

Nebraska Board of Engineers and Architects

Board Meeting Agenda

December 9, 2016

215 Centennial Mall South, 2nd Floor Conference Room, Suite 200, Lincoln, NE

8:30 a.m. CALL THE MEETING TO ORDER

Open Meeting and Public Agenda Information

The following will appear before the Board:

8:45 a.m. - Rich Lombardi, Legislative Liaison, American Communications Group Inc.

8:40 a.m. - Public Comment

Agenda Items

A Consent Agenda

Meeting Minutes

- 1-6 October 21, 2016 meeting minutes
- 7 November 17, 2016 emergency meeting minutes

Action Approval of Consent Agenda

B Committee Reports

- 1 2016-17 Board committee assignments and charges
Legislative Ad Hoc Committee Report
Legislative Report - Executive Director Wilbeck
Legislative Report - Lombardi

C Old Business

- 1 State Fire Marshal summary
- 2-3 Proposed revisions to Engineering Accreditation Commission (EAC) criteria 3 & 5
- 4-11 Fall newsletter draft
- 12-13 "A Question of Ethics" – *October 2016 ASCE Magazine publication*
- 14 2016 Licensing Ceremony review
- 15 Licensing database update

D New Business

Architecture Items

- 1 Request for mentor for 2017 AIAS Freedom by Design Project
- 1a NCARB call for issues

Engineering Items

- 2-4 NCEES Member Board Administrator's Meeting and Board President's Assembly

Other New Business

- 5-18 Continuing Education Guidelines update (clean and redline copy)

Action

- 19-20 Request for eligibility letter to use "engineering" in organization name -81-3436(8)

Action

Travel Authorization

- 21 Proposed Policy 16.04 for per diem discussion
- 22 NCEES Committee/Task Force assignments
- 23-24 NCARB Committee assignments
- 25-26 2016 travel and Per diem authorization
- 27-29 2017 travel and Per diem authorization

Action

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E Compliance

Logs

- 1 December 2016 compliance cases
- 2 Open cases
- 3-7 History of closed cases

Cases

- 11-14 15.04 – Summary & Documentation
- 21-30 16.02 – Summary & Documentation
- 31-44 16.06 – Summary & Documentation
- 51-54 16.07 – Summary & Documentation

Action

Other Compliance Issues

- 61 Outreach Schedule
- 62-63 Outreach Summary

F Applications

Administratively Approved

- 1-14 NCEES MLE – Engineers
- 21-23 NCARB Certification – Architects
- 31 Temporary Permits
- 41 Engineer Intern Enrollment
- 51-54 Organizational Practice – Certificates of Authorization

Licensure/Examination

- 61-64 Applications for licensure of Engineers by Comity
Applications for licensure of Engineers by Experience – *None*
Applications for licensure of Architects by Experience – *None*
- 81-84 Applications for licensure by Reinstatement
- 91 Applications to take the ARE Exam
- 101 Applications to take the PE Exam
- 111-122 **Special Cases** – Applications for licensure of Engineers by Comity
- 131 **Special Cases** – Applications to take the PE Exam
- 141-142a **Special Cases** – Summary of license renewal disclosures

Action

Approval of Applications

Other Renewal Information

- 143 Summary of continuing education audits – CO Rauscher

G Financial Matters

Reports

- 1 FY 2016-17 Financial Profile, November 2016
- 2-6 Budget Status Report, October 2016
- 7-11 Budget Status Report, November 2016
- 12-22 MTD General Ledger Detail Report, October 2016
- 23-32 MTD General Ledger Detail Report, November 2016
- 33-35 Fund Summary Report, October 2016

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36-38 Fund Summary Report, November 2016

Action Approval of Financial Reports

Other Financial Matters

39-43 Office renovation update

H General Information

1-2 Public meeting notice publication

3-4 Board meetings and schedule

5 Roster of Board members

6-7 Travel Reimbursement Policy

Licensing and Certification Trends

8 Trends in Licensure

9 Trends in Renewals

10-11 Trends in Certificates of Authorization

Examination Information/Results

12 ARE Candidates with Open Eligibilities - November 1, 2016

13 ARE Monthly Pass/Fail Report - October 2016

Other information

14-15b Website Monthly Dashboard Report

16-20 Facebook Activity Report

21-27 Approved Board policies

Adjournment

Nebraska Board of Engineers and Architects

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CALL TO ORDER

The meeting was held at 215 Centennial Mall South, 2nd Floor Conference Room, Suite 200, Lincoln, Nebraska. Chair Kester called the meeting to order at 8:30 a.m. and noted the location of the Public Meeting Statutes. Notice of the meeting was published in the Lincoln Journal Star in compliance with the Open Meetings Act.

Roll Call: Krista Kester, Chair; Roger Helgoth, Vice-Chair; Jennifer Klein, Secretary; Mike Conzett; Tom Laging. Absent: Mark Champion; Lenora Isom.

Staff Present: Jon Wilbeck, Executive Director (ED); Lindy Rauscher, Compliance Officer (CO); Sandra Weaver, Business Manager; Jean Lais, Administrative Assistant; Tanna Dittmar, Public Information Officer (PIO).

The following appeared before the Board:

James Ohmberger, IT Manager, Enterprise Computing, Office of the OCIO

Public Comment – No other member of the public was present.

Agenda Items

A Consent Agenda

Meeting Minutes

October 21, 2016 meeting minutes

November 17, 2016 emergency meeting minutes

Approval of Consent Agenda

Action Motion by Klein, second by Laging to approve the minutes. Voting Yes: Conzett, Helgoth, Klein, Laging, Kester. Voting No: None. Absent: Champion, Isom.

B Committee Reports

2016-17 Board committee assignments and charges

A list of 2016-17 committees and charges was provided to the Board.

Legislative Ad Hoc Committee Report

Legislative Ad Hoc Committee Chair Kester reported the Committee met with the Associated General Contractors (AGC) Nebraska Chapter on November 28, 2016, to discuss changes to the Engineers and Architects Regulation Act the Board was considering. On December 6th the Committee met and decided to make a recommendation to the Board not to change the Mercantile and Business exemption level. ED Wilbeck reported he met with Melissa Hilty at the Governor's Policy Research Office earlier in the week to discuss possible legislative changes. The Legislative Committee will be meeting with the Nebraska State Homebuilders Association on December 15th. The Board is still looking for a sponsor to carry a legislative bill. The Board discussed possible senators to contact.

Action Motion by Conzett, second by Klein to authorize the Legislative Committee to look at three candidates as potential sponsors to carry a bill or alternatively authorize the Committee to reach out to other sponsors as the Committee deems appropriate. Voting Yes: Conzett, Helgoth, Klein, Laging, Kester. Voting No: None. Absent: Champion, Isom.

C Old Business

State Fire Marshal summary

CO Rauscher reported progress in evaluating information provided by the State Fire Marshal following the October Board meeting.

Proposed revisions to Engineering Accreditation Commission (EAC) criteria 3 & 5

NCEES provided ABET's proposed revisions to the EAC criteria 3 & 5, with a public comment period until June 30, 2017. Comments are required to be submitted to ABET online.

Fall newsletter draft

The Board reviewed the Fall newsletter draft and approved it for publication.

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"A Question of Ethics"

The Board reviewed and discussed a publication concerning ethics relating to a licensing board published by ASCE in October 2016.

2016 Licensing Ceremony review

The New Licensee Ceremony was successfully held on November 4, 2016, at the Warner Chamber in the State Capitol. The reception following the ceremony was in the Community Foundation Garden. PIO Dittmar reported 50 licensees were in attendance. The Board was asked to forward names of possible speakers for the next event. Potential dates for the 2017 event are being reviewed.

Licensing database update

ED Wilbeck reported that after attending seven software demonstrations from various vendors, the Office of the Chief Information Officer (OCIO) was not comfortable moving forward with invited vendors. A possible in-house solution is being proposed by the OCIO using OnBase software previously purchased in an awarded contract. A preliminary statement of work (SOW) was provided to the Board. Jim Ohmberger reported one of the goals of the Request for Information (RFI) was to find a solution for as many State agencies with licensing requirements as possible. OnBase is currently being used by other state agencies and is being supported by a Lincoln firm databank. The software offers many of the capabilities offered by other vendors. The final draft of the SOW will be brought back to the January meeting for Board review and approval. An OCIO point of contact could attend the meeting if requested. Managers are Kevin Keller and Dave Hattan.

D New Business

Architecture Items

Request for mentor for 2017 AIAS Freedom by Design Project

Architecture students at the University of Nebraska-Lincoln have expressed interest in delivering a Freedom by Design project in 2017. NCARB asked if a member of the board might consider offering assistance or mentorship to the local American Institute of Architecture Students (AIAS) Chapter.

NCARB call for issues

NCARB invited boards to forward any ideas, thoughts, or concerns regarding the relationship between design disciplines from a regulatory or shared-board perspective for the Inter-organization Council on Regulation (ICOR) meeting in January 2017. Comments are requested by December 19, 2016.

Engineering Items

NCEES Member Board Administrator's Meeting and Board President's Assembly

The NCEES Board Presidents' Assembly (BPA) will be held on Saturday, February 4, 2017, in the Hilton Atlanta Airport in Atlanta, GA. Administrators are also invited to participate in a member board administrators' meeting preceding the BPA on February 3. An agenda was provided. Chair Kester and ED Wilbeck have been submitted on a delegation form as attendees.

Other New Business

Continuing Education Guidelines update (clean and redline copy)

CO Rauscher provided a draft of the updated Continuing Education Guidelines to reflect recent changes in the law. After discussion, changes were suggested by the Board. The document was approved to be published on the Board's website as soon as revisions are completed.

Request for eligibility letter to use "engineering" in organization name -81-3436(8)

Action

Motion by Laging, second by Konzett to approve the request for an eligibility letter to allow Greater Nebraska Science and Engineering Fair to use "engineering" in its name for the purposes of registering with the Secretary of State as per Neb. Rev. Stat. §81-3436(8). Voting Yes: Konzett, Helgoth, Klein, Laging, Kester. Voting No: None. Absent: Champion, Isom.

Travel Authorization

Proposed Policy 16.04 for per diem discussion

The Board discussed and did not act on a policy regarding per diem.

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NCEES Committee assignments

Members appointed to the NCEES Committee on Uniform Procedures and Legislative Guidelines from the Nebraska board (UPLG) are Konzett, Helgoth, and former Board member Dale Sall. Appointments are for one year between NCEES annual meetings.

NCARB Committee assignments

Members appointed by NCARB to the ARE 5.0 Cut Score Task Force Volunteer Pool from the Nebraska Board are Isom and Laging. Champion was appointed by NCARB to the Model Law Task Force Committee. Appointments are from July 1, 2016 to June 30, 2019.

2016 and 2017 travel and per diem authorization

Konzett was authorized to attend the following events funded by NCEES:

- A meeting with the Delaware Association of Professional Engineers as a NCEES representative in New Castle, Delaware on December 14-15, 2016. Travel will occur on the 14th and 15th.
- NCEES Board of Directors Meeting in San Diego, CA, on February 17-19, 2017. Travel will occur on the 16th and 19th.
- NCEES Finance Committee Meeting in Nashville, TN, on March 20, 2017. Travel will occur on the 19th and 21st.
- NCEES Southern/Northeast Joint Zone Meeting, St Thomas, Virgin Islands on April 27-29, 2017. Travel will occur on the 26th and 30th.

Kester, Konzett, and ED Wilbeck were authorized to attend the NCEES Board Presidents Assembly in Atlanta, GA, February 3-4, 2017. Kester and ED Wilbeck will travel on February 2nd and 5th and Konzett will travel on February 3rd and 5th. Travel expenses will be paid by NCEES.

Action Motion by Klein, second by Laging to authorize travel and per diem as requested. Voting Yes: Konzett, Helgoth, Klein, Laging, Kester. Voting No: None. Absent: Champion, Isom.

E Compliance

Logs

December 2016 compliance cases

Open cases

History of closed cases

Executive Session – Commenced at 11:18 a.m.

Action Motion by Klein, second by Konzett to enter into executive session for discussion of compliance cases and the outreach schedule and summary not a matter of public information to prevent needless injury to the reputation of those involved. The limitation for going into executive session was restated by Chair Kester. Voting Yes: Konzett, Helgoth, Klein, Laging, Kester. Voting No: None. Absent: Champion, Isom.

Cases

15.04 – Summary & Documentation

16.02 – Summary & Documentation

16.06 – Summary & Documentation

16.07 – Summary & Documentation

All cases were reviewed in executive session.

Other Compliance Issues

Outreach Schedule

Reviewed in executive session.

Outreach Summary

Reviewed in executive session.

Executive Session – Concluded at 11:38 a.m.

Action Motion by Konzett, second by Laging to close executive session for discussion of compliance cases and the outreach schedule and summary not a matter of public information to prevent needless injury to the reputation of those involved. Voting Yes: Konzett, Helgoth, Klein, Laging, Kester. Voting No: None. Absent: Champion, Isom.

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F Applications

Administratively Approved

NCEES MLE – Engineers

E-16331 Ayodeji Thompson Adeyemi, Civil; E-16319 Charles Eugene Arnold, Civil; E-16316 Joshua Brian Barnhill, Structural; E-16284 Eugene Kyle Bryant, Civil; E-16314 Patrick Michael Clem, Environmental; E-16280 Kevin Patrick Daut, Civil; E-16310 Michael Steven Dennis, Mechanical; E-16317 Barry Richard Eikmann, Electrical; E-16330 Shawwna Louise Erter, Civil; E-16327 Travis Melton Evans, Civil; E-16326 Charles Robert Funk, Mechanical; E-16307 Kenneth Foster Gerard, Jr., Civil; E-16303 Shane Richard Hamilton, Mechanical; E-16311 Brandon Joseph Hardin, Structural; E-16302 Keanan Jerry Harrold, Electrical and Computer; E-16283 Zachary James Heitman, Civil; E-16286 Brandon Joseph Hoffman, Structural; E-16306 Youn Hur, Electrical and Computer; E-16285 Jason Lawrence Kintzel, Civil; E-16324 Philip Arthur Koziol, Civil; E-16312 Timothy Edward Kuhlman, Electrical; E-16332 Lung Chung Law, Civil; E-16323 John Matthew Levar, Civil; E-16301 Chad Stuart McDonald, Civil; E-16325 Stephen Michael McGreer, Mechanical; E-16282 Robb William McKay, Mechanical; E-16308 Dorrie Mercurio, Mechanical; E-16279 Scott Anthony Mueller, Structural; E-16328 Daniel William Oberle, Chemical; E-16304 Jason Edward Olmstead, Agricultural; E-16309 Jason Lee Owens, Structural; E-16321 Brandon Daniel Schulz, Control Systems; E-16313 Sarah Anne Smedley, Civil; E-16329 Sean Anthony Tewalt, Electrical; E-16318 Ross Alan Twidwell, Civil; E-16305 Gregory Lester Varney, Structural; E-16322 Eric Michael Veuleman, Structural; E-16320 Andrew Lee Walker, Civil; E-16315 Ashley Nicole Weekly, Architectural; E-16281 Gregory Lawrence Yanker, Civil.

NCARB Certification – Architects

A-4739 Douglas Milton Foreshoe; A-4732 Susan Nelson Kouglass; A-4737 Victor Robert Kurtz, III; A-4731 Jeff R Likes; A-4736 Eric Craig Monroe; A-4733 Kenneth Daniel Nadolski; A-4734 Eric Jon Nielsen; A-4735 Louis Anthony Oswald; A-4738 Melanie Rae Short.

Temporary Permits

T-547 James Robert Crenshaw, Jr, NC, Engineer; T-548 Victor Gabrielian, CA, Engineer; T-549 Robert Carlos Beller, VA, Engineer; T-550 Sean David Roberts, Canada, Engineer; T-551 Kurt Simpson Horner, Canada, Engineer.

Engineer Intern Enrollment

Hamid Bazgirkhoob, NE; Baylor Collier Bestgen, IA; Dillon James Clayton, NE; Matthew James Hanse, NE; Lionel Rubare Ishimwe, NE; Aaron John Matzke, NE; Jacob Roy Pulfer, NE; Taylor Charles Reinsch, NE; Trevor James Weihing, NE.

Organizational Practice – Certificates of Authorization

CA3651 Nederveld Inc; CA3652 FG A&E Inc; CA3653 COWI North America Inc; CA3654 Kurzynske & Associates; CA3655 Plan One/Architects; CA3656 Genesis Architecture; CA3657 Mark C Hatcher Engineering Inc; CA3658 Kapsch TrafficCom Transportation NA Inc; CA3659 KDK Engineering LLC; CA3660 ALC Architecture; CA3661 A2H Inc; CA3662 Sponseller Group Inc; CA3663 MSA Professional Services; CA3664 Subsurface Constructors Inc; CA3665 Warner Nease Bost Architects Inc; CA3666 Phased Right Inc; CA3667 Map Inc; CA3668 Desai/Nasr Consulting Engineers Inc; CA3669 Engineered Design Group; CA3670 Teecom; CA3671 Conn Engineering Consultants Inc; CA3672 Nielsen Architecture LLC; CA3673 Select Structural Engineering; CA3674 BD Technical Services LLC; CA3675 KMB Design Group LLC; CA3676 Nelson Forensics LLC.

Licensure/Examination

Applications for licensure of Engineers by Comity

Approved: Robert Carlos Beller, Fire Protection, MD; Beth Ellen Fry, Civil, KS; Keilah Metcalf Nettles, Civil, SC; Cory Ryan Stuber, Civil, MN; Mitchell Done Wostrel Civil, IA; Wissam Zalzal, Civil, CA.

Applications for licensure of Engineers by Experience – None

Applications for licensure of Architects by Experience – None

Applications for licensure by Reinstatement

Approved: E-8171 Eric Matthew Sverdrup, Electrical.

Defer: E-5391 Michael David Coyle, Civil – Must submit the required log and documentation of continuing education credits.

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Applications to take the ARE Exam

Approved: Joah Daniel Martin Bussert, NE; Eric Charles Goeken, NE; Melissa JoAnn Hywood, NE; Mark Stanley Razlaff, NE.

Applications to take the PE Exam

Approved: Justin Glenn Johansen, NE, Electrical & Computer; Ricky Don McGee, NE, Mechanical.

Special Cases – Applications for licensure of Engineers by Comity

Approved: Giovanni Anthony Bonita, Civil, VA; Anish Pradhananga, Civil, CA.

Special Cases – Applications to take the PE Exam

Approved: Jon Charles Riede, NE, Civil.

Special Cases – Summary of license renewal disclosures

Approved to Renew: A-2849 Daniel K. Mulin; A-2785 George M Sarfatty; A-4449 Eric L Styer; A-1739 Nicholas J Tricarico; E-13364 Chad T Liechti; E-11364 James T McLochlin; E-14735 George P Parizek; E-8574 Kevin C Power; E-13121 John B Regen Jr; E-15036 Adam M Schreiner; E-12569 James R Skowronski; E-13629 Amanda C Stahlnecker; A-4110 Daniel S Roach; E-9159 Mervin L. Snowden; E-16113 William L Toney, Jr.

Approval of Applications

Action Motion by Laging, second by Klein to approve or defer applications as recommended by staff. Voting Yes: Conzett, Helgoth, Klein, Laging, Kester. Voting No: None. Absent: Champion, Isom.

Other Renewal Information

Summary of continuing education audits

CO Rauscher reported that 25.9 % of the continuing education audits for licenses expiring on December 31, 2016, were successfully completed by the end of November.

G Financial Matters

Reports

FY 2016-17 Financial Profile, November 2016

Budget Status Report, October 2016

Budget Status Report, November 2016

MTD General Ledger Detail Report, October 2016

MTD General Ledger Detail Report, November 2016

Fund Summary Report, October 2016

Fund Summary Report, November 2016

ED Wilbeck reported revenue and expenditures were on track.

Approval of Financial Reports

Action Motion by Helgoth, second by Conzett to approve the financial reports as presented. Voting Yes: Conzett, Helgoth, Klein, Laging, Kester. Voting No: None. Absent: Champion, Isom.

Other Financial Matters

Office renovation update

ED Wilbeck reported the State Building Division is finalizing the construction documents for the desired changes to the office space. The latest redlines were provided on November 21st. Once documents are finalized, the project will be let out for bids.

H General Information

Public meeting notice publication

An ad for the meeting was publicized in the Lincoln Journal Star.

Board meetings and schedule

A schedule of upcoming meetings and events was provided for review. The next Board meeting is scheduled at 8:00 a.m. on January 13, 2017, 215 Centennial Mall South, 5th Floor conference room, Lincoln, Nebraska. Conzett will be unable to attend. Helgoth will be unable to attend the February 24, 2016 meeting. Laging reported he would be teaching a class on Fridays at UNL, which potentially could be in conflict with Board meetings.

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Roster of Board members

A Board member roster of current members was provided. ED Wilbeck will contact the Governor's Office about Linzell's replacement.

Travel Reimbursement Policy

The agency travel reimbursement policy was provided.

Licensing and Certification Trends

Trends in Licensure

Trends in Renewals

Trends in Certificates of Authorization

Database reports reflecting licensure trends, renewal statistics, and active certificates of authorization were provided.

Examination Information/Results

ARE Candidates with Open Eligibilities - November 1, 2016

A total of 526 ARE candidates had open eligibilities on November 1, 2016.

ARE Monthly Pass/Fail Report - October 2016

Nine exams were attempted and passed for various sections of the ARE in October 2016.

Other information

Website Monthly Dashboard Report

The October and November website dashboard report was provided.

Facebook Activity Report

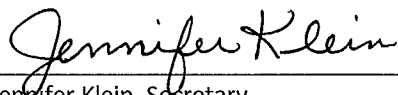
A report tracking activity on the Board's website from November 3, 2016 to November 30 2016, was provided.

Approved Board policies

Board policies approved as of October 21, 2016, were provided.

Adjournment

Conzett motioned to adjourn at 11:57 a.m.



Jennifer Klein, Secretary