

CALL TO ORDER

The June 10, 2022, meeting of the Nebraska Board of Engineers and Architects was held in the 5th floor conference room, 215 Centennial Mall South, Lincoln, Nebraska. Chair Thiele called the meeting to order at 8:30 a.m. and noted the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star in compliance with the Open Meetings Act.

Roll Call: Dan Thiele, Chair; Jason Suelter, Secretary; Jan Bostelman; Bruce Dvorak; Brett Foley; Lenora Isom; Dave Johnson; Absent: Bruce Dvorak; Brian Kelly, Vice-Chair

Staff Present: Jon Wilbeck, Executive Director (ED); Amy Habe, Compliance Officer (CO); Jean Lais, Administrative Programs Officer (APO); Laura Buis, Public Information Officer (PIO)

PUBLIC COMMENT

No members of the public were present.

A. CONSENT AGENDA

[May 9, 2022, Operational Planning meeting minutes](#)

[May 13, 2022, meeting minutes](#)

Motion by Foley, second by Bostelman to approve the consent agenda. Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

B. MEETING REPORTS

NBEA Subcommittee Reports

[2021/2022 Committee appointments and charges](#)

A copy of the 2021/2022 Committee appointments and charges were provided.

Other Meeting Reports

Isom reported she spoke with a representative from the Council for Interior Design Qualification (CIDQ) at the NCARB annual meeting who informed her the effort to seek interior designer registration and/or licensure in each state has switched from the professional societies to CIDQ. If a new bill for interior designer registration in the future, the Board may want to reach out to CIDQ to coordinate.

C. OLD BUSINESS

[AIA / ACEC / NeSPE/ PEC Comments on Proposed Rule Changes](#)

Copies of the replies received from the professional societies were provided. After review, the members voted to move forward with the rules promulgation process and schedule the hearing before the August 5, 2022, board meeting.

Motion by Isom, second by Suelter to start the rules promulgation and set the hearing for August 5, 2022. Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

[NCARB Analysis of Practice Survey Completion](#)

Notice from NCARB that the Analysis of Practice Survey has been completed and thanking ED Wilbeck for the Board's support. Over 19,000 architects and candidates participated over the lifespan of the study. There was a diverse group of participants regarding age, gender, race and ethnicity, firm setting, and several other factors, which was the key goal of the project. Every jurisdiction was represented.

Nebraska Board of Engineers and Architects
Board Meeting Notes – June 10, 2022, 8:30 a.m.
5th Floor Large Conference Room, 215 Centennial Mall South, Lincoln, NE

The study is now with the third-party vendor to analysis and provide input on next steps. Any proposed program changes evolving out of the analysis will be routed through the committees, NCARB Board of Directors, and the member boards for final decisions.

[inLumon Contract Termination Notice](#)

Copies of the notices sent to inLumon cancelling the contract for the database conversion were provided.

[NCARB Database Replacement Proposal](#)

The proposal from NCARB for the database replacement project was provided along with a copy of the order form using their Eiffel platform. Currently they only have knowledge to move architects and landscape architects. Additional discovery and analysis work will be required to include professional engineers, geologists, certificates of authorization, temporary permits, interns, and education reimbursements.

NCARB has implemented a solution for three other licensing boards, one of which also licenses landscape architects. Eiffel integrates the architect portion of the solution with NCARB's national systems for seamless processing and visibility.

There is a one-time implementation fee of \$7,500 and the total annual subscription cost is estimated at \$45,476. Schedule of costs due dates:

- 15% plus implementation fee at signing of the contract
- 15% due at the launch of each profession (4 total)
- 15% due at the launch of Certificates of Authorizations
- 5% due at the launch of Intern Records
- 5% due at the launch of Temporary Permits

ED Wilbeck is currently working with Attorney General (AAG) Jelkin on revisions to the proposal language and will forward it to NCARB once completed. A question was raised as to whether the subscription fee quoted will remain steady over the next several years or will it increase once the solution enters the production stage. ED Wilbeck will discuss with NCARB.

[Draft 2023-25 Biennial Budget Information](#)

ED Wilbeck provided draft narrative information on the 2023-25 biennial budget submittal. More information will be provided at the August meeting with final proposed language and budget numbers available for approval at the September meeting. The budget submittal is due September 15, 2022.

D. NEW BUSINESS

[Question regarding standard seals prepared by a jurisdiction](#)

Chair Thiele received an inquiry regarding sealing of standard details prepared by a municipality but not sealed. Another state agency is requiring the detail be signed and sealed by a professional engineer. He provided a copy of the email and his response. ED Wilbeck reminded the Board that the Rules Revisions Committee provided potential rules revision language to the Board at its April meeting, but the language was not approved for inclusion in the rules promulgation package:

6.6 Sealing "Standard" Drawings, Details, and Specifications

- 6.6.1 Regarding licensees sealing standard drawings, details, and specifications (hereafter referred to as "standards") prepared by a jurisdiction, a licensee using such standards in designing a project (the "successor licensee") is not required to seal a standard if that standard was already sealed by another licensee (the "original licensee") and not modified by the successor. The standard may be sealed by the successor licensee using the standard in a design if the successor licensee had done the necessary design evaluation to verify suitability of the standard in his or her design, at which point the seal of the*

Nebraska Board of Engineers and Architects
Board Meeting Notes – June 10, 2022, 8:30 a.m.
5th Floor Large Conference Room, 215 Centennial Mall South, Lincoln, NE

original licensee will be removed. If the successor licensee modifies the standard, the successor licensee will seal the revised standard, and the seal of the original licensee will be removed.

6.6.2 If the sealed standards are used in the licensee's design, the name of the jurisdiction to which they apply shall be noted on the technical submissions.

Discussion was held as whether to include these revisions with the current rules promulgation or continue to work on language for further review by the members. It was also suggested the language could be put into a policy to inform the licensees of the Board's position prior to promulgation. The members directed ED Wilbeck to revise the language as discussed and bring back to the Board for review. It was also suggested to include the topic in the next newsletter.

Trade Name Request

A request was received from Industrial Hygiene & Safety Engineering LLC to use "engineering" in the organization's name with the Secretary of State. The organization provides technical services to evaluate and control occupational health and safety stressors, such as hearing loss, toxic chemical inhalation, ergonomic, and safety risks for employees in the workplace. The owner intends to work as a technical expert to other organizations in these areas.

Motion by Suelter, second by Johnson to deny the trade name request for Industrial Hygiene & Safety Engineering LLC. Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

NCEES 2022-23 President-Elect Ineligibility

Notice was received from NCEES that Mike Drewyor, voted by the Central Zone to be this year's NCEES President-Elect candidate, does not qualify for the position. A candidate for President-Elect must be a current member of a state board when assuming the Vice-President office. Drewyor left the Michigan board in April 2020 and assumed the office of Vice-President in August 2020. As a result, the Central Zone needs to select a new candidate for the 2022-23 President-Elect position.

The NCEES Nominating Committee is requesting nominations by submitted by June 30, 2022. Voting is slated to occur the first week in July via virtual meeting to allow the Nominating Committee to announce the candidate with the other Board of Director candidates at the mid-July NCEES State of the Council virtual meeting.

Suelter was appointed as the voting delegate for this special NCEES Regional Meeting.

Motion by Suelter, second by Bostelman to direct the voting delegate to vote for the candidate for President-Elect as determined after discussion between the other attending board members. Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

NCARB Update April 2022

A copy of the NCARB April 2022 *Update* was provided. Articles included a message from CEO Armstrong, organizational development, outreach, and department updates.

Marketing Plan Update

ED Wilbeck provided an update to the FY2021-22 Marketing Plan. He introduced PIO Buis to the Board. Buis comes to the Board from the University Press where she worked in graphic design. She has a bachelor's degree in Mass Communications from the University of Nebraska.

FY2022-23 In-State Travel Approval for Executive Director

The Board approved all FY2022-23 in-state travel for ED Wilbeck.

Nebraska Board of Engineers and Architects
Board Meeting Notes – June 10, 2022, 8:30 a.m.
5th Floor Large Conference Room, 215 Centennial Mall South, Lincoln, NE

Motion by Isom, second by Johnson to authorize/approve all in-state travel for official Board business for the executive director during FY2022-23. Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

FY2022-23 Per Diem Approval for Chair or Designee for Agenda Review Meetings

The Board approved per diem and mileage (if attending in person) for the chair or designee for agenda review meetings in FY2022-23.

Motion by Johnson, second by Bostelman to authorize travel and per diem for the Board chair or representative for attendance of agenda review meetings during FY2022-23. Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

Board member travel and per diem requests

The following per diem and travel requests were approved by the Board:

- Isom – June 15, 2022 – NCARB Board of Directors (Virtual)
- Isom – June 30, 2022 – NCARB Board of Directors (Virtual)
- Thiele – June 1, 2022 – ED Performance Review (Per Diem Only)
- Bostelman – August 23-26, 2022 – NCEES Annual Meeting (Carlsbad CA) Travel Days: Aug 22 and 27
- Bostelman – September 8-9, 2022 – NCEES Board of Directors Orientation (Greenville SC)
Travel Days: Sept 7 and 10
- Bostelman – October 28-29, 2022 – NCEES Board of Directors (Nashville TN) Travel Days: Oct 27 and 30
- Bostelman – February 17-19, 2023 – NCEES Board of Directors (Tucson AZ) Travel Days: Feb 16 and 20
- Suelter – August 23-26, 2022 – NCEES Annual Meeting (Carlsbad CA) Travel Days: Aug 22 and 27
- Thiele – August 23-26, 2022 – NCEES Annual Meeting (Carlsbad CA) Travel Days: Aug 22 and 27
- Wilbeck – August 23-26, 2022 – NCEES Annual Meeting (Carlsbad CA) (Travel Only)
Travel Days: Aug 22 and 27

The following members and staff will be serving on national committees for 2023-24:

- Suelter – NCEES EPE Committee
- Bostelman – NCEES Central Zone Vice-President, EPP Committee Liaison
- Isom – NCARB Audit Committee, Line Up Board (two-year term)
- Foley – NCARB Examination Committee, Experience Committee
- Kelly – ARE 5.0 Project Planning & Design Item Development Subcommittee
- Wilbeck – NCARB Credentials Committee, NCEES UPLG Committee

Motion by Foley, second by Isom to approve the per diem and travel requests . Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

Motion by Suelter, second by Bostelman to go into executive session for the purpose of the performance review of the Executive Director and discussion of compliance investigations and partner-agency processes, not a matter of public information to prevent the needless injury to the reputation of those involved. Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

Chair Thiele restated the limitation of the executive session.

Nebraska Board of Engineers and Architects
Board Meeting Notes – June 10, 2022, 8:30 a.m.
5th Floor Large Conference Room, 215 Centennial Mall South, Lincoln, NE

Executive Session began at 10:11 a.m.

Executive Director's performance evaluation and compensation

The performance evaluation of the executive director was discussed in executive session.

E. COMPLIANCE

Cases 20.14, 21.11, 21.24, 21.25, 21.29, 21.31, 21.33, 21.35, 21.38, 21.39, 21.40, 21.41, 22.01, 22.02, 22.04, 22.05, 22.06, 22.07, and 22.08 were discussed in executive session.

Other Compliance Issues

Partner agency processes were reviewed in executive session.

Motion by Suelter, second by Isom to close the executive session for the purpose of the performance review of the Executive Director and discussion of compliance investigations and partner-agency processes, not a matter of public information to prevent the needless injury to the reputation of those involved. Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

Executive session ended at 11:11 a.m.

Motion by Suelter, second by Isom to In light of Executive Director Wilbeck's continued outstanding performance in representing our Board and State, I move to provide a 6% increase to his current salary . Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

Motion by Suelter, second by Foley to dismiss Case 22.01 with no disciplinary action based on the successful completion of architecture remediation. Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

Motion by Suelter, second by Foley to dismiss Case 22.04 with no disciplinary action based on the engagement of licensees on the project. Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

F. APPLICATIONS

Administratively Approved

Licensure of Professional Engineers by NCEES MLE Designation

Approved: E-19368 Phillip Michael Armstrong, Civil; E-19362 Joseph William Hanson Bender, Civil; E-19358 Heather Michelle Boyko, Electrical and Computer; E-19331 Chris Nick Costis, Civil; E-19373 Zigurds Bala Dzenis, Civil; E-19361 William Dalton Edge, Electrical and Computer; E-19366 Vincent Thomas Granatino, Civil; E-19359 Timothy James Hogan, Civil; E-19369 Jonathan Edward Howard, Mechanical; E-19352 Andrew Scott Ingram, Mechanical; E-19329 Russell Alban Keller, Control Systems; E-19370 Robert Nelson Kenney III, Civil; E-19365 Reid Vincent Lundin, Structural; E-19333 Samantha Lynn McKillop, Civil; E-19354 Kenneth Raymond Mike, Civil; E-19372 Matthew Steven Miller, Civil; E-19330 Eva Susan Moritz, Environmental; E-19332 Nathan Richard Muller, Fire Protection; E-19353 Mark Burdett Murphy, Electrical and Computer; E-19367 Kyle Nomereano Petersen, Mechanical; E-19375 Marcor Gibbons Platt, Structural; E-19351 Christopher Colin Rhoades, Civil; E-19357 Matthew Ryan Satterfield, Civil; E-19364 Sidney Lynn Smith, Mechanical; E-19356 Gregory William Standing, Electrical; E-19350 Michael Scott Steenson, Civil; E-19360 Brian Anthony Strasert, Environmental; E-19355 Mark Alton Talbert Jr, Civil; E-19371 Paul Richard Vaulman, Mechanical; E-19374 Jordan Zachary Wedel, Electrical and Computer

Nebraska Board of Engineers and Architects
Board Meeting Notes – June 10, 2022, 8:30 a.m.
5th Floor Large Conference Room, 215 Centennial Mall South, Lincoln, NE

Licensure of Architects by NCARB Certification

Approved: A-5419 John Gilbert Brown, A-5424 Jill Marie Elder, A-5415 Katherine Elizabeth Guyon, A-5420 Mary Margaret Langan, A-5422 Jonathan Layne, A-5418 Lester Marvin Rowland, A-5421 Tiffaney Ann Triepke, A-5414 Michael Douglas Twiss, A-5414, A-5417 Jared T VanderWeele

Temporary Permits

Approved: T-643 Eliot Joseph Wong, Engineering

Engineer Intern Enrollments

Approved: Justin Craig Hagerman, Nathan Charles Mead, Christopher Joseph Urkoski

Certificates of Authorization

Approved: CA4808 Burke Engineering LLC; CA4809 Mosaic Engineering and Consulting PC, CA4810 Midwest Steel Works Inc; CA4811 Dos Santos International LLC, CA4812 MT Studio LLC, CA4813 Robert AM Stern Architects LLP, CA4814 MMR Constructors Inc, CA4815 Revamp Engineering Inc; CA4816 English and Smart Architects, CA4817 O'Neil Langan Architects PC, CA4818 Vanasse Hangen Brustlin Inc, CA4819 David Keith Engineering PLLC

PE Exam Approvals

Approved: Colton James Baylor, Mechanical; Jonathan David Bergren, Structural; Alexander James Bernhardson, Civil; Colby Jake Engquist, Electrical and Computer; Abigail Donna Heli, Civil; Timothy Stephen Hums, Civil; Chad Gordon Reimer, Civil; Adam Jacob Scholtthauer, Electrical and Computer; Joshua Everett Siel; Civil; Zachary Tanner Turek, Civil

Licensure/Examination

Licensure of Professional Engineers by Comity and Initial

Approved Initial Applications: Allison Jane Crawford, Civil; Mark Gerard Dethlefs Jr, Civil; Heather Helen Ingerson, Electrical and Computer; Austin Lee Kellogg, Civil; Blake Walter Weatherly, Civil

Approved Comity Applications: Kevin Daniel Miller, Civil; Ryan David Ross, Control Systems; Jennifer Sue Ruddy, Civil; Trevor James Weihing, Civil

Licensure of Professional Engineers by Experience

Approved: Atef Awad Hanna Ayad, Civil

Licensure of Architects by Comity and Initial

Approved Initial Applications: Danielle Lynn Banzhaf

Approved Comity Applications: Daniel Maynard Grothe

Licensure of Architects by Experience – None

Licensure of Professional Engineers by Reinstatement

Approved: E-10326 Daniel Len Wethington, Civil

Licensure of Architects by Reinstatement – None

Special Cases – None

Other Issues – None

Nebraska Board of Engineers and Architects
Board Meeting Notes – June 10, 2022, 8:30 a.m.
5th Floor Large Conference Room, 215 Centennial Mall South, Lincoln, NE

Completed Application Statistics

Charts and statistics regarding the number of applications, certificates of authorization, and other applications by type were provide.

Motion by Foley, second by Bostelman to accept the staff recommendations on applications. Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

G. FINANCIAL MATTERS

Financial Reports, April 2022

[FY 2021-22 Financial Profile](#)

[Budget Status Report](#)

[Fund Summary Report](#)

[MTD General Ledger Detail Report](#)

Motion by Bostelman, second by Isom to approve the financial reports as presented. Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

Review of Fees

The Board reviewed the fee schedule and determined no adjustments are needed at this time.

Motion by Johnson, second by Suelter to maintain the fees at existing levels for FY2022-23. Voting Yes: Isom, Johnson, Suelter, Bostelman, Foley, Thiele; Voting No: None; Absent: Dvorak, Kelly

H. GENERAL INFORMATION

A schedule of upcoming meetings and events was provided. The next regular board meeting is scheduled for August 5, 2022, at 8:30 a.m., in the fifth-floor conference room, 215 Centennial Mall South, Lincoln, Nebraska. Representatives from NCARB will be attending.

The October board meeting was rescheduled from October 14th to October 28th.

Licensure and Certification Trends

Number as of June 1, 2022

Professional Engineers	8,639
Architects.....	1,892
Certificates of Authorization	2,318
Temporary Permits.....	15

Other Information

The FY2021-22 Marketing Plan was provided.

The Facebook Analytics shows there were seven posts made between April 4 and May 4, 2022. The post related to the opening for a Public Information Officer reached the most people with 624 and 47 link clicks. A total of 1,049 individuals were reached between April 13 and May 23, 2022. There were five new likes with 487 followers.

The Website Dashboard reports the Board's website had 2,894 total visitors in May. Facebook continue to generate the most traffic from social media with 21 sessions.

The Board's policies as of July 9, 2021, were provided.

ADJOURNMENT

Chair Thiele adjourned the meeting at 11:37 a.m.



Secretary