# CALL TO ORDER

The May 13, 2021, meeting of the Nebraska Board of Engineers and Architects was held in the 5<sup>th</sup> Floor conference room, 215 Centennial Mall South, Lincoln, Nebraska. Chair Foley called the meeting to order at 8:32 a.m. and noted the location of the Open Meetings Act. Notice of the meeting was published in the Lincoln Journal Star in compliance with the Open Meetings Act.

**Roll Call:** Brett Foley, Chair; Daniel Thiele, Vice-Chair; Brian Kelly, Secretary; Jan Bostelman; Bruce Dvorak; David Johnson; Lenora Isom; Jason Suelter

**Staff Present:** Jon Wilbeck, Executive Director (ED); Amy Habe, Compliance Officer (CO); Jean Lais, Business Manager (BM); Mia Azizah, Public Information Officer (PIO)

## PUBLIC COMMENT

No members of the public were present.

## HEARINGS

9:00 a.m.

Nebraska Board of Engineers and Architects v. Cruise Brothers Builders, LLC, Justin Cruise, Highway 10 Development, LLC, Case 20.27

As presiding officer, Chair Foley opened the hearing at 9:03 a.m. in the matter of the Nebraska Board of Engineers and Architects v. Cruise Brothers Builders LLC, Justin Cruise, and Highway 10 Development LLC, Case 20.27. Respondents Kyle and Justin Cruise did not attend the hearing and were not represented by counsel. Special Assistant Attorney General Sean Minahan questioned Compliance Officer Habe in direct examination. Exhibits were presented to the Board as evidence. Julie Pell, Pell Reporting, recorded the proceedings. A closing statement was made by Special Assistant Attorney General Minahan. The hearing concluded at 9:22 a.m.

#### 10:00 a.m.

Nebraska Board of Engineers and Architects v. Daniel Crawford and Lori Crawford, Case 20.22

As presiding officer, Chair Foley opened the hearing at 10:10 a.m. in the matter of the Nebraska Board of Engineers and Architects v. Daniel and Lori Crawford, Case 20.22. Respondents did not attend the hearing and were not represented by counsel. Special Assistant Attorney General Sean Minahan questioned Compliance Officer Habe in direct examination. Exhibits were presented to the Board as evidence. Julie Pell, Pell Reporting, recorded the proceedings. A closing statement was made by Special Assistant Attorney General Minahan. The hearing concluded at 10:26 a.m.

# A. CONSENT AGENDA

April 16, 2021 meeting minutes

## May 4, 2021 Operational Planning meeting minutes

Motion by Isom, second by Bostelman to approve the consent agenda. Voting Yes: Suelter, Thiele, Bostelman, Dvorak, Isom, Johnson, Kelly, Foley; Voting No: None

# **B. MEETING REPORTS**

## Ad Hoc Committee Reports

## Legislative Committee Report - Bills of Interest

## LB83 - Change the Open Meetings Act to provide for Virtual Conferencing

A slip law copy of LB83 was provided for review. The legislature passed LB83 on April 15<sup>th</sup> and the Governor approved it on April 21, 2021. The bill had an emergency clause causing the bill go into effect upon approval of the Governor. The bill revised the Open Meetings Act to allow public bodies to hold meetings via virtual conferencing for up to one-half of its meetings in a calendar year unless otherwise provided for in the Act. Virtual conferencing is allowed for all meetings under a declared gubernatorial state of emergency if the territorial jurisdiction of the public body is included in the declaration, in whole or in part. LB83 also requires the public body to provide a physical location available to the public to attend any meeting held via virtual conferencing along with the dial-in number or a link to the virtual meeting. A link to an electronic copy of the agenda, all documents being considered at the meeting, and a current version of the Open Meetings Act must also be provided. Reasonable arrangements are to be made to accommodate the public's right to hear and speak at the meeting and record the meeting.

## **Interim Studies**

# LR83 - Interim study to examine the gubernatorial appointment process of members to boards, commissions, and similar entities

A copy of LR83 was provided for review. The resolution calls for a study to include, but not be limited to:

- An examination of the process by which individuals are appointed by the Governor, including the recruitment process, how the public learns of opportunities to serve, the application process, and the review and vetting process by the executive branch;
- An examination of the process by which appointments are confirmed by the Legislature;
- Identification of any potential barriers that may exist to the process of filling vacancies;
- An analysis of potential changes that could be made to the process to more efficiently fill vacancies; and
- An exploration of procedural changes that could result in more diversity with such entities.

The study will be conducted by the Executive Board of the Legislative Council and the findings along with any recommendations will be made to the Legislative Council of the Legislature. This is a result of questions raised from the Legislative floor by several senators as to the appointment process.

#### **Other Items of Interest**

ED Wilbeck also brought an amendment to LB489 to the Board's attention. The bill addresses requirements for entering into or renewing contracts over fifteen million dollars. When the bill advanced out of committee amendment AM1217 was attached. The amendment would disallow a state official or state employee of any state agency except an employee of the Legislative Council, from testifying at a public hearing before the Legislature on any issue in any capacity other than neutral unless the official or employee is on unpaid leave from state employment for the duration of the public hearing.

Thiele pointed out that an argument could be made that a board or commission which was created by the legislature should not be able to direct the legislature what it should or should not be doing. However, an argument could also be made that the board or commission testifying is the subject matter expert on the legislative matter and should be able to be heard at a hearing no matter the position they are taking.

## **Other Meeting Reports** - None

# C. OLD BUSINESS

## NCARB 2021 Annual Meeting Delegate Approval Reconsideration

Johnson informed the Board he will not be able to attend the NCARB Annual Meeting either in person or virtually, and cannot serve as the voting delegate as approved at the April Board meeting. After discussion, it was suggested Kelly be approved as the voting delegate and Isom approved as the alternate. Notification is due to NCARB by May 28, 2021.

Motion by Thiele, second by Isom to approve Kelly as the voting delegate and Isom as the alternate voting delegate to the 2021 NCARB Annual Meeting. Voting Yes: Suelter, Thiele, Bostelman, Dvorak, Isom, Johnson, Kelly, Foley; Voting No: None

## NCARB 2021 Annual Business Meeting

NCARB will fund up to four member board attendees: two architects, one public member, and the board executive who are willing and able to attend the meeting in person. In accordance to current requirements in Los Angeles County, all in-person attendees will be required to have been vaccinated or test negative for COVID-19. Isom, Kelly (architect members), and ED Wilbeck (board executive) were designated as funded delegates. Chair Foley was authorized to attending virtually and receive per diem. Isom and Kelly were approved to attend and receive per diem for the Resolution webinar on June 4, 2021. Foley was approved to attend and receive per diem for the Resolution webinar on May 20, 2021.

Motion by Kelly, second by Bostelman to approve Isom, Kelly, and ED Wilbeck as the funded delegates to the 2021 NCARB Annual Meeting. Voting Yes: Suelter, Thiele, Bostelman, Dvorak, Isom, Johnson, Kelly, Foley; Voting No: None

Motion by Thiele, second by Suelter to approve per diem for Isom, Kelly, and Foley, to attend the Resolution Webinars on May 20, 2021 (Foley), and June 4, 2021 (Isom and Kelly). Voting Yes: Suelter, Thiele, Bostelman, Dvorak, Isom, Johnson, Kelly, Foley; Voting No: None

## NCARB 2021 Annual Meeting Official Resolutions

At the May Operational Planning Meeting, the Board had instructed the voting delegate to vote in favor of all proposed resolutions. Of the eight proposed resolutions, seven are being presented at the 2021 Annual Business Meeting for the member boards to consider. Resolution 2021-H which would have restructured the NCARB Board of Directors was tabled for further discussion in the coming year.

Resolution 2021-7 (2021-G) was substantially changed and required additional Board review and action.

## Resolution 2021-7 NCARB Bylaws Amendment – Director Term Limits

The draft resolution added a limit of two one-year terms on the regional director, member board executives and public directors. The revision limits only the Regional Director to the two-term limit. Member board executives and public directors will still be able to serve for up to three one-year terms. Chair Foley explained the rationale was that these two positions have smaller pools of eligible candidates and limiting the number of terms an individual can serve could result in even smaller pools of candidates and creating unintended vacancies.

Motion by Suelter, second by Isom to direct the voting delegate to vote in favor of Resolution 2021-7 and to use the delegate's discretion if new information is received and after discussion with the other attending Board delegates. Voting Yes: Suelter, Thiele, Bostelman, Dvorak, Isom, Johnson, Kelly, Foley; Voting No: None

#### Database Update

ED Wilbeck updated the members on the progress of the new database. ED reported he received notice that the project manager is no longer with the company. A call is scheduled for this afternoon to receive an update.

# **D. NEW BUSINESS**

## "Does Licensing Need a Shake-Up?" - PE Magazine, Spring 2021

The article covered the impact of technological advances; such as artificial intelligence, autonomous vehicles, the internet of things, and robotics, on the current licensing model for engineers. The author highlighted discussions during the Engineering Change Lab-USA (ECL) and NCEES Summit 10 on Licensure Models for the Fourth Industrial Revolution. Challenges described in the article included:

- Education Emerging new engineering disciplines and multidisciplinary degrees driven by industry and student demand;
- Legislation Increasing focus on legislators on reducing barriers to entry and easing the portability of licenses across state lines.
- Public Perception and Expectations Lack of understanding by the public of what engineers do, of the fact that not all engineers need to be licensed, and of the differences between software developers and licensed engineers;
- Technology Increasing use in engineering solutions of artificial intelligence, machine learning, data analysis, the internet of things, and other technologies that are often developed by non-engineers; and
- Engineering Practice Increasing complexity, interdisciplinary collaboration, sustainability and resiliency requirements, stakeholder and public involvement, and integration of emerging technologies.

The author calls for an additional model for engineers with multidisciplinary knowledge and skills, such as having a portfolio or peer-review component, to showcase competency during the licensing process. ECL started the public conversation about PE licensing. NCEES has created a task force to re-evaluate the current engineering licensure model. The task force will assess whether a tiered licensure model should include more engineering team members who have credentials other than a P.E. license, such as in the medical profession. An ECL working group will also conduct an experiment to develop a prototype for a new regulatory system, to benefit the public and the profession.

Suelter commented that common sense and ethics will also play a part in the future of licensure. New professionals do not want to put in the time and effect to advance their careers. Thiele commented on another article in the same issue addressing the education model. The current model does not support diversity and inclusion and does not portray how the profession is perceived. Chair Foley commented this is not just affecting engineering. It can be seen across all professions. There is a push to create alternative ways of looking at competency that are not based on just education and examination. There has been a significant drop in voluntary certifications in the last couple of years.

Chair Foley questioned whether the board has jurisdiction over engineers practicing but not licensed. ED Wilbeck explained that if their work falls under the definition of engineering and they not working in an exempt area then, yes, the board does have jurisdiction. Discussion regarding the feasibility of revising the practice definition or removing some of the exemptions took place. It was noted there has been a discussion of removing industrial exemptions at the national level, however, since this has a political aspect to it, it has not moved past the discussion phase.

## 2021-22 Board Committees and Committee Members

ED Wilbeck provided a proposed list of 2021-22 committees and charges. Chair Foley was removed from the Rules Revisions Committee and added to the Farm Building Committee. The 2021-22 committees and charges are as follows:

Legislative – Thiele, Bostelman, Isom

- a. Prepare talking points, public hearing testimony, and other statements as needed related to potential bill and other bills directly impacting the Board in FY2021-22;
- b. Liaison with other appropriate Nebraska state licensing boards to discuss alternative structures.

Rules Revisions - Dvorak, Suelter, Johnson, Habe (staff liaison)

- a. Review board rules on remediation and proposed revisions if necessary;
- b. Research and discuss the appropriateness of adding title blocks to the Board Rules
- Interior Design Isom, Kelly, Johnson
  - a. Meet with representatives of interior design professional organizations in Nebraska to discuss outside efforts to regulate the practice of interior design.

Farm Building Definition – Bostelman, Suelter, Johnson, Foley

- a. Research and discuss potential language to add to the Act to address the lack of a definition of the term "farm building";
- b. Collaborate with interested stakeholder groups on this issue.

Executive – Foley, Thiele, Kelly

- a. Meet with Ed in May or June 2021 to review and discuss performance; consider adjustments in ED salary for the upcoming fiscal year, recommend salary adjustments to Board at the June 2021 meeting.
- b. Meet to review and discuss ED performance in November 2021.

Motion by Kelly, second by Suelter to accept the committee appoints and charges as amended. Voting Yes: Suelter, Thiele, Bostelman, Dvorak, Isom, Johnson, Kelly, Foley; Voting No: None

#### Board member travel and per diem requests

The following per diem and travel requests were approved by the Board:

- Isom June 4, 2021 NCARB Resolutions Webinar
- Isom June 24-26, 2021 NCARB Annual Business Meeting Los Angeles, CA (NCARB funded-in person)
- Kelly June 4, 2021 NCARB Resolutions Webinar
- Kelly June 24-26, 2021 NCARB Annual Business Meeting Los Angeles, CA (NCARB funded-in person)
- Foley May 20, 2021 NCARB Resolutions Webinar
- Foley June 24-26, 2021 NCARB Annual Business Meeting Los Angeles, CA (Virtual-Per Diem only)
- Thiele June 9, 2021 NCEES State of the Council (Virtual)
- Thiele July 27, 2021 NCEES Engineering Forum (Virtual)
- Suelter June 2-4, 2021 NCEES Structural Exam Grading Session (Virtual)
- Suelter June 9, 2021 NCEES State of the Council (Virtual)
- Suelter July 14, 2021 NCEES State of the Council (Virtual)
- Suelter July 27, 2021 NCEES Engineering Forum (Virtual)
- Suelter August 19-20, 2021 NCEES Annual Meeting (NCEES funded-in person)
- Wilbeck June 24-26, 2021 NCARB Annual Business Meeting Los Angeles, CA (NCARB funded-in person)
- Bostelman June 9, 2021 NCEES State of the Council (Virtual)
- Bostelman June 15, 2021 NCEES Engineering Awards Jury Meeting (Virtual)
- Bostelman July 27, 2021 NCEES State of the Council (Virtual)
- Bostelman August 19-20, 2021 NCEES Annual Meeting (Per Diem only-NCEES funded as part of NCEES leadership)
- Dvorak June 9, 2021 NCEES State of the Council (Virtual)
- Dvorak July 14, 2021 NCEES State of the Council (Virtual)
- Dvorak July 27, 2021 NCEES Engineering Forum (Virtual)
- Dvorak August 19-20, 2021 NCEES Annual meeting (Virtual-Per Diem only)

NCEES notified member boards that due to updated capacity restrictions in New Orleans, they may increase the number of funded delegates to the annual meeting August 19-20, 2021, from two to three. The Board approved

Thiele and ED Wilbeck as funded delegates at the April Board meeting. Only funded delegates will attend the meeting in person. Notification is due to NCEES by May 28, 2021.

Motion by Thiele, second by Kelly to approve Suelter as the third funded delegate to the NCEES Annual Meeting. Voting Yes: Suelter, Thiele, Bostelman, Dvorak, Isom, Johnson, Kelly, Foley; Voting No: None Motion by Thiele, second by Isom to approve the travel and per diem requests. Voting Yes: Suelter, Thiele, Bostelman, Dvorak, Isom, Johnson, Kelly, Foley; Voting No: None

# E. COMPLIANCE

## Summary of Open Cases

Motion by Suelter, second by Isom to enter into executive session for the discussion of compliance investigations and partner-agency processes not a matter of public information to prevent the needless injury to the reputation of those involved. Voting Yes: Suelter, Thiele, Bostelman, Dvorak, Isom, Johnson, Kelly, Foley; Voting No: None The limitation of the executive session was restated by Chair Foley.

Executive Session began at 10:27 a.m.

## **Active Cases: Summary & Documentation**

Cases 19.05, 19.14, 20.02, 20.14, 20.22, 20.27, 20.30, 20.37, 21.05, 21.11, 21.12, 21.13, 21.20, and 21.22 were discussed in executive session.

Dvorak left the meeting 11:53 a.m.

## **Other Compliance Issues**

Partner agency processes were reviewed in executive session.

Motion by Kelly, second by Suelter to close the executive session for the discussion of compliance investigations and partner-agency processes not a matter of public information to prevent the needless injury to the reputation of those involved. Voting Yes: Suelter, Thiele, Bostelman, Isom, Johnson, Kelly, Foley; Voting No: None; Absent: Dvorak

Executive Session ended at 12:38 p.m.

Motion by Kelly, second by Isom in the matter of supplemental information received in Case 19.14, to decline reopening and dismiss on finding no probable cause or violation of the act or code of conduct. Voting Yes: Suelter, Thiele, Bostelman, Isom, Johnson, Kelly, Foley; Voting No: None; Absent: Dvorak

Motion by Kelly, second by Bostelman to authorize the executive director to execute an order in Case 20.22 to impose fines of \$2,500 for the unlawful practice of architecture and \$2,500 for the unlawful practice of engineering and imposition of costs including Special Assistant Attorney General Minahan's time and court reporter as well as any investigations completed by the Board to be paid within thirty (30) days of receipt. The Board reserves the right to stay the fines only, pending successful completion of the remediation within sixty (60) days. Voting Yes: Suelter, Thiele, Bostelman, Isom, Johnson, Kelly, Foley; Voting No: None; Absent; Dvorak

Motion by Kelly, second by Isom to authorize the executive director to execute an order in Case 20.27 to impose fines of \$2,500 for the unlawful practice of architecture and \$2,500 for the unlawful practice of engineering and imposition of costs including Special Assistant Attorney General Minahan's time and court reporter as well as any investigations completed by the Board to be paid within thirty (30) days of receipt. The Board reserves the right to stay the fines only pending submission of the final remediation plan within ten (10) days and completion of the remediation within sixty (60) days. Voting Yes: Suelter, Thiele, Bostelman, Dvorak, Isom, Johnson, Kelly, Foley; Voting No: None; Absent: Dvorak

Motion by Kelly, second by Isom to dismiss Case 21.22 based on the engagement of licensed individuals on the project. Voting Yes: Suelter, Thiele, Bostelman, Isom, Johnson, Kelly, Foley; Voting No: None; Absent: Dvorak

# F. APPLICATIONS

## Administratively Approved

## Licensure of Professional Engineers by NCEES MLE Designation

**Approved:** E-18710 Luke Matthew Arnold, Civil; E-18719 Jan I Blok, Structural; E-18707 Thomas William Brinkworth, Civil; E-18713 Samuel Robert Brockshus, Civil; E-18727 David Edward Brueck, Electrical and Computer; E-18706 Ryan Gunnar Carlson, Mechanical; E-18718 Jason Terry Dreher, Civil; E-18693 Adam Said El-Rahiby, Mechanical; E-18690 Eric Cleveland Farmer, Electrical and Computer; E-18708 Seal Elliot Green, Civil; E-18715 William James Hall, Civil; E-18709 Jonathan Reding Healy, Civil; E-18732 Jeremy Ray Hoefer, Mechanical; E-18711 Dylan Andrew Hullinger, Civil; E-18714 Austin Ryan Jueneman, Civil; E-18728 Jared Joseph Jung, Civil; E-18712 Jonathan Steven Kuehn, Mechanical; E-18729 Jonathon Michael Lee, Architectural; E-18694 Noble Huron Jablon Lilliestierna, Mechanical; E-18716 Weston Philip McCann, Structural; E-1817 Daniel Francis Moynagh, Electrical and Computer; E-1821 Amanda Jill Occhi, Electrical and Computer; E-18720 Creighton Robert Omer, Civil; E-18695 Amanda Marie Palm, Civil; E-18691 Ryan Greer Patton, Electrical and Computer; E-18722 Justin Henry Perry, Electrical and Computer; E-18696 Mark Edward Schultz, Civil; E-1831 Michael Maurice Simpson, Civil; E-18723 Tyler Paul Sobieck, Civil; E-18724 Branden Wayne Stubbs, Civil; E-18733 Charles Robert Teetzen, Electrical and Computer; E-18730 Riley James Vanek, Environmental; E-18697 Robin Linn Wollf, Electrical; E-18725 Steven Roger Woodruff, Chemical

Licensure of Architects by NCARB Certification

**Approved:** A-5285 Corey Alan Brunton, A-5280 Don Martinez Dacumos, A-5286 James Elwood Donaghy, A-5282 David Earl Gross, A-5283 Chad Richard Haller, A-5289 Chad Eric Hanley, A-5287 Bradley Scott Koning, A-5281 Randal Craig Parsons, A-5284 Martin Randall Porter, A-5288 Peter Frank Sangiorgio

Temporary Permits - None

Engineer Intern Enrollments

Approved: Rick Royce Malone, John Benjamin Massey, Kathleen Marie Walker

## Certificates of Authorization

**Approved:** CA4556 Simone Architecture PLLC, CA4557 GFAC PLLC, CA4558 RailPros Inc, CA4559 Cramer Engineering LLC, CA4560 Tucker-Jones Engineers Associates PC, CA4561 ZS LLC, CA4562 I-diz Inc, CA4563 Swan Development LLC, CA4564 Wallace Architects LLC, CA4565 Mann Parsons Gray Architects Inc, CA4566 GEMCO Constructors LLC, CA4567 GF55 Architects LLP, CA4568 10K Architecture PLLC, CA4569 Schultz Burman Engineering PLLC, CA4570 USA Structural Steel & Foundations Inc, CA4571 Asplundh Engineering Services LLC, CA4572 The Structural Group Ltd, CA4573 Balanced Engineering LLC, CA4574 Stubbs Engineering Inc. CA4575 Essentia Inc, CA4576 Woodruff & Howe Environmental Engineering Inc, CA4577 Jung Bro Engineers LLC

## Licensure/Examination

Licensure of Professional Engineers by Comity and Initial Licensure

Comity Approved: Ted Ronald Clavel, Mechanical; John Wayne Henderson, Civil; Chong Qiao, Structural

**Initial Approved:** Elizabeth Ruth Lien, Environmental Licensure of Professional Engineers by Experience

Approved: Roger Alan Clay, Civil

Licensure of Architects by Comity and Initial Licensure - None

Licensure of Architects by Experience - None

Licensure of Professional Engineers by Reinstatement - None

Licensure of Architects by Reinstatement

Approved: A-3025 Jonathan Arthur Fliege

## PE/SE Exam Approvals

**Approved:** Grady Mitchell Henrichs, Mechanical; Christopher James Hodges, Mechanical; Jordan Nicole Koskelin, Civil; Eric James Reid, Electrical and Computer; Timothy James Rohda, Mechanical; Cale Joshua Stolle, Mechanical

#### **Special Cases**

## Licensure of Professional Engineers by Comity

**Approved:** Rohit Soni, Civil; Danilo Seraspe, Fire Protection Motion by Johnson, second by Suelter to accept the staff recommendations on the applications. Voting Yes: Suelter, Thiele, Bostelman, Isom, Johnson, Kelly, Foley; Voting No: None; Absent: Dvorak

## **Other Applications Actions**

## **Completed Application Statistics**

Charts and statistics regarding the number of applications, certificates of authorization, and other applications by type were provided.

## **G. FINANCIAL MATTERS**

## **Financial Reports**

FY 2020-21 Financial Profile, April 2021

Budget Status Report, April 2021

Fund Summary Report, April 2021

#### MTD General Ledger Detail Report, April 2021

Motion by Kelly, second by Bostelman to approve the financial reports as presented. Voting Yes: Suelter, Thiele, Bostelman, Isom, Johnson, Kelly, Foley; Voting No: None; Absent: Dvorak

#### **Other Financial Matters**

NBEA FY2021-23 Biennium Budget Appropriation as enacted by LB380

The FY2021-32 Biennium Budget Appropriation bill, LB380, was passed by the Legislature on April 20th and approved by the Governor on April 26th. A copy of the applicable pages related to the Board's appropriation were provided. The total appropriation for FY2021-22 is \$805,532 and \$818,533 for FY2022-23. This is an additional 1.5% of the agency-requested allocations for both fiscal years and a 10% increase in PSL of the requested amount.

## H. GENERAL INFORMATION

A schedule of upcoming meetings and events was provided. The next regular board meeting is scheduled for June 18, 2021, at 8:30 a.m. in the fifth-floor conference room, 215 Centennial Mall South, Lincoln, Nebraska.

## Licensure and Certificate Trends

Numbers as of May 5, 2021	
Professional Engineers	
Architects	
Trends in Certificates of Authorization	
Temporary Permits	

## **Examination Information/Results**

There were 118 ARE candidates with open eligibilities as of May 1, 2021.

The March and April 2021 ARE Pass/Fail Reports were provided.

## **Other Information**

The Facebook Analytics showed thirteen stories were posted between April 1 and April 30, 2021. Analytics on each story were provided. The story on National Volunteer Week received highest engagement with 134 people reached, 25 engagements, 16 reactions, and 2 shares. The story related to ED Wilbeck presenting to the College of Engineering students reached 105 people, had 23 engagements, 4 reactions, and 6 comments.

The Instagram Report showed 77 accounts were reached and 78 followers.

The Website Dashboard Report indicated the Board's website had 2,760 total visits in April.

Board policies as of January 22, 2021, were provided.

# ADJOURNMENT

Motion by Suelter, second by Thiele to adjourn the meeting at 1:00 p.m.

Brian M. Kelly, Secretary