 – change “24-hour period” to “any calendar day”

Motion by Dvorak, second by Thiele, to terminate the existing rules and regulations promulgation and restart the promulgation process. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Kelly, Suelter; Voting No: None; Absent: Bostelman, Nelson

Proposed Board Policy 25.01 – AIA-Approved CE Providers

The policy would add AIA-approved continuing education providers to the list of web-based providers in Board Rule 9.3.1. No action was taken as the policy is being promulgated into the updated rules revisions.

NCEES Meritorious Service Award Package for ED Wilbeck

At the October 2024 meeting, the members voted to nominate ED Wilbeck for the NCEES Meritorious Service Award. A copy of the nomination packet was included.

Motion by Thiele, second by Kelly, to approve the NCEES Meritorious Service Award Package for ED Wilbeck. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Kelly, Suelter; Voting No: None; Absent: Bostelman, Nelson

Update on Licensee Database Replacement Project w/NCARB

ED Wilbeck updated the members on the progress of the database replacement project.

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D. NEW BUSINESS

[2025 NCARB Regional Summit Registration Information and Delegate Approval for the Regional Summit and 2025 Annual Business Meeting.](#)

The NCARB Regional Summit and MBE Workshop are scheduled for February 27 to March 1, 2025, in Philadelphia, PA. The Annual Business Meeting will be held June 19-21, 2025, in Scottsdale, AZ. NCARB will fund a member board executive to attend the Workshop and Regional Summit. It will also fund two member board members, one public member, one legal counsel, and one new member board member to attend the Regional Summit and Annual Business Meeting.

Nelson and Vice-Chair Kelly were selected as the two member board members, Foley as the public member, and Brisnehan as a new member. ED Wilbeck was selected as the member board executive to attend the MBE Workshop and Regional Summit.

Motion by Thiele, second by Dvorak, to approve Vice-Chair Kelly, Nelson, Foley, and Brisnehan as the funded delegates to the NCARB Regional Summit and Annual Business Meeting and ED Wilbeck to attend the MBE Workshop and Annual Business Meeting as the funded member board executive. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Kelly, Suelter; Voting No: None; Absent: Bostelman, Nelson

[NCARB Board of Directors FY26 Call for Candidates](#)

A copy of the FY 26 NCARB Call for Candidates was provided.

[University of Nebraska-Lincoln; NCEES Engineering Education Award Celebration Invitation](#)

An invitation was extended to have a representative from the Board attend and speak at the celebration on March 6, 2025, at the Scott Conference Center in Omaha. Dvorak was selected to attend with Thiele as a backup.

[Proposed Board Policy 25.02 – Clarifying Rule 1.18.4](#)

The policy clarifies that the Board interprets the rule to apply to both licensees and organizations authorized to practice or offer to practice architecture and engineering. No action was taken as the clarification is being promulgated into the updated rules revisions.

[Outreach & Marketing Update](#)

PIO Bennett updated the members on the FY2024-25 Marketing Plan and Outreach. Highlights included:

- The latest edition of *The Nebraska Professional* was released on December 30, 2024
- Staff participated as speakers or exhibitors:
 - Engineers Club of Omaha presentation, December 10, 2024
 - League of Nebraska Municipalities presentation, January 9, 2025
 - Natural Resource Conservation Services presentation, January 16, 2025
- Upcoming presentations and exhibitor space:
 - ED Wilbeck presenting to the Jeff Day's Professional Practice class at UNL College of Architecture on February 3, 2025
 - League of Nebraska Municipalities exhibitor space, February 24-25, 2025
 - Nebraska Planning and Zoning Association exhibitor space, March 5-7, 2025
 - Nebraska Rural Community Schools Association exhibitor space, March 20, 2025
- Planning is underway for outreach visits to local jurisdictions.
- The 2025 New Licensee Ceremony is tentatively scheduled for November 7.
- New posters and banners have been ordered for exhibitor space and presentations.

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- Facebook Analytics for November and December 2024:

	<i>November 2024</i>	<i>December 2024</i>
Views	4,400.....	3,000
Reaches.....	631.....	563
Visits	198.....	72
New Follows	14.....	2

- E&A Consulting in Omaha requested a presentation on the PE exam and licensure on February 11, 2025

The Board also discussed highlighting several NCEES initiatives including the deadline extended for submissions to NCEES Foundation and information on NCEES/ACEC state scholarships.

Board Member Travel and Per Diem Requests

The following travel and per diem requests were approved:

Jason Suelter	January 9-10, 2025 (travel Jan 8 and 11)	UPLG Committee Meeting, Savannah GA
Brian Kelly	January 15, 2025	NCARB Regional Leadership (Virtual)
Brian Kelly	January 16, 2025	NCARB Region V Executive Committee (Virtual)
Brett Foley	January 30, 2025	ICOR Practice Overlap Steering Committee (Virtual)
Jason Suelter, Bruce Dvorak, Jan Bostelman, Dan Thiele	Feb 5, Mar 19, Jun 4, Jul 9, Aug 27, and Oct 15, 2025	NCEES State of the Council (Virtual)
Brett Foley	February 6, 2025	NCARB PCC Committee Meeting Virtual
Dan Thiele	February 11, 2025	E&A Consulting Presentation, Omaha
Jason Suelter	February 19-21, 2025 (travel Feb 18 and 22)	NCEES Board of Directors Meeting, Napa, CA
Jim Brisnehan, Brett Foley, Brian Kelly, Lenora Nelson, Jon Wilbeck	Feb 28-Mar 1, 2025 (travel Feb 27 and Mar 2)	NCARB Regional Summit, Philadelphia, PA
Brett Foley	February 26, 2025	ICOR Practice Overlap Steering Committee (Virtual)
Jon Wilbeck	February 27, 2025 (travel Feb 26)	NCARB Member Board Executives Workshop (Philadelphia, PA)
Bruce Dvorak/Dan Thiele (backup)	March 6, 2025	UNL Engineering Award Presentation (Omaha)

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Jim Brisnehan, Brett Foley, June 19-21, 2025 NCARB Annual Meeting, Scottsdale, AZ
Brian Kelly, Lenora Nelson, Jon (travel Jun 18 and 22)
Wilbeck

Motion by Thiele, second by Kelly, to approve travel and per diem requests. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Kelly, Suelter; Voting No: None; Absent: Bostelman, Nelson

E. COMPLIANCE

Compliance Case Maps

Maps showing the number of compliance cases from 2017 to 2024 and the calendar year 2024, as well as statistics related to partner agencies' processes, were provided.

Additionally, numbers related to the number of plans not in compliance with the E&A Act and Rules were provided, and a discussion was held regarding these plans. Staff requested guidance on when a licensee or organization should be brought to the Board for review and the type of correspondence to be used in notifying individuals and organizations. It was determined that the first contact would be by email. If needed, the second contact will be by letter. If there is a third or subsequent violation, it will be brought to the Board for review and possibly action.

Dvorak left the meeting at 10:36 a.m.

Motion by Thiele, second by Kelly, to go into executive session for the purpose of the discussion of compliance investigations and partner-agency processes, not a matter of public information to prevent needless injury to the reputation of those involved. Voting Yes: Thiele, Brisnehan, Dvorak, Kelly, Suelter; Voting No: None; Absent: Bostelman, Nelson, Foley

Executive session started at 10:39 a.m.

Active Cases

Cases 24.04, 24.05, 24.07, 24.12, 24.13, 24.14, 24.15, 24.20, 24.21, 24.22, 24.26, 24.31, 24.32, 24.35, 24.36, 24.37, 24.38, 24.41, 24.43, 24.44, 24.45, 24.46, 24.47, 24.48, 24.49, 24.50, 24.51, 24.52, 24.53, 24.54, 25.01, Project Review 01.01 and 01.02 were discussed in executive session.

Dvorak reentered the meeting at 11:37 a.m.

Kelly left the meeting at 12:42 p.m.

Foley left the meeting at 12:57 p.m. Because a quorum of the board was not present, the meeting was suspended until Foley reentered the meeting at 2:00 p.m. and a quorum was restored.

Other Compliance Issues

Partner-agency processes were discussed in executive session.

Motion by Thiele, second by Brisnehan, to close the executive session for the purpose of the discussion of compliance investigations and partner-agency processes, not a matter of public information to prevent needless injury to the reputation of those involved. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Brisnehan, to authorize Special Assistant Attorney General Minahan to submit the settlement agreement in Case 24.05. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

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Motion by Thiele, second by Foley, to schedule a hearing in Case 24.12 for May 2025. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Brisnehan, to dismiss Case 24.13 based on the project being exempt from the E&A Act and Rules. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Foley, to authorize Special Assistant Attorney General Minahan to send a proposed settlement agreement in Case 24.21 placing the licensee on probation for six months or until completion of five hours of ethics education, whichever is longer, plus costs. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Foley, to remove the license suspension against the respondent in Case 24.31 and close the case based on satisfying all the terms of the settlement agreement. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Brisnehan, to accept the settlement agreement in Case 24.32 and authorize the chair to execute and monitor the terms of the agreement. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Foley, to dismiss Case 24.36 without prejudice based on action to bring the building into compliance with the E&A Act. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Brisnehan, to withdraw proposed settlement agreement in Case 24.46 after issuing a letter of warning which does not constitute disciplinary action, reminding respondent of responsibility for accurate recordkeeping and timely response to audit notifications. The respondent will be selected for an audit at the next renewal per Rule 9.7.1. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Foley, to authorize architecture remediation in Case 24.47 and request a response within 30 days and a remediation plan within 90 days. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Foley, to authorize architecture and MEP remediation in Case 24.52 and request a response within 30 days and a remediation plan within 90 days. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Brisnehan, to close Case 24.53, 24.54, and 25.01 without prejudice. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Brisnehan, to open a case against the project owner in Project Review 01.02 and request a response within 30 days and a remediation plan within 90 days. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

F. APPLICATIONS

Administratively Approved

[Licensure of Professional Engineers by NCEES MLE Designation](#)

E-21076 Mary Esther Aepelbacher, Civil; E-21106 Carlie Morgan Aksamit, Civil; E-21033 Ryan James Anderson, Civil; E-21040 James Edward Bagrowski, Mechanical; E-21102 Zachary Stephen Balhorn, Structural; E-21086 Shawn Ray Bryan, Civil; E-21100 Byron Ray Burkhart, Civil; E-21077 Brandon Tyler Campbell, Mechanical; E-21069 Nektarios Ioannis Christoforakis, Civil; E-21101 Christopher Lee Craig, Mechanical; E-21067 Michael Allen Culver, Electrical and Computer; E-21105 John George D'Anna, Electrical and Computer; E-21090 Adam Del Toro, Mechanical; E-21072 Joseph Vincent DiGuglielmo, Mechanical; E-21070 Jeffery Daniel Durand, Mechanical; E-

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21099 Peter Alden Ellis Jr, Civil; E-21089 Nathan Anthony Emsick, Mechanical; E-21061 Matthew Girard Fallon, Mechanical; E-21073 Cambria Marie Flowers, Civil; E-21082 James Michael Foreman, Structural; E-21103 Allen Cooper Gilleland III, Electrical and Computer; E-21065 Jay Ruben Guerra, Electrical; E-21059 Brandon Michael Haberl, Mechanical; E-21083 Austin Taylor Hall, Civil; E-21036 Michelle Anne Harry, Electrical and Computer; E-21035 David Alan Heiss, Electrical and Computer; E-21094 Brady Austin Hoffman, Civil; E-21066 Tyler James Honey, Structural; E-21070 Jung-Hoe Hoppood, Environmental; E-21078 Martin Evan Howell, Civil; E-21031 Jason William Hubbert, Civil; E-21107 Timothy Stephen Jaszowski, Mechanical; E-21080 Kelly Nicole Jernigan, Electrical and Computer; E-21030 Thomas Trucston Kendrick, Civil; E-21039 John Douglas Kennedy, Civil; E-21038 Jeffrey Allen Klinkert, Mechanical; E-21098 Christopher Brian Kottwitz, Civil; E-21088 Christopher Ryan Kranzler, Civil; E-21064 Cal Edwin Laughlin, Civil; E-21058 Casey James Leaf, Civil; E-21085 Brunl Loza, Electrical and Computer; E-21108 Robert John Markiewicz Jr, Electrical and Computer; E-21032 Matthew Jay Mendenhall, Civil; E-21034 Charles Ryan Mowery, Mechanical; E-21091 Lisa Margaret Oliver, Civil; E-21092 Mital Jitendra Patel, Mechanical; E-21062 Benjamin Harris Rainwater, Electrical and Computer; E-21075 William James Raseman, Civil; E-21095 Alexander Douglas Reeser, Electrical and Computer; E-21097 Wayne Everette Roberts, Electrical and Computer; E-21074 Anthony Ray Sanders, Control Systems; E-21060 Christopher Joel Settles, Civil; E-21109 George John Shay III, Mechanical; E-21068 Syllas Darrin Shumaker, Mechanical; E-21096 Emily Miller Smith, Civil; E-21104 Aaron Robert Spies, Civil; E-21093 Travis Lee Sprenger, Mechanical; E-21084 Adane Bogale Teferi, Civil; E-21087 Peter Thanh Troung, Civil; E-21063 Edward William Vadbunker, Civil; E-21037 Rebecca Carol Warnken, Environmental; E-21081 Joselyn Nicole Wildman, Electrical and Computer

Licensure of Architects by NCARB Certification

A-5763 Stephen Douglas Bent, A-5754 Xavier Adolfo Cantu, A-5751 Rodney James Collier, A-5759 Brian James Eady, A-5755 Christopher Paul Francisco, A-5757 Scott Ellis Gales, A-5750 Brett Allen Greene, A-5762 Paul Collins Minto, A-5761 Cory Eugene Nelson, A-5749 Eric Pepa, A-5760 Brian Nicholas Reno, A-5756 Patrick Bryan Smith, A-5752 Matthew Alan Spangler, A-5758 John Gabriel Vogl, A-5753 Kyle Allyn Wilson

Temporary Permits

T-664 Omar Muhammad Shafiq, Engineering

Engineer Intern Enrollment Certificates

Enzo Atanasio Balladares, Ian Tyler Haynes, Jordan Thomas Hofeldt, Blake Joseph Manternach, Thomas Perry Robertson, Xander John Gerard Schmit, Ryan Jacob Smith, Rylie Patrick Steffen

Certificates of Authorization

CA5385 Stonefield Engineering and Design LLC, CA5386 Gully Engineering LLC, CA5387 HydroDigital LLC, CA5388 KPI Engineering LLC, CA5389 Health Education and Research Associates Inc, CA5390 Reelfs Engineering LLC, CA5391 LEAP Structures PLLC, CA5392 Chief Industries Inc, CA5393 BL Kline Engineer PC, CA5394 CBS Squared LLC, CA5395 Trinity Consultants Inc, CA5396 Rainwater Electrical Engineering PLLC, CA5397 Allen+Pepa Architects Elgin Studio Inc, CA5398 JCMT Associates PLLC, CA5399 Ridge Structural Engineering LLC, CA5400 Keen Project Solutions LLC, CA5401 Sixmo Architects LLC, CA5402 Shumaker Engineering LLC, CA5403 Boarman Kroos Vogel Group Inc, CA5404 LKS Power Consulting PLLC, CA5406 Optimized Process Designs LLC, CA5407 Rottmann Collier Architects Inc, CA5408 Van Eaton Ready Mix, CA5409 Diversified Products LLC, CA5410 Core Engineering & Consulting Inc, CA5411 Opticos Design Inc, CA5412 Triumph Services LLC, CA5413 Oculus Architecture PC, CA5414 Aecon Engineering Services Inc, CA5415 Bryant Consultants Operating LLC

PE Exam Applications

Grant Denney Benson, Control Systems; Daniel Uriel Cano Pargas, Mechanical; David Elijah Clay, Civil; Tyler Joseph Hahn, Civil; Keith Kilbane Hester, Mechanical; Bennet Malcolm Jackson, Civil; Thomas Andrew Loseke, Civil; Jacob Vincent Mangels, Electrical and Computer; Diaaeldin Mostafa Ibrahim Moaned, Civil; Xander John

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Gerard Smith, Electrical and Computer; Kyle Jordan Silim, Civil; Joshua Henry Smrcina, Architectural; Abigail Virginia Turner, Civil; Luke Rae Ylaya Valencia, Civil; Andrew Nelson Wasalaski, Mechanical

Licensure/Examination

[Licensure of Professional Engineers by Comity and Initial](#)

Initial License, Staff Recommendation to Approve: Zachary Thomas Albin, Civil; Marijo Christine Bosiljevac, Electrical and Computer; Jared Thomas Duren, Civil; Colby Jake Engquist, Electrical and Computer; Drake David Harington, Civil; Max Gregory Hjermstad, Environmental; Caleb Jerome Kowalski, Mechanical; Joseph Tony Lusardi, Electrical and Computer; Mary Katherine Mulhall, Fire Protection; Angelica Rain Solomon, Civil; Christopher Joseph Urkoski

Comity License, Staff Recommendation to Approve: Joel Leon Courdron, Civil; Andre Gamanian, Mechanical; Gregory David Van Loon, Civil

[Licensure of Professional Engineers by Experience](#)

Staff Recommendation to Approve: Erick Wilhelm Von Borries, Electrical and Computer; Eric Alan Bushey, Civil; Steven George Grasso, Civil; George Arthur McMillan IV, Electrical and Computer; Stephen Wentworth Rodgers, Civil; Laurie All Schroeder Twitchell, Civil; Raveesh Varma, Civil

[Licensure of Professional Engineers by Reinstatement](#)

Staff Recommendation to Approve: E-17746 David Dale Highfield Jr, Civil

[Licensure of Architects by Comity and Initial](#)

Initial License, Staff Recommendation to Approve: Nolan Mitchell Schaefer

Comity License – None

[Licensure of Architects by Experience – None](#)

[Licensure of Architects by Reinstatement – None](#)

Special Cases

[Certificates of Authorization](#)

Staff Recommendation to Approve: Gregory Newport Architects LLC, after receipt of in-arrears fees; Opticos Design LLC, after receipt of in-arrears fees; WCW Engineers Inc, after receipt of in-arrears fees

Disclosures

Liechti, Chad (E-13364) – Note in file and renew

Manawes, Craig (E-7343) – No action taken

Stevenson, Carel (E-17858) – Note in file and renew

Wygoda, Shlomo (A-5225) – Note in file and renew

Proficient Engineering LLC (CA3331) – Note in file, renew the certificate, and take no action

SE3 LLC – Note in file, renew the certificate, and take no action

WGI Inc – Note in file, renew the certificate, and take no action

Other Issues/Information

Charts and statistics regarding the number of applications, certificates of authorization, and other application types were provided.

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Motion by Thiele, second by Foley, to accept the staff recommendations on the applications. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Brisnehan, to approve the certificate of authorization application for Gregroy Newport Architect LLC upon receipt of in-arrear fees per the staff recommendation. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Brisnehan, to approve the certificate of authorization application for Opticos Design Inc upon receipt of in-arrear fees per the staff recommendation. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Foley, to approve the certificate of authorization application for WCW Engineers Inc upon receipt of in-arrear fees per the staff recommendation. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Brisnehan, to approve the license renewal of Chad Leichti, E-13364. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Dvorak, to approve the license renewal of Carel Stevenson, E-17858. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Dvorak, to approve the license renewal of Shlomo Wygoda, A-5225. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Dvorak, to approve the certificate of authorization renewal of Proficient Engineering LLC, CA3331. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Brisnehan, to approve the certificate of authorization renewal of SE3 LLC, CA3461. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Motion by Thiele, second by Dvorak, to approve the certificate of authorization renewal of WGI Inc, CA4495. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

G. FINANCIAL MATTERS

Financial Reports – December

[FY2024-25 Financial Profile](#)

[Budget Status](#)

[Fund Summary](#)

[MTD General Ledger Detail](#)

Motion by Thiele, second by Dvorak, to approve the financial reports as presented. Voting Yes: Thiele, Brisnehan, Dvorak, Foley, Suelter; Voting No: None; Absent: Bostelman, Kelly, Nelson

Other Financial Matters – None

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H. GENERAL INFORMATION

A schedule of upcoming meetings and national events was provided. The next regular board meeting is scheduled for February 21, 2025, at 8:30 a.m. at 301 Centennial Mall, Lower Level, Lancaster Hearing Room.

Licensure and Certificate Trends

Numbers as of January 15, 2025

Professional Engineers 8,979
Architects..... 1,843
Certificates of Authorization 2,512
Temporary Permits..... 14

Examination Information/Statistics

The December 2024 and January 2025 ARE Open Eligibility report and the Pass/Fail reports for November and December 2024 were provided.

The FE and PE exam Pass Rate Histories for 2024 Q4 were provided.

Other Information

The FY2024-25 Marketing Plan was provided.

The Facebook Analytics for November and December 2024 were provided. There were 198 visits with 631 reaches in November and 72 visits with 563 reaches in December. Twenty-eight posts were made in November, with the post related to the Administrative Programs Officer vacancy receiving 495 reaches and 4 reactions. Nineteen posts were made in December, with the post related to board member Brett Foley receiving 411 reaches and one share.

The November and December website Analytics reports were provided.

	<i>Visits</i>	<i>New Users</i>
November	4,600.....	3,900
December	4,700.....	3,800

The Board’s approved policies as of October 25, 2024, were provided.

ADJOURNMENT

Chair Suelter adjourned the meeting at 2:40 p.m.



Bruce Dvorak, Secretary