

Nebraska Board of Engineers and Architects  
**Board Meeting Minutes**  
**August 12, 2016**

**CALL TO ORDER**

The meeting was held at 215 Centennial Mall South, 5<sup>th</sup> Floor Large Conference Room, Lincoln, Nebraska. Chair Kester called the meeting to order at 8:30 a.m. and noted the location of the Public Meeting Statutes. Notice of the meeting was published in the Lincoln Journal Star in compliance with the Open Meetings Act.

**Roll Call:** Krista Kester, Chair; Roger Helgoth, Vice-Chair; Jennifer Klein, Secretary; Mark Champion; Daniel Linzell; Tom Laging. Absent: Michael Conzett; Lenora Isom. Conzett arrived at 10:32 a.m.

**Staff Present:** Jon Wilbeck, Executive Director (ED); Lindy Rauscher, Compliance Officer (CO); Sandra Weaver, Business Manager; Jean Lais, Administrative Assistant; Tanna Dittmar, Public Information Officer.

**Public Comment - None**

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**Agenda Items**

**A Consent Agenda**

**Meeting Minutes**

June 23, 2016 meeting minutes

**Approval of Consent Agenda**

**Action** Motion by Helgoth, second by Klein to approve the consent agenda. Voting Yes: Laging, Linzell, Champion, Helgoth, Klein, Kester. Voting No: None. Absent: Conzett, Isom.

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**B Compliance**

**Logs**

**August 2016 compliance cases**

**Active cases**

**History of closed cases**

**Executive Session – Commenced at 8:33 a.m.**

**Action** Motion by Klein, second by Laging to enter into executive session for discussion of compliance cases not a matter of public information to prevent needless injury to the reputation of those involved. Voting Yes: Laging, Linzell, Champion, Helgoth, Klein, Kester. Voting No: None. Absent: Conzett, Isom.

**Cases**

**15.04 – Summary & Documentation**

**15.25 – Summary & Documentation**

**15.26 – Summary & Documentation**

**16.02 – Summary & Documentation**

**16.03 – Summary & Documentation**

**16.05 – Summary & Documentation**

**16.06 – Summary & Documentation**

**16.07 – Summary & Documentation**

**16.08 – Summary & Documentation**

**16.09 – Summary & Documentation**

**16.10 – Summary & Documentation**

**16.11 – Summary & Documentation**

**16.12 – Summary & Documentation**

**16.13 – Summary & Documentation**

**16.14 – Summary & Documentation**

All listed compliance cases were reviewed in executive session.

Conzett arrived at the meeting at 10:32 a.m.

**Executive Session – Concluded at 10:58 a.m.**

**Action** Motion by Klein, second by Linzell to close executive session for discussion of compliance cases not a matter of public information to prevent needless injury to the reputation of those involved. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

**Action** Motion by Klein, second by Laging to dismiss Case 15.25 and 15.26 with no disciplinary action. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

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**Action** Motion by Klein, second by Helgoth to dismiss Case 16.05 with no disciplinary action and direct staff to send letter to remind respondent to make clear what work is rendered by a licensee to the public. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

**Action** Motion by Klein, second by Laging to dismiss Case 16.12 with no disciplinary action. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

**Other Compliance Issues**

**Visitation schedule for 2<sup>nd</sup> class cities**

CO Rauscher presented a travel schedule for building department outreach. Contacts will be expanded to 30 first class cities every two years to include five smaller communities and/or counties annually as set forth in the strategic plan. CO Rauscher will send a letter to the building department or city before visiting. Data will be gathered from outreach for Board review. Brochures will be provided to city offices in route to scheduled visits.

**NBEA evaluation process for unsealed plans identified by State Fire Marshal**

A step-by-step process for review of unsealed plans submitted by the project owner and/or submitting party to the State Fire Marshal's office was drafted by CO Rauscher and ED Wilbeck. The Board reviewed the process and discussed initial correspondence to the submitting party, issues with identifying and gathering appropriate information in the review, and whether the evaluation process would be a full unlawful practice investigation or an abbreviated evaluation based on the exemption matrix in Rule 10.3. The Board emphasized the need to react to compliance issues as soon as the list is received from the Fire Marshal. New projects may need additional information on square footage to determine if in compliance. A draft letter to submitters of unsealed plans will be revised as discussed.

**Voluntary disclosures of disciplinary action received from other licensing jurisdictions**

Voluntary disclosures of disciplinary action received from other licensing jurisdictions were reviewed.

**Action** Motion by Klein, second by Linzell to accept the staff recommendation of no action against license E-13359 and certificate CA2356. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

**Action** Motion by Klein, second by Laging to accept the staff recommendation of no action against license E-12923. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

**Action** Motion by Helgoth, second by Linzell to accept the staff recommendation for E-6671 and CA1800 to send a letter of acknowledgement and emphasize need for disclosure during each renewal of license E-6671. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom. A suggestion was made to publish a newsletter article reminding licensees to disclose compliance issues during each renewal.

**Request for clarification of 81-3449(5) exemption**

A project manager of a firm requested interpretation whether sill and parapet flashing to the brick veneer on a large commercial building would fall under an exemption in Neb. Rev. Stat. § 81-3449(5) of the Engineers and Architects Regulation Act.

**Action** Motion by Linzell, second by Conzett to direct staff to send a letter to thank the requestor and inform that based on information provided, the Board does not render this type of decision. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

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**C Committee Reports**

**2016-17 Board committee assignments and charges**

A list of 2016-17 committees and charges was provided to the Board.

**Legislative Ad Hoc Committee**

Based on discussions in March 2016, AIA Nebraska, the Professional Engineers Coalition of Nebraska, and ACEC Nebraska, the Legislative Ad Hoc Committee commented on proposed language revisions to the Engineers and Architects Regulation Act and Title 110, NAC, Rules and Regulations. Feedback was positive from AIA Nebraska, the Professional Engineers Coalition (PEC), and ACEC Nebraska. The Committee will consider revisions for the draft based on emailed comments from PEC and Champion's concern with exemption levels.

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**Plan Stamping/Direct Supervision Ad Hoc Committee**

The Plan Stamping Ad Hoc Committee met on Friday, July 15, 2016. The Committee reviewed and discussed language proposed by ED Wilbeck in April 2016 and agreed on drafted changes as presented to the Board. ED Wilbeck stated he believed the language would have no lawful effect until promulgated into the Board's rules and regulations.

**Action** Motion by Linzell, second by Champion to accept the plan stamping revisions on the condition that the examples be removed from the language as discussed. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

**Lease Ad Hoc Committee**

ED Wilbeck reported a final draft received for the office lease was provided for Board review. The initial lease is for a five-year term with an option to renew for two additional five-year terms, totaling 15 years. Contact was made with Jason Day at the State Building Division to develop construction documents for the desired changes to space originally planned by Champion. Mr. Day believes the State Building Division can also coordinate the construction bid process to conform to state requirements.

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**D Old Business**

**LR490 – Building Code Enforcement Study**

ED Wilbeck met with Senator Crawford and Trevor Fitzgerald, counsel for the Urban Affairs Committee, on June 18, 2016, to discuss LR490 and its relationship to the Board and its licensees. Senator Crawford extended an invitation to members of the Codes Compliance Collaborative, of which the Board is a member, to attend the hearings. The Urban Affairs Committee will conduct the hearings on Thursday, August 18, 2016, at 1:30 p.m. in the South Room, Bremer Community Center, in Aurora, NE, and Friday, December 2, 2016, at 1:30 p.m. in Lincoln at the State Capitol, Room 1510.

**2016 Licensing Ceremony update**

PIO Dittmar reported the 5<sup>th</sup> floor conference room was reserved until 4 p.m. on the day of the new licensee ceremony. The conference room would only be used in the case of inclement weather. If needed, pictures of licensees could be arranged to be taken after the ceremony to extend the time before the reception. PIO Dittmar and Laging will reach out to the Dean of Architecture at the University of Nebraska for a possible speaker and follow up with the Governor's Office.

**2016 Continuing Education Event update**

ED Wilbeck reported that ACEC has scheduled its ethics session on September 14, 2016, at the DC Centre in Omaha. The lunch session will begin at 11:15 a.m. and conclude at 12:45 p.m. Bruce Smith with Wood Aitken will be the presenter. Those attending from the Board will be asked to present a quick update on recent rules and regulations changes and possible LB23 changes to the Engineers and Architects Regulation Act (E&A Act). An update from AIA has not yet been received. A cost break down for the events for ACEC Nebraska and AIA Nebraska was provided by Jackie McCullough of ACEC. The Board is of the opinion that reimbursement is allowable under the E&A Act per Neb. Rev. Stat. § 81-3402.

**Action** Motion by Linzell, second by Klein to reimburse AIA Nebraska & ACEC Nebraska \$1,000 for the speaker fee for the continuing education events. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

**Licensing database update**

ED Wilbeck reported the Request for Information (RFI) for licensing software and services was published August 5<sup>th</sup> on the DAS Materiel website and the deadline for vendors to submit written questions regarding the project is August 15<sup>th</sup>. The RFI opening date to gather information from vendors for preparation of a solicitation is August 31, 2016.

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**E New Business**

**Governance Items**

**Audit of state agency - LJS and OWH publications**

A publication and editorial from the Lincoln Journal Star and Omaha World Herald concerning a recent audit report for a State agency was reviewed by the Board. ED Wilbeck noted the publications showed the importance of Nebraska's state regulatory boards holding themselves to a high standard.

**New Policy 16.04 – Board Member Continuing Education at NCEES/NCARB meetings  
(Proposed - for discussion)**

Chair Kester asked members to consider during the next few weeks whether receiving continuing education hours for licensure renewal while attending a funded NCEES or NCARB meeting is a violation of

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the rules and regulations. The issue will be discussed at the September meeting. Chair Kester encouraged Champion to provide input, even though he will not be able to attend the September meeting due to a NCARB Task Force Committee meeting.

**Revised Policy 00.01 – Election of Officers**

Revision of Policy 00.01 will be deferred to the September meeting.

**Architecture Items**

**NCARB Mutual Recognition Arrangement w/Australia and New Zealand**

At the NCARB 2016 Annual Business Meeting, Resolution 2016-01: *Mutual Recognition Arrangement with Australia and New Zealand* was passed by the membership with a 45-8-1 vote. In order for the agreement to become active, a signature is needed by more than one half of the Member Boards by December 31.

**Action** Motion by Champion, second by Laging to approve the NCARB Mutual Recognition Arrangement with Australia and New Zealand. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

**Engineering Items**

**Engineering program at Doane University**

In an effort to ensure the Doane University engineering program is not misrepresenting itself to students with respect to licensure, the Board reviewed information published about the program on Doane's website and a Lincoln Journal Star publication about the new programs. The Board had no issue with students attending Doane for three years and completing the engineering program with two years at an accredited engineering school. The biggest concern was related to the eligibility of students to obtain an engineering license. Since the new four-year program is not accredited by ABET, a student earning a degree would not meet the education standard required to become a licensed professional engineer in Nebraska. Students need to be made aware that Doane's four-year engineering degree is not a path to licensure. ED Wilbeck was tasked with writing and sending a letter to appropriate personnel at the university.

**Motions to be presented at the 2016 NCEES Annual Meeting**

A list of motions to be presented at the 2016 NCEES Annual Meeting were provided by NCEES. ED Wilbeck provided a summary of some of the significant or non-consent agenda motions to be acted on by the Council. A letter regarding the proposed Committee on Uniform Procedures and Legislative Guidelines (UPLG) Motion 12, was reviewed by the Board. Language is being added for structural engineers parallel to that of professional engineers and professional surveyors.

**Action** Motion by Helgoth, second by Linzell to direct voting delegates to vote in favor of UPLG Motion 12. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

**Action** Motion by Helgoth, second by Klein to direct voting delegates to vote in consensus with no split votes. The majority rules on matters that come before the Council. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

**Offer to appoint NCEES representative to attend Nebraska Board meeting**

NCEES extended an invitation to have a member of the NCEES Board or senior staff attend a Nebraska board meeting at no cost. This would allow the Board to learn about the services NCEES offers and to answer any questions. The scheduling window is September 1, 2016 to September 30, 2017. No action was taken.

**Other New Business**

**AG Opinion re: board issuing scope of practice advisories**

ED Wilbeck reported becoming aware of a recent AG opinion in connection with the authority of licensing boards to advise practitioners on scope of practice questions. In the past, Board staff has historically told individuals asking scope of practice questions to write to the Board for their opinion. The AG advises while a professional licensing board may discuss practitioners' questions at its meetings, it has no authority to issue a binding advisory opinion or set practice requirements through a decision at its meetings. Only regulations have legal effect. Further, those regulations must be consistent with the enabling statutes.

**Request for eligibility letter to use "engineering" in organization name – 81-3436(8)**

**Action** Motion by Linzell, second by Conzett to deny the request for an eligibility letter to allow AL-Sahar Company for Engineering Technology, LLC to use engineering or any derivative of the word in its name for

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the purpose of registering with the Secretary of State as per Neb. Rev. Stat. § 81-3436(8). Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

**Potential articles for Fall newsletter**

PIO Dittmar provided a list of topics for the Fall 2016 newsletter. Conzett noted the August 2016 NCEES Licensure Exchange had an article on licensing that might be considered for another newsletter.

**RedVector approved as IACET provider of continuing education and training**

RedVector has been accredited by the International Association for Continuing Education and Training (IACET) and is authorized to issue IACET continuing education credit. Title 110, NAC - Rules and Regulations, 9.2.3 allows unlimited web-based continuing education from IACET approved providers.

**Authorization for Travel**

**2016 and 2017 travel and per diem authorization**

Champion was authorized to attend the following NCARB Model Law Task Force meetings funded by NCARB:

- September 16-17, 2016, in Washington, D.C.
- December 9-10, 2016, in Miami, FL
- February 24-25, 2017, in San Diego, CA
- May 5-6, 2017, in Denver, CO

Klein informed the Board she would not be attending the NCEES Annual Meeting in Indianapolis, IN, in August and Kester and Conzett noted they would be traveling home after the meeting on August 27<sup>th</sup>. Conzett was authorized to attend the NCEES Board of Directors Meeting on October 20-22, 2016, in San Antonio, TX. Travel will occur on October 19<sup>th</sup> and 23<sup>rd</sup>. Funding will be provided by NCEES.

**Action** Motion by Klein, second by Champion to approve travel as requested. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

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**F Applications**

**Administratively Approved**

**NCEES MLE – Engineers**

E-16216 Stuart Anthony Anderson, Civil; E-16192 Glenn Jeffrey Antolick, Civil; E-16217 Christopher Joseph Atkinson, Structural; E-16185 Michael Standlee Crain, Civil; E-16209 Byron James Daniels, Civil; E-16191 Daniel Thomas Fey, Civil; E-16186 Clare Elizabeth Hirssig, Electrical and Computer; E-16218 Jason Blake Hodge, Civil; E-16211 Matthew Christopher Fernly Johnson, Civil; E-16212 Kurt Allen Karnatz, Mechanical; E-16194 Ryan Michael Neil, Mechanical; E-16213 Gregory Roy Stein, Mechanical; E-16215 Rebecca Lee Steinman, Nuclear; E-16193 John Andrew Stolarczyk, Structural; E-16210 Cory Justin Vaughn, Electrical and Computer; E-16214 David Charles Willis, Civil.

**NCARB Certification – Architects**

A-4697 Jonathan Daniel Bugler; A-4705 Martin Roy Hanney; A-4703 Robert John Harris; A-4712 Kenneth Daniel Hester; A-4710 Craig Christopher Lewis; A-4711 Gregory Paul Miller; A-4707 Marcus Allan Moomey; A-4713 Ricardo Javier Muniz-Guillet; A-4698 Richard Dennis Oehler; A-4700 Stanley Pao; A-4699 Daniel Lee Pellinen; A-4708 Jeffrey Alan Schoeneck; A-4704 Nathan James Sciarra; A-4701 Amy Joy Slattery.

**Temporary Permits**

T-537 Robert Lewis Seay, Engineering, AR; T-538 Jeffrey Kendall Baker, Architecture, TX; T-539 James David Kloosterman, Engineering, MI; T-540 Paul Leslie Hundley, Jr., Engineering, SC; T-541 Ronald Bruce Laurence, Jr., Engineering, NH; T-542 Gregory Brett May, Engineering, PA; T-543 John Patrick Tinsley, Engineering, CO.

**Engineer Intern Enrollment**

Adam Jose Aldana, KS; Mark Alan Friend, II, NE; Zachary Ryan Hammelmann, NE; Christian Michael Jensen, NE; Joseph Michael Meuret, NE; Brandon LeRoy Purintun, NE; Nathan Mark Ritta, KS; Ryan Andrew Roenigk, NE; Dennis Bruce Stille, NE; Shaylea Marie Valentine, NE; Zachary Scott Wineinger, NE.

**Organizational Practice – Certificates of Authorization**

CA3592 Sebern Structural Services PLLC; CA3593 Wold Achitects Incorporated; CA3594 Nove Studios LLC; CA3595 Atlas Foundation Co LLC; CA3596 J&Y Engineering Services Inc; CA3597 Hydration Engineering PLLC; C3598 Parametrix Inc; CA3599 Keystone Engineering Inc; CA3600 Core Architects USA Inc; CA3601 PB Energy Storage Services Inc; CA3602 Summit Design & Forensics Inc; CA3603 Engineered Building Systems Inc; A3604 Arc One Associates; CA3605 CC&I Engineering Inc; CA3606 Tushie Montgomery and Associates

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Inc; CA3607 National Design Build Services LLC; CA3608 Magna IV Engineering Inc; CA3609 DPZ Partners LLC; CA3610 HTH Engineering & Equipment LLC; CA3611 Urban Engineers Inc; CA3612 The Wells Resource LLC; CA3613 Louis Berger US Inc; CA3614 Beijing WorleyParsons Engineering & Technology Co Ltd; CA3615 Fisher and Arnold Inc; CA3616 Butler Rosenbury & Partners Inc; CA3617 Hanney & Associates Architects; CA3618 WorleyParsons Group Inc.

**Licensure/Examination**

**Applications for licensure of Engineers by Comity**

**Approved:** Aaron Sean Cox, Mechanical, MO; Christopher Neil Satrom, Structural, KS; Carlton Clifford Urban, Civil, GA; Joseph Francis Vavrina, III, Civil, WI.

**Applications for licensure of Engineers by Experience**

**Approved:** Michael Patrick McKenna, Civil, KS; Chad Warren Sayre, Civil, MO; Matthew Eric Schultze, Civil, KS; Robert Lewis Seay, Mechanical, AR; Gregory Thomas Wiley, Civil, TX.

**Applications for licensure of Architects by Experience – None**

**Applications for licensure by Reinstatement – None**

**Applications to take the Architect Registration Examination/Re-approvals**

**Approved:** Andrew Michael Shelby, NE; Nolan John Stevens, NE.

**Applications to take the PE Exam**

**Approved:** Jared Timothy Ashton, NE, Civil; Nicholas Kent Bang, NE, Mechanical; Ian Patrick Barry, NE, Mechanical; Daniel Ryan Belizzi, Civil, NE; Jake William Blessen, NE, Civil; Jeffrey Craig Bohlken, NE, Civil; Nicholas Russell Briganti, MO, Control Systems; Neal Eltor Buxcel, IA, Electrical & Computer; Trevor Joe Campbell, CO, Civil; Dustin James Davis, NE, Civil; Kelley James Dinkel, NE, Mechanical; Aaron Garrett Evans, NE, Mechanical; Andrew Patrick Fanciullo, NE, Civil; Nicholas Patrick Garcia, NE, Civil; Gregory Dean Garst, NE, Electrical & Computer; Daniel Roger Goodroad, NE, Civil; Daniel George Green, NE, Civil; Emily Ann Guerrero, NE, Structural VL; Gina Elizabeth Halbom, NE, Mechanical; Adam Bradley Halls, NE, Civil; Jenna Lynn Hansen, NE, Structural VL; Christie Jo Hasenkamp, NE, Structural VL; Matthew Charles Hebert, NE, Civil; Tyler Ray Hillmer, NE, Civil; Jared Allen Hunt, NE, Electrical & Computer; Daniel Jamers Jablongski, NE, Civil; Kyle Keith Kauzlarich, NE, Structural VL; Michell Thomas Kennedy, NE, Civil; Xianxiong Kong, KS, Structural VL; Peter Alan Larson, NE, Mechanical; Ryan Douglas Leigh, NE, Civil; Carlos Javier Leija, NE, Civil; Kyle Joseph Linden, NE, Civil; Susana Fernanda Lizcano Gonzalez, NE, Environmental; Jonathon Paul Luongo, NE, Mechanical; Matthew Eugene Maly, NE, Civil; David James McClintock, NE, Civil; Jacob Ryan McConnell, NE, Civil; Nicole Elizabeth Measel, KS, Electrical & Computer; Mario Magtanong Millan, CA, Structural VL; Andrew Joseph Miller, NE, Civil; Miles David Morgan, NE, Civil; Jacob Kenneth Mura, NE, Mechanical; Scott Thomas Murray, NE, Mechanical; Ruth Nan, NE, Electrical & Computer, Kyle Douglas Nodgaard, NE, Civil; Michael Martin Olsen, NE, Civil; James Edward Osborn, NE, Structural VL; Zachary Jordan Overstreet, NE, Civil; Trevor Lee Pence, NE, Civil; Mitchell John Pope, MO, Electrical & Computer; Corina Andreea Popescu, NE, Civil; Brandon Duane Prauner, NE, Civil; Trevor James Pullen, IA, Structural VL; Jene Nichole Reese, NE, Chemical; Eric Alan Reiner, NE, Civil; Jacob Lee Reiter, NE, Civil, Shashwat Rijal, NE, Civil; Peter Samy Samir, NE, Civil; Dustin John Scheuffele, NE, Mechanical; Landon Clark Shaw, NE, Civil; Tyler Scott Swartz, NE, Mechanical; Matthew Ray Taylor, NE, Mechanical; Jesse Alan Warboys, NE, Fire Protection; Justin Ross Whisler, NE, Civil; Mary Theresa Wilson-Azelton, NE, Civil.

**Special Cases – Applications to take the PE Exam**

**Approved:** Mohammadkazem Fotouhi Ardakani, IA, Civil; Mackenzie Ashton Jaeger, NE, Civil; Mitchell Maynard Marotz, NE, Civil; Evan Chrysler Martin, NE, Civil; Grant Michael Schmitz, NE, Civil; James Walter Swerczek, NE, Mechanical; Zachary Scott Wineinger, NE, Electrical & Computer.

**Deferred:** Ryan Joseph Bateman, NE, Civil – Obtain proof of required work experience. Board; Michael Alan Bridwell, NE, Mechanical – Has not acquired four years of work experience acceptable to the Board.

**Approval of Applications**

**Action** Motion by Conzett, second by Laging to approve applications as recommended by staff except for the applications of Ryan Joseph Bateman and Michael Alan Bridwell. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

**Action** Motion by Klein, second by Linzell to defer Ryan Joseph Bateman to take the PE exam until proof of required experience is obtained. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

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**Action** Motion by Klein, second by Linzell to defer Michael Alan Bridwell to take the PE exam until four years or acceptable experience is obtained. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

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**G Financial Matters**

**Reports**

**FY 2015-16 EOY Financial Profile, June 2016**

**FY 2016-17 Financial Profile, July 2016**

**Budget Status Report, June 2016**

**Budget Status Report, July 2016**

**MTD General Ledger Detail Report, June 2016**

**MTD General Ledger Detail Report, July 2016**

**Fund Summary Report, June 2016**

**Fund Summary Report, July 2016**

The June and July financial reports were presented to the Board. FY 2015-16 ended on June 30, 2016.

**Approval of Financial Reports**

**Action** Motion by Helgoth, second by Conzett to approve the financial reports as reviewed. Voting Yes: Laging, Linzell, Champion, Conzett, Helgoth, Klein, Kester. Voting No: None. Absent: Isom.

**Other Financial Matters**

**Memorandum concerning fiscal restraint from Governor Pete Ricketts**

On July 14, 2016, the Governor sent memorandums to all agencies, Boards and Commissions and Code Agency Directors announcing net General Fund tax receipts were \$24 million below the certified tax receipt forecast for the month of June. As a consequence, Nebraska state government ended fiscal year 2015-16 \$95 million or 2.2% below the certified forecast upon which the first year of the current biennial budget is based. The Budget Division was instructed to reduce the quarterly allotment of fiscal year 2016-17 appropriations to all state agencies, boards, and commissions by 1 percent to cause additional spending restraint and to prepare for possible reductions to current budgets.

**Narrative for 2017-2019 Biennium Budget request**

A draft of the preliminary agency and program narrative was provided to the Board. The deadline for entry of narrative in the Nebraska Budget Request and Reporting System was August 5<sup>th</sup>.

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**H General Information**

**Public meeting notice publication**

An ad for the August 12, 2016 meeting was publicized in the Lincoln Journal Star.

**Board meetings and schedule**

A schedule of upcoming meetings and events was provided for review. The next Board meeting is scheduled for September 9, 2016, in the 5<sup>th</sup> floor large conference room, at 215 Centennial Mall South, Lincoln, Nebraska.

**Roster of Board members**

A Board member roster was provided. Linzell announced his resignation from the Board. He reported speaking to the Dean of Engineering and the process to recommend a successor to the Governor has been initiated.

**Travel Reimbursement Policy**

The agency travel reimbursement policy was provided.

**Licensing and Certification Trends**

**Trends in Licensure**

**Trends in Renewals**

**Trends in Certificates of Authorization**

Database reports reflecting licensure trends, renewal statistics, and active certificates of authorization were provided.

**Examination Information/Results**

**ARE Candidates with Open Eligibilities - July 1, 2016**

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A total of 552 ARE candidates had open eligibilities on July 1, 2016.

**ARE Candidates with Open Eligibilities - August 1, 2016**

A total of 547 ARE candidates had open eligibilities on August 1, 2016.

**Nebraska ARE Monthly Pass/Fail Report - June 2016**

Sixteen exams were attempted for various sections of the ARE in June 2016. Nine exams were passed.

**Nebraska ARE Yearly Pass/Fail Report - 2016**

The average pass rate for Nebraska ARE exams in 2016 was 67.4%.

**Other information**

**Website Monthly Report Dashboard**

The Dashboard Report for the Board's website for July 2016 showed 2,827 total visits.

**Facebook Activity Report**

An Activity Report tracking activity on the Board's website from July 6, 2016, to August 2, 2016, was provided.

**Board Policies**

Board policies approved as of June 23, 2016, were provided.

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**Adjournment**

The meeting was adjourned at 2:03 p.m.

  
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Jennifer Klein, Secretary